

BUDGET COMMITTEE MEETING

TO: Crawford County Quorum Court, Elected Official & News Media

FROM: Mark Shaffer, Budget Chairman

The Crawford County Budget Committee will meet **Monday, August 19, 2024, at 6:45 PM**, in the **Circuit Courtroom Division I, 300 Main Street, upstairs in the Courthouse, Van Buren, Arkansas.**

AGENDA

2024 Budget Appropriations

- Request from Crawford County Judge to appropriate insurance reimbursement for Budget Year 2024 into Fund #1000 County General, money paid for the damage at the health dept from A/C unit drain flooding building.

Amount: \$1,133.72 Into Line Item: 1000-0111-3009 Other Professional services
- Request from Crawford County Judge to appropriate additional funds for Budget Year 2024 into Fund #2000 County Road Dept. to finish out the budget year.

Amount: \$ 1,200.00 Into Line Item: 2000-0200-2004 Medicine & Drugs
Amount: \$ 30,000.00 Into Line Item: 2000-0200-2023 Parts & Repairs
Amount: \$ 500.00 Into Line Item: 2000-0200-3024 Cable Services
Amount: \$400,000.00 Into Line Item: 2000-0200-2025 Asphalt
Amount: \$250,000.00 Into Line Item: 2000-0200-2027 Gravel, Dirt & Sand
- Request from Crawford County Clerk to appropriate funds paid in from Retired Employees for Health Insurance receipted into Fund #1000 County General.

Amount: \$2,557.82 Into Line Item: 1000-0101-1009 Insurance
- Request from Crawford County Sheriff to appropriate insurance check received from total loss of a vehicle for Budget Year 2024, deposited into Fund #3014 Communications

Amount: \$ 4,700.00 Into Line Item: 3014-0400-2006 Clothing/Uniforms
Amount: \$16,182.00 Into Line Item: 3014-0400-2023 Repairs/Parts
- Request from Crawford County Sheriff to appropriate additional funds for Budget Year 2024 into Fund #3427 County Bond ½ Cent Sales Tax to pay for repairs to A/C unit.

Amount: \$1,244.52 Into Line Item: 3427-0418-2023 Repairs & Parts

- Request from Crawford County Sheriff to appropriate refund check received from previous medical provider for Budget Year 2024 deposited into Fund #3428 Jail & Law Enforcement ¼ cent Sales Tax to be used for medical and dental expenses for inmates.

Amount: \$5,536.64 Into Line Item: 3428-0418-3006 Medical/Dental

- Request from Crawford County Sheriff to appropriate restitution check for Budget Year 2024 deposited into Fund #3429 Public Safety for repair expenses.

Amount: \$60.00 Into Line Item: 3429-0418-2023 Repairs & Parts

- Request from the Crawford County Library to appropriate additional funds for Budget Year 2024 into Fund #3008 County Library System to cover retirement payout for two employees which amount to \$5,225.68 and to appropriate donation from patron to be used for books/audio for Alma Library.

Amount: \$30,000.00 Into Line Item: 3008-0600-1001 Full Time Salaries
Amount: \$20,000.00 Into Line Item: 3008-0600-1002 Part Time Salaries
Amount: \$ 100.00 Into Line Item: 3008-0600-3115 Grants In Aid, Alma

Adjourn.

Chris Keith

COUNTY JUDGE
CRAWFORD COUNTY COURTHOUSE
300 MAIN STREET • ROOM 4
VAN BUREN, ARKANSAS 72956 - 5798

FILED

2024 JUL 29 PM 4:45

STACEY SHELLY
COUNTY CLERK
CRAWFORD COUNTY, AR

July 29, 2024

To: Crawford County Quorum Court

Re: Budget Request for August 2024 meeting

2024 Budget

I respectfully request that the following funds be appropriated in County General Fund #1000 in the County Judge's Buildings budget.

This appropriation is Insurance money paid for the damage done to the shelving at the health dept when the drain from the A/C flooded the building. The additional deductible of \$2,000.00 will come out of County Building's budget.

Amount: \$1,133.72

To: 1000-0111-3009 Other Professional Services

Thank you for your attention to this matter.

Chris Keith

Chris Keith
Crawford County Judge

CC: County Clerk's Office



24356



ASSOCIATION OF ARKANSAS COUNTIES
RISK MANAGEMENT FUND/CLAIMS ACCT.
1415 WEST THIRD STREET
LITTLE ROCK, ARKANSAS 72201

BANK OZK
MEMBER FDIC
OZK.COM
81-727/829

PAY One Thousand One Hundred Thirty Three and 72/100 dollars

TO THE ORDER OF

Crawford County
C/O Chris Keith, County Judge
300 Main Street, Room 4
Van Buren, AR 72956

DATE
07/25/2024

AMOUNT
\$1,133.72

VOID AFTER 60 DAYS

Debbie Norman

AUTHORIZED SIGNATURE

⑈024356⑈ ⑆082907273⑆ 2038017253⑈

24356

Crawford County
C/O Chris Keith, County Judge
300 Main Street, Room 4
Van Buren, AR 72956

*Fund 1000 -
for health dept. shelves
from food*

24356

Member

Crawford County

Claimant

Crawford County

Check Amt: \$1,133.72
Check Date: 07/25/2024
Claimant: Crawford County
Claim No: AAC-0043432
Date of Loss: 01/17/2024
Adjuster: Greg Hunt
Invoice Number:
Payee Name: Crawford County
Payment Type: Settlement of All Claims (PD)
Service Dates: 2024-07-24 thru 2024-07-24

Payable Comment

BPP REIMBURSEMENT - DOL: 1/17/2024



Chris Keith
County Judge
Crawford County Courthouse
300 Main Street, Room 4
Van Buren, AR 72956-5798

FILED
2024 AUG -8 PM 4:41
STACEY SHELLY
COUNTY CLERK
CRAWFORD COUNTY, AR

August 8, 2024

To: Crawford County Quorum Court

Re: Budget Request for August 2024 meeting

2024 Budget

I respectfully request that the following funds be appropriated in Road Fund 2000.
These lines are going to be short to finish out the year.

Total Amount: \$681,700.00

\$ 1,200.00 To: 2000-0200-2004 Medicine & Drugs
\$ 30,000.00 To: 2000-0200-2023 Parts & Repairs
\$ 500.00 To: 2000-0200-3024 Cable Services
\$ 400,000.00 To: 2000-0200-2025 Asphalt
\$ 250,000.00 To: 2000-0200-2027 Gravel, Dirt & Sand

Thank you for your attention to this matter.



Chris Keith
Crawford County Judge

CC: County Clerk's Office

Stacey Shelly

CRAWFORD COUNTY CLERK
300 MAIN STREET • ROOM 7
VAN BUREN, AR 72956
PHONE: (479) 474-1312
FAX: (479) 471-3236
E-mail: sshelly@crawford-county.org

FILED

AUG 05 2024

STACEY SHELLY
County Clerk
Crawford County, AR



August 5, 2024

Justice Mark Shaffer, Budget Committee Chairperson
Crawford County Quorum Court

RE: Appropriation

Please accept this request for the August Quorum Court meeting for an appropriation for our 2024 budget:

Checks received from retired employees receipted into County General for payment of their health insurance.

Amount: \$2,557.82

Into Line Item: 1000-0101-1009 Insurance

Sincerely,

A handwritten signature in cursive script, appearing to read "Stacey Shelly", is written over a faint circular stamp.

Stacey Shelly
Crawford County Clerk



Daniel Perry
Sheriff

Crawford County Sheriff's Office
4235 Alma Highway
Van Buren, Arkansas 72956
Tel: (479) 474-2261 • Fax: (479) 471-3264



BRUCE WILEY
Chief Deputy
TACEY SHELLY
COUNTY CLERK
CRAWFORD COUNTY, AR
2024 AUG -9 AM 11:15
FILED

August 8, 2024

Mark Shaffer, Budget Committee Chairman
Crawford County Quorum Court

RE: Appropriation

The Sheriff's Office received an insurance check on July 3 for a total loss on a vehicle which was deposited into the Communications fund. Please accept this as a formal request for our 2024 Budget that the funds be appropriated as follows:

From:	To:	Amount:
3014 Communications	3014-400-2006 Clothing/Uniforms	\$ 4,700
3014 Communications	3014-400-2023 Repairs/Parts	\$16,182

These funds will be used to go towards uniform purchases and vehicle repairs for the remainder of the year.

Sincerely,

Daniel Perry
Sheriff

24251



ASSOCIATION OF ARKANSAS COUNTIES
RISK MANAGEMENT FUND/CLAIMS ACCT.
1415 WEST THIRD STREET
LITTLE ROCK, ARKANSAS 72201

BANK OZK
MEMBER FDIC
OZK.COM
81-727/829

PAY Twenty Thousand Eight Hundred Eighty Two and 00/100 dollars

TO THE ORDER OF

Crawford County
C/O Chris Keith, County Judge
300 Main St., Room 4
Van Buren, AR 72956

DATE
07/03/2024

AMOUNT
\$20,882.00

VOID AFTER 60 DAYS

[Handwritten Signature]
AUTHORIZED SIGNATURE
[Handwritten Signature]

⑈024251⑈ ⑆082907273⑆ 2038017253⑈

24251

*Sent
7/11/24
3014- Communications*

Crawford County
C/O Chris Keith, County Judge
300 Main St., Room 4
Van Buren, AR 72956

24251

Member

Crawford County - Sheriff's Dept.

Claimant

Sheriffs Dept Crawford County

Check Amt: \$20,882.00
Check Date: 07/03/2024
Claimant: Sheriffs Dept Crawford County
Claim No: AAC-0044262
Date of Loss: 05/30/2024
Adjuster: Jacob Trumble
Invoice Number:
Payee Name: Crawford County
Payment Type: Total Loss (Collision)
Service Dates: 2024-07-01 thru 2024-07-01

Payable Comment

Total Loss Payment 2020 Durango #1853

Crawford Treasurer's Receipt

Receipt Number : 566.0000

Bank : 7000 - 3-Cash On Hand

Date : 7/12/2024

Received From : Association of Arkansas Counties

The Amount Of : Twenty Thousand Eight Hundred Eighty Two Dollars Only

For : Total Loss Payment 2020 Durango #1853 Daniel Watson
Treasurer

Receipt Total : \$20,882.00

Check/DD : \$20,882.00

Cash : \$0.00

Com : \$0.00

By Daniel Watson
DANIEL R WATSON

Fund	Description	Code	Description	Amount	Com
3014	Communication Facilities & Equip Fund	8706	Miscellaneous	\$20,882.00	\$0.00
Account(s) Total				\$20,882.00	\$0.00

24251

Crawford County
C/O Chris Keith, County Judge
300 Main St., Room 4
Van Buren, AR 72956

24251

Member

Crawford County - Sheriff's Dept.

Claimant

Sheriffs Dept Crawford County

Check Amt: \$20,882.00
Check Date: 07/03/2024
Claimant: Sheriffs Dept Crawford County
Claim No: AAC-0044262
Date of Loss: 05/30/2024
Adjuster: Jacob Trumble
Invoice Number:
Payee Name: Crawford County
Payment Type: Total Loss (Collision)
Service Dates: 2024-07-01 thru 2024-07-01

Payable Comment

Total Loss Payment 2020 Durango #1853





Daniel Perry
Sheriff

Crawford County Sheriff's Office
4235 Alma Highway
Van Buren, Arkansas 72956
Tel: (479) 474-2261 • Fax: (479) 471-3264



Brad Wiley
Chief Deputy

August 8, 2024

Mark Shaffer, Budget Committee Chairman
Crawford County Quorum Court

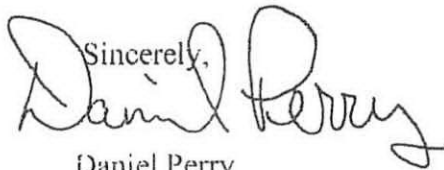
RE: Appropriation

Please accept this as a formal request for the August Quorum Court meeting that funds be appropriated from the County Bond ½ cent Sales Tax Fund to our 2024 budget as follows:

From: 3427 County Bond ½ cent To: 3427-418-2023 Repairs and Parts

Amount: \$1244.52

Per the attached documents, these funds will be used to pay for repairs to A/C unit in the main IT room and the Kitchen HVAC unit.

Sincerely,

Daniel Perry
Sheriff


2024 AUG -9 AM 11:17
FILED
STACEY SHELLEY
COUNTY CLERK
CRAWFORD COUNTY, AR

NORTHWEST CONTROLS



SERVICE INVOICE

INVOICE NUMBER W25787
INVOICE DATE Aug 8/24
PO NUMBER
TOTAL DUE \$ 872.78

Service Call 24-03013

BILL TO
CRAWFORD COUNTY DETENTION CTR
4235 ALMA HIGHWAY
VAN BUREN AR
72956

LOCATION
CRAWFORD COUNTY DETENTION CTR
4235 ALMA HIGHWAY
VAN BUREN AR 72956

Att: SERENA HOLMES SHOLMES@CRAWFORDCOUNTYSHERIFF.ORG

Technician	Customer Number	Completion Date	Payment Terms
STEVE ARBAUGH	4412	Jul 31/24	NET 30

Description of Work

MAIN IT ROOM AC 1 M/S NOT COOLING. I got set up on roof at AC-1, a 3 ton Daikin mini split system that serves the main IT room that was hot. I found it was running low pressures too low to cool. I added 7 pounds of 410 A refrigerant to system to get good running pressures. I then did an electronic leak search on the condenser then the air handler evaporator in the IT room. The leak is on the evaporator coils and unit is too old to get a matching air handler so we will quote a new system. Job complete.

Subtotal	\$ 810.00
Tax	62.78
Total	\$ 872.78

PLEASE REMIT PAYMENT TO

NORTHWEST CONTROLS SYSTEMS
7631 NORTHSHORE PLACE
NORTH LITTLE ROCK, AR 72118
Phone: (479) 872-9000

Thank you for your business!

7631 NORTHSHORE PLACE, NORTH LITTLE ROCK, AR, 72118
Phone (479) 872-9000 E-mail: AR@nwcontrols.com

NORTHWEST CONTROLS



SERVICE INVOICE

INVOICE NUMBER W25785
INVOICE DATE Aug 8/24
PO NUMBER
TOTAL DUE \$ 371.74

Service Call 24-03004

BILL TO
CRAWFORD COUNTY DETENTION CTR
4235 ALMA HIGHWAY
VAN BUREN AR
72956
Att: SERENA HOLMES SHOLMES@CRAWFORDCOUNTYSHERIFF.ORG

LOCATION
CRAWFORD COUNTY DETENTION CTR
4235 ALMA HIGHWAY
VAN BUREN AR 72956

Technician	Customer Number	Completion Date	Payment Terms
ETHAN NEEDHAM	4412	Jul 30/24	NET 30

Description of Work

RTU 13 KITCHEN UNIT DOWN Found the rtu only running the fan. The condenser fan motor vfd was blank. Checked all fuses and power. The drive had incoming power but a blank screen. Called Yaskawa tech support and was advised the power down and leave off for 20 minutes to bleed all the power off of it. Powered down and let sit for 20 minutes. Powered back on and drive powered back on. Watched circuit 1 kick on but circuit 2 never would kick on. The light for second stage never lit up on the 1188 control board. Checked the computer and the controls were not set up for a second stage of cooling. Spoke with Jake and he will have to put a new software into the computer and update the computer. For temporary fix I jumped y1 and y2 so both stages will run and cool down the space.

Subtotal	\$ 345.00
Tax	26.74
Total	\$ 371.74

PLEASE REMIT PAYMENT TO

NORTHWEST CONTROLS SYSTEMS
7631 NORTHSHORE PLACE
NORTH LITTLE ROCK, AR 72118
Phone: (479) 872-9000

Thank you for your business!

7631 NORTHSHORE PLACE, NORTH LITTLE ROCK, AR, 72118
Phone (479) 872-9000 E-mail: AR@nwcontrols.com



Daniel Perry
Sheriff

Crawford County Sheriff's Office
4235 Alma Highway
Van Buren, Arkansas 72956
Tel: (479) 474-2261 • Fax: (479) 471-3264



Brad Wilely
Chief Deputy

August 8, 2024

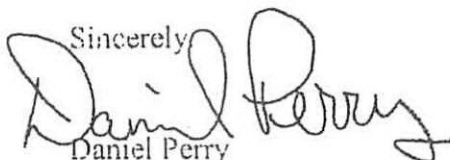
Mark Shaffer, Budget Committee Chairman
Crawford County Quorum Court

RE: Appropriation

The Sheriff's Office received a refund check from our previous medical provider that was deposited into the Jail and Law Enforcement fund. Please accept this as a formal request for our 2024 Budget that funds be appropriated as follows:

From:	To:	Amount:
3428 Jail and Law Enforcement	3428-418-3006 Medical/Dental	\$5536.64

These funds will be used for medical and dental expenses for inmates.

Sincerely

Daniel Perry
Sheriff

gh
2024 AUG -9 AM 11:16
STACEY SHELLY
COUNTY CLERK
CRAWFORD COUNTY, AR
FILED

Crawford Treasurer's Receipt

Receipt Number : 562.0000 Bank : 7000 - 3-Cash On Hand Date : 7/11/2024

Received From : Advanced Correctional -Healthcare, Inc.

The Amount Of : Five Thousand Five Hundred Thirty Six Dollars and Sixty Four Cents Only

For : Refund from Prior Health Provider Contract **Daniel Watson**
Treasurer

Receipt Total : \$5,536.64 Check/DD : \$5,536.64

Cash : \$0.00

Com : \$0.00

By 
 DANIEL R WATSON

Fund	Description	Code	Description	Amount	Com
3428	Jail and Law Enforcement Sales Tx Fund	8755	Reimbursement-Miscellaneous	\$5,536.64	\$0.00
Account(s) Total				\$5,536.64	\$0.00

ADVANCED CORRECTIONAL HEALTHCARE, INC.

61441

V-004049--Crawford County Detention Center
 Print As: Crawford County Detention Center

409 Main Street
 Van Buren, AR 72957

PPF - ACH
 Pinnacle8734 8734
 Date: 05/16/2024

Date	Bill #	Reference Number	Amount Due	Amount Paid/Applied
05/14/2024	Crawford, AR - Remaining Balance		\$5,536.64	\$5,536.64
Net Amount:				\$5,536.64



**Daniel Perry
Sheriff**

Crawford County Sheriff's Office
4235 Alma Highway
Van Buren, Arkansas 72956
Tel: (479) 474-2261 • Fax: (479) 471-3264



**Brad Wiley
Chief Deputy**

August 8, 2024

Mark Shaffer, Budget Committee Chairman
Crawford County Quorum Court

RE: Appropriation

During the month of July, the Sheriff's office received a restitution check in the amount of \$60 that was deposited into Public Safety. Please accept this as a formal request for an appropriation to our 2024 budget as follows:

From:	To:	Amount:
3429 Public Safety	3429-418-2023 Repairs & Parts	\$60.00

These funds will be used for repair expenses throughout the year.

Sincerely
Daniel Perry
Daniel Perry
Sheriff

qr
2024 AUG -9 AM 11:16
FILED
STACEY SHELLY
COUNTY CLERK
CRAWFORD COUNTY, AR

CRAWFORD COUNTY PROSECUTING ATTORNEY

56104

CHECK NUMBER
CASE NUMBER
08-07643

*Please Put in
Public Safety
Thank you!
Serena*

REF NO.	TYPE FEE	FEE AMT
	REST	60.00

07/15/24 PAYEE# = V012026 CRAWFORD COUNTY DETE TOTAL AMOUNT CHECK = \$ 60.00

DOCUMENT CONTAINS INVISIBLE FLUORESCENT FIBERS AND CHEMICAL REACTIVE PROPERTIES

SECURE

PAPER CONTAINS TONER ADHESION PROTECTION, AND A METALLIC HOLOGRAM.

CRAWFORD COUNTY PROSECUTING ATTORNEY
RESTITUTION / FINE ACCOUNT
206 S. 3RD STREET
VAN BUREN, ARKANSAS 72956

UNCOMPROMISED
CHECK SOLUTIONS
SECURITY * DELIVERY * VALUE



Citizens
BANK & TRUST COMPANY
P.O. Box 469 • Van Buren, AR 72957
81-101-829

56104

056104

JULY 15, 2024

\$*****60.00

DATE

AMOUNT

SIXTY DOLLARS AND 00 CENTS

PAY
TO THE
ORDER
OF

CRAWFORD COUNTY DETENTION CENT
ATTN: V.C. WINTERS
4235 ALMA HWY
VAN BUREN, AR 72956

Sen Holmes

AUTHORIZED SIGNATURE



⑈056104⑈ ⑆082901017⑆ 507149769⑈

CHECK NUMBER = 56104

CASE NUMBER	DEFENDANT NAME	REF NO.	TYPE FEE	FEE AMT
18-07643	PHILLIPS, CARL		REST	60.00

3428-8706-N

07/15/24 PAYER#= V012026 CRAWFORD COUNTY DETE TOTAL AMOUNT CHECK =\$ 60.00

Crawford Treasurer's Receipt

Receipt Number : 637.0000 Bank : 7000 - 3-Cash On Hand Date : 8/9/2024

Received From : Crawford County Prosecuting Attorney

The Amount Of : Sixty Dollars Only

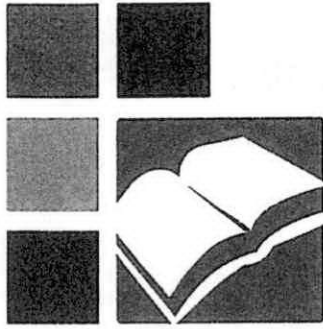
For : Restitution- Carl Phillips

Daniel Watson
Treasurer

Receipt Total : \$60.00
 Check/DD : \$60.00
 Cash : \$0.00
 Com : \$0.00

By Daniel Watson
BRIANA M REDING

Fund	Description	Code	Description	Amount	Com
3428	Jail and Law Enforcement Sales Tx Fund	8706	Miscellaneous	\$60.00	\$0.00
Account(s) Total				\$60.00	\$0.00



Crawford County

Library System

1409 Main Street, Van Buren, AR 72956

Phone 479.471.3226 Fax 479.471.3227 Website www.crawfordcountylib.org

August 12, 2024

Justice Mark Shaffer
Budget Committee Chairman
Crawford County Court
300 Main Street
Van Buren, AR 72956

FILED
2024 AUG -9 AM 8:49
STACEY SHELLEY
COUNTY CLERK
CRAWFORD COUNTY, AR
SK

RE: Appropriation Request

Please accept this as a formal request for the August 2024 Quorum Court meeting, that the following amounts be appropriated in our 2024 budget:

<u>AMOUNT</u>	<u>FROM</u>	<u>TO</u>
\$30,000.00	3008 Library Fund	3008-0600-1001 Salaries Full Time
\$20,000.00	3008 Library Fund	3008-0600-1002 Salaries Part Time
\$100.00	3008 Library Fund	3008-0600-3115 Grants-in Aid Alma

The \$50,000 appropriation is to cover unexpected salary expenditures due to staff changes and retirement payouts for Larry Porter and Eva White. When the Library Director Advisor position was created in December 2023 after the 2024 Budget had been approved, the new budget was not adjusted to include payroll along with sick time or personal time payout for this position. The Advisor position was a full-time position beginning on the 1st pay period until it went to part time on the 6th pay period. The payout for Larry Porter is 84 hours (\$1093.18) and the payout for Eva White for 145 hours (\$4132.50).

The \$100 appropriation is a donation from Kenneth Pope to be used for books/audio or anything else they may need.

Sincerely,

Charlene McDonnough, Director

REGULAR MEETING OF THE CRAWFORD COUNTY QUORUM COURT
AGENDA
August 19, 2024

CALL TO ORDER: 7:00 PM

PLACE: CIRCUIT COURTROOM DIVISION I
300 MAIN STREET
VAN BUREN, ARKANSAS 72956

ROLL CALL:

MINUTES: Regular Meeting 7/15/2024

MINUTES FROM COMMITTEE MEETING FOR REVIEW

Budget Committee Meeting 7/15/2024

REPORTS: Reappraisal Monthly Report, Treasurer's Report, Southwest EMS Report, Delinquent Personal/Real Estate

COMMITTEE REPORTS:

COMMENTS FROM THE PUBLIC:

JUDGES NOTES:

CALL FOR OLD BUSINESS:

CALL FOR NEW BUSINESS:

1. Justice Jayson Peppas to introduce Ordinance No. 2024-17 BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF CRAWFORD, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED: AN EMERGENCY ORDINANCE AMENDING THE ORDINANCE 2018-28 TO INCREASE THE DAILY FEE CHARGED TO MUNICIPALITIES FOR HOUSING PRISONERS IN THE COUNTY JAIL; AND FOR ALL OTHER PURPOSES.
2. Justice Mark Shaffer to introduce Ordinance No. 2024-18 BE IT ENACTED BY THE QUORUM COURT OF CRAWFORD COUNTY, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED: AN EMERGENCY APPROPRIATION ORDINANCE AMENDING THE BUDGET ORDINANCE NUMBER 2023-38 TO APPROPRIATE ADDITIONAL FUNDS AND APPROVE ADDITIONAL EXPENITURES TO THE CRAWFORD COUNTY 2024 BUDGET FOR VARIOUS DEPARTMENTS: TRANSFERS AND FOR OTHER PURPOSES.

ANNOUNCEMENTS:

ADJOURN:

BUDGET COMMITTEE MEETING

TO: Crawford County Quorum Court, Elected Official & News Media

FROM: Mark Shaffer, Budget Chairman

The Crawford County Budget Committee will meet **Monday, July 15, 2024, at 6:45 PM**, in the **Circuit Courtroom Division I, 300 Main Street, upstairs in the Courthouse, Van Buren, Arkansas.**

MINUTES

Meeting called to order by Chairman, Justice Mark Shaffer at 6:45 p.m. Due to Justice Brad Martin and Justice Jayson Peppas not being able to attend the budget meeting Judge Chris Keith appointed Justice Jeff Beauchamp and Justice Jason Cox to sit in for the July 15th meeting.

Members Present:

Mark Shaffer, Chairperson	Jason Cox
Roger Atwell	Morgan R. Morgan
Jeff Beauchamp	Lonnie Myers
Mitch Carolan	

2024 Budget Appropriations

- Request from Crawford County Judge to appropriate additional funds for Budget Year 2024 into Fund #2000 County Road Dept to cover the increase of monthly lease payments on the 9 new road graders to finish out the year. Amount: \$242,000.00 Into Line Item: 2000-0200-3073 Rent-Machinery & Equipment.
Motion: Justice Morgan, Second: Justice Atwell. All in favor.
- Request from Crawford County Clerk to appropriate funds paid in from Retired Employees for Health Insurance receipted into Fund #1000 County General. Amount: \$2,557.82 Into Line Item: 1000-0101-1009 Insurance.
Motion: Justice Morgan, Second: Justice Atwell. All in favor.
- Request from Crawford County Circuit Clerk to appropriate additional funds for Budget Year 2024, into Fund #3006 Cost Recorders 25% for a new network drop for a workstation. Amount: \$750.00 Into Line Item: 3006-0102-2009 Server/Network/Hardware.
Motion: Justice Atwell, Second: Justice Morgan. All in favor.
- Request from Crawford County Tax Collector to appropriate additional funds for Budget Year 2024 into Fund #3001 Automation Fund to pay for various bills. Amount: \$5,000.00 Into Line Item: 1000-0104-2001 General Office Supplies.
Motion: Justice Morgan, Second: Justice Beauchamp. All in favor.
- Request from Crawford County Health Unit to appropriate additional funds for Budget Year 2024 into Fund #1000 County General to cover parts and installation for repairs of one of the HVAC units. Amount: \$5,100.00 Into Line Item: 1000-0300-3009 Professional Services.
Motion: Justice Morgan, Second: Justice Carolan. All in favor.

- Request from Crawford County Health Unit to appropriate additional funds for Budget Year 2024 Fund #1000 County General to cover parts and installation needed for the upgrade on the security/fire monitoring system by Guard Tronic. Amount: \$5,000.00 Into Line Item: 1000-0300-3009 Professional Services.
Motion: Justice Beauchamp, Second: Justice Morgan. All in favor.
- Request from Crawford County Sheriff to appropriate additional funds for Budget Year 2024 Fund #3427 County Bond ½ cent sales tax to cover repairs to the mini split unit in the back storage building and repairs of a water leak in one of the boilers. Amount: \$7,173.74 Into Line Item: 3427-0418-2023 Repairs and Parts.
Motion: Justice Morgan, Second: Justice Atwell. All in favor
- Request from the Crawford County Sheriff to appropriate restitution and reimbursement checks receipted into Fund #3429 Public Safety to be used for vehicle repair expenses. Amount: \$189.17 Into Line Item: 3429-0400-2023 Repairs & Parts.
Motion: Justice Atwell, Second: Justice Myers. All in favor.
- Request from the Crawford County Library to appropriate donated funds for Budget Year 2024 into Fund #3008 County Library System to purchase additional books for the Alma Library. Amount: \$1,125.00 Into Line Item: 3008-0600-3115 Grants In Aid, Alma.
Motion: Justice Atwell, Second: Justice Beauchamp. All in favor.

Motion to adjourn: Justice Beauchamp, Second: Justice Morgan. All in favor. Meeting adjourned at 6:49 p.m.

CRAWFORD COUNTY, ARKANSAS
QUORUM COURT JOURNAL OF PROCEDURES

July 15, 2024

The Quorum Court of Crawford County, Arkansas met July 15, 2024, for the seventh regular meeting of the year. The meeting was held at 7:00 p.m. in Circuit Courtroom I, 300 Main Street, Van Buren, AR. Judge Chris Keith presiding. Kevin Holmes, the Prosecuting Attorney office legal counsel was present. Roll call was called. Members present: Justices Arnold, Atwell, Beauchamp, Carolan, Cox, Jennings, Morgan, Myers, Shaffer, Wahlmeier, Woodruff.

The minutes of 6/17/2024 Personnel meeting was presented. Justice Woodruff moved to approve, second by Justice Myers a unanimous voice vote to approve as written.

The minutes of 6/17/2024 Budget meeting was presented. Justice Morgan moved to approve, second by Justice Carolan a unanimous voice vote to approve as written.

The minutes of the 6/17/2024 Regular meeting was presented. Justice Beauchamp moved to approve, second by Justice Morgan a unanimous voice vote to approve as written.

REPORTS: Justice Morgan moved to accept reports presented, second by Justice Woodruff a unanimous voice vote to approve as submitted.

COMMITTEE REPORTS:

COMMENTS FROM THE PUBLIC:

JUDGES NOTES: (1) We are wrapping up the courthouse restoration, few windows left to repair and will be having the front doors stained and will be using the other entrance to the courthouse while that is going on. (2) Will be starting on the footing and block work for the handicap ramp going in at the Circuit Clerks building. (3) 911 building is going well. A few small items left to complete. (4) The Road Dept. asphalt crew has been working on several roads, Old 12 Crossroads, Moss and Old Graphic Roads. Still have several patching areas to do across the county. Fixing to move to chip and seal. (5) Van Buren downtown drainage project. (6) Mountainburg water project should be kicking off next month and they have 18 months to complete. (7) Alma has several projects and economical development coming up. (8) Judge Keith asked Mayor Gary Baxter to come and speak about what was going on in the town of Mulberry. Mayor Baxter spoke about grants they have for different projects they have going on. Justice Arnold asked who they had for writing their grants because they do an amazing job. Mayor Baxter stated they do most in house and they have brought in several million dollars in grants to the city of Mulberry. Judge Keith thanked Mayor Baxter and wife Kay for coming and speaking with the QC about all the things happening in Mulberry. (9) Library Director, Charlene McDonnough presented their annual report and spoke about the things the library system has had going on across the County. They have had several summer programs for all ages and family events. They provide wireless internet for the county to use when needed at the library. Judge Keith thanked Charlene for coming and speaking with the QC.

CALL FOR OLD BUSINESS:

CALL FOR NEW BUSINESS:

1. ORDINANCE NO. 2024-15: BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF CRAWFORD, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED: AN EMERGENCY ORDINANCE CHANGING A DETENTION LT POSITION TO A BOOKKEEPER POSITION AND CHANGING ONE CIVILIAN BOOKING CLERK POSITION TO A DETENTION DEPUTY POSITION WITHIN THE SHERIFF'S OFFICE. On motion made by Justice Atwell to read by title only, second by Justice Morgan. Ordinance 2024-15 was presented by title only. Motion to approve by Justice Morgan, second by Justice Woodruff. No discussion. Roll call 11 yeas and 2 absent.
2. ORDINANCE NO. 2024-16: BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF CRAWFORD, STATE OF ARKANSAS, AN EMERGENCY APPROPRIATION ORDINANCE AMENDING THE BUDGET ORDINANCE NUMBER 2023-38 TO APPROPRIATE ADDITIONAL FUNDS AND APPROVE ADDITIONAL EXPENDITURES TO THE CRAWFORD COUNTY 2024 BUDGET FOR VARIOUS DEPARTMENTS: TRANSFERS AND FOR OTHER PURPOSES. On motion made by Justice Woodruff to read by title only, second by Justice Myers. Ordinance 2024-16 was presented by title only. Motion to approve by Justice Morgan, second by Justice Carolan. No discussion. Roll call 11 yeas, 2 absent.

ANNOUNCEMENTS: Judge Keith thanked Mayor Gary Baxter and wife Kay, and Library Director Charlene McDonough for coming and sharing with the Quorum Court the things going on in Mulberry and with the County Library's.

ADJOURN: Motion to adjourn made by Justice Cox, second by Justice Morgan. All in favor.

DATE: _____

CHRIS KEITH, COUNTY JUDGE

ATTEST: _____

STACEY SHELLY, COUNTY CLERK

CRAWFORD COUNTY ARKANSAS

ORDINANCE 2024-17

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF CRAWFORD, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN EMERGENCY ORDINANCE AMENDING THE ORDINANCE 2018-28 TO INCREASE THE DAILY FEE CHARGED TO MUNICIPALITIES FOR HOUSING PRISONERS IN THE COUNTY JAIL; AND FOR ALL OTHER PURPOSES

ARTICLE 1. That the \$40 per day charge currently charged to municipalities for housing prisoners in the County Jail found in Ordinance 2018-28 Section 1, is hereby amended to read as follows:

“Each municipality and/or state prisoner housed in the County Jail shall pay a daily fee of \$55 (or with regard to state prisoners, the maximum amount otherwise allowed by law) for each day the prisoner is incarcerated for the housing, feeding, and caring for the prisoner.”

ARTICLE 2. That each \$55 daily fee collected shall be divided as follows:
\$40 shall go to County General Fund and the remaining \$15 shall go to Detention Center Fund 3018-418

ARTICLE 3. If any provision or section of this ordinance is held invalid, such invalidity shall not affect other provisions or sections of this Ordinance to such end the provisions or sections of the Ordinance are declared severable.

ARTICLE 4. An emergency is hereby declared to exist, and this Ordinance being necessary for the preservation of public peace, health and safety shall be in full force and effective from and after its passage and approval.

DATED: _____

APPROVED: _____
Chris Keith, County Judge

ATTEST: _____
Stacey Shelly, County Clerk

SPONSOR: Jayson Peppas
Ordinance: _____
Date of Passage: _____
Votes for: _____ Votes Against: _____
Abstention: _____ Absent: _____

**CRAWFORD COUNTY, ARKANSAS
EMERGENCY ORDINANCE 2024-18**

**BE IT ENACTED BY THE QUORUM COURT OF CRAWFORD COUNTY,
ARKANSAS, AN ORDINANCE TO BE ENTITLED:**

**AN EMERGENCY APPROPRIATION ORDINANCE AMENDING THE
BUDGET ORDINANCE NUMBER 2023-38 TO APPROPRIATE ADDITIONAL
FUNDS AND APPROVE ADDITIONAL EXPENDITURES TO THE CRAWFORD
COUNTY 2024 BUDGET FOR VARIOUS DEPARTMENTS: TRANSFERS AND
FOR OTHER PURPOSES.**

SECTION 1. The attached fund appropriations and expenditures are herein approved and adopted as an amendment to the 2024 Budget for Crawford County, Arkansas, as adopted in Ordinance Number 2023-38. The budget for Crawford County, Arkansas, for the year 2024 filed with the County Clerk, shall be amended to increase the attached fund appropriations, and increase the amounts in the expenditure categories attached.

SECTION 2. If any provision of this Ordinance is held invalid, such invalidity shall not affect other provisions of the ordinance, which can be given effect without the invalid provision, and to this end the provisions of the Ordinance are declared to be severable.

SECTION 3. An emergency is hereby declared to exist, and this Ordinance being necessary for the preservation of public peace, health and safety shall be in full force and effective from and after its passage and approval.

DATE: _____ APPROVED: _____
CHRIS KEITH, COUNTY JUDGE

ATTEST: _____
STACEY SHELLY, COUNTY CLERK

SPONSOR: Justice Mark Shaffer
Ordinance 2024-18
Date of Passage: _____
Votes for: _____ Votes against: _____
Abstention: _____ Absent: _____

This publication was paid for by Crawford County, Crawford County Clerk in the amount of \$ _____

**CRAWFORD COUNTY ARKANSAS
EMERGENCY ORDINANCE 2024-18
ATTACHMENT "A"**

SECTION 1. There is hereby a transfer request for Crawford County Judge from Fund #1000 County General to finish out the year: \$500.00 from Line Item #1000-0100-3031 Common Carrier into Line Item 1000-0100-3090 Dues & Memberships.

SECTION 2. There is hereby a transfer request for Crawford County Judge Fund #1000 County General to finish out the year: \$6,000.00 from Line Item # 1000-0108-3071 Machinery & Equipment Rental into Line Item #1000-0108-2024 Service Contracts.

SECTION 3. There is hereby a transfer request for Crawford County Division III Circuit Judge Settle for Fund #1000 County General to purchase a detention bench for holding cell for Division III purposes: \$900.00 from Line Item #1000-0403-3010 Law Library into Line Item #1000-0403-2002 Small Equipment, \$1,100.00 from Line Item #1000-0403-3030 Travel into Line Item #1000-0403-2002 Small Equipment, \$1,000.00 from Line Item #1000-0403-3091 Court Appointed Attorneys into Line Item #1000-0403-2002 Small Equipment, \$1,000.00 from Line Item #1000-0403-3094 Meals/Lodging into Line Item #1000-0403-2002 Small Equipment.

SECTION 4. There is hereby a transfer request for Crawford County Circuit Clerk for Fund #3430 Cost Recorder's 75% to cover shortage in line item: \$500.00 from Line Item #3430-0102-3011 Bookbinding into Line Item #3430-0102-3090 Dues & Memberships.

SECTION 5. There is hereby a transfer request for Crawford County Circuit Clerk for Fund #3430 Cost Recorder's 75% to cover shortage in line item: \$750.00 from Line Item #3430-0102-3011 Bookbinding into Line Item #3430-0102-3101 Training.

SECTION 6. There is hereby a transfer request for Crawford County Sheriff for Fund #3429 Public Safety to be used for inmate postage expenses for the remainder of the year: \$2,000.00 from Line Item #3429-0418-3020 Telephones into Line Item #3429-0418-3021 Postage.

SECTION 7. This is hereby a transfer request for Crawford County Library for Fund #3008 Crawford County Library for Storytime Expenses for the remainder of the year: \$4,000.00 from Line Item #3008-0600-2012 Audio/Video Material into Line Item #3008-0600-2011 Storytime Expenses.

SECTION 8. There is hereby an appropriation of refund check from insurance for damage from Health Dept. for the Crawford County Judge Fund #1000 County General for Budget Year 2024: \$1,133.72 into Line Item #1000-0111-3009 Other Professional Services.

SECTION 9. There is hereby an appropriation for the Crawford County Judge Fund #2000 County Road Department additional funds to finish out the rest of Budget Year 2024: \$1,200.00 into Line Item #2000-0200-2004 Medical & Drugs, \$30,000.00 into Line Item #2000-0200-2023 Parts & Repairs, \$500.00 into Line Item #2000-0200-3024 Cable Services, \$400,000.00 into Line Item #2000-0200-2025 Asphalt, \$250,000.00 into Line Item #2000-0200-2027 Gravel, Dirt & Sand.

SECTION 10. There is hereby an appropriation for the Crawford County Clerk of Retired Employees health insurance checks receipted into Fund #1000 County General to cover July health insurance: \$2,557.82 into Line Item #1000-0101-1009 Insurance.

SECTION 11. There is hereby an appropriation for Crawford County Sheriff for Budget Year 2024 additional funds for Fund #3014 Communications for uniforms and vehicle repairs: \$4,700.00 into Line Item #3014-0400-2006 Clothing/Uniforms, \$16,182.00 into Line Item #3014-0400-2023 Repairs/Parts.

SECTION 12. There is hereby an appropriation for Crawford County Sheriff for Budget Year 2024 additional funds for Fund #3427 County Bond ½ Sales Tax for repairs to A/C unit: \$1,244.52 into Line Item #3427-0418-2023 Repairs & Parts.

SECTION 13. There is hereby an appropriation for Crawford County Sheriff for Budget Year 2024 additional funds for Fund #3428 Jail & Law Enforcement ¼ cent sales tax for medical and dental expenses: \$5,536.64 into Line Item #3428-0418-3006 Medical/Dental.

SECTION 14. There is hereby an appropriation for Crawford County Sheriff for Budget Year 2024 a restitution check deposited into Fund #3429 Public Safety: \$60.00 into Line Item #3429-0418-2023 Repairs & Parts.

SECTION 15. There is hereby an appropriation for Crawford County Library System of a donation from patron for Fund #3008 County Library System to purchase additional books for the Alma County Library System: \$100.00 into Line Item #3008-0600-3115 Grants In Aid, Alma., additional funds to be added to Budget Year 2024 for full time and part time salaries and 2 retired employees payouts: \$30,000.00 into Line Item #3008-0600-1001 Full Time Salaries, \$20,000.00 into Line Item #3008-0600-1002 Part Time Salaries.

DATE: _____ APPROVED: _____
CHRIS KEITH, COUNTY JUDGE

ATTEST: _____
STACEY SHELLY, COUNTY CLERK

SPONSOR: Justice Mark Shaffer
Attachment "A" for Ordinance 2024-18
Date of Passage: _____
Votes for: _____ Votes against: _____
Abstention: _____ Absent: _____

Chris Keith
County Judge
Crawford County Courthouse
300 Main Street, Room 4
Van Buren, AR 72956-5798

JK
FILED
2024 JUL 11 PM 2:37
STACEY SHELLY
COUNTY CLERK
CRAWFORD COUNTY, AR

July 11, 2024

To: Crawford County Quorum Court

Re: Budget Request for August 2024 meeting

2024 Budget

I respectfully request that the following funds be transferred in County General, County Judge budget 1000-0100. Dues & Memberships line is short to finish out the year.

Total Amount: \$500.00

From: 1000-0100-3031 Common Carrier

To: 1000-0100-3090 Dues & Memberships

Thank you for your attention to this matter.

Chris Keith

Chris Keith
Crawford County Judge

CC: County Clerk's Office

JK

FILED

2024 AUG -2 AM 9:50

STACEY SHELLY
COUNTY CLERK
CRAWFORD COUNTY, AR

Chris Keith
County Judge
Crawford County Courthouse
300 Main Street, Room 4
Van Buren, AR 72956-5798

August 2, 2024

To: Crawford County Quorum Court

Re: Budget Request for August 2024 meeting

2024 Budget

I respectfully request that the following funds be transferred in County General, County Maintenance budget 1000-0108. This is to put money into the Service Contracts line to finish out the year.

Total Amount: \$6,000.00

From: 1000-0108-3071 Machinery & Equipment Rental

To: 1000-0108-2024 Service Contracts

Thank you for your attention to this matter.

Chris Keith

Chris Keith
Crawford County Judge

CC: County Clerk's Office



**Candice A. Settle
CIRCUIT JUDGE**

Twenty-First Judicial District

CRAWFORD COUNTY COURTHOUSE ANNEX
220 SOUTH 4th STREET, SUITE C
VAN BUREN, AR 72956
OFFICE: (479) 922-5408
FAX: (479) 922-2075
EMAIL: mbaker@crawfordcircuitcourt.org

HAYDEN C. WALKER
COURT REPORTER

MARIESA BAKER
TRIAL COURT ADMINISTRATOR

August 6, 2024

Stacey Shelly
Crawford County Clerk
Crawford County Courthouse
300 Main Street
Van Buren, AR 72956

FILED
2024 AUG -6 PM 3:12
STACEY SHELLEY
COUNTY CLERK
CRAWFORD COUNTY, AR

Re: *Line Item Transfer of Funds Request* – Division III

Dear Stacey:

I am writing to ask that Division III be put on the August 2024 Crawford County Quorum Court Meeting to request a transfer in County General Fund 1000.

- Please transfer \$900.00 from 1000-0403-3010 Law Library to 1000-0403-2002 Small Equipment.
- Please transfer \$1,100.00 from 1000-0403-3030 Travel to 1000-0403-2002 Small Equipment.
- Please transfer \$1,000.00 from 1000-0403-3091 Court Appointed Attorneys to 1000-0403-2002 Small Equipment.
- Please transfer \$1,000.00 from 1000-0403-3094 Meals/Lodging to 1000-0403-2002 Small Equipment.

This request for transfer of monies is to pay for a detention bench for the new holding cell for Division III for security purposes.

If you need anything further regarding these requests, please let me know.

Thank you for your time and assistance as always.

Sincerely,

Candice A. Settle
Circuit Judge

CAS/mb

Sharon Blount-Baker

CRAWFORD COUNTY CIRCUIT CLERK

PO Box 608
317 MAIN STREET
VAN BUREN, ARKANSAS 72957
(479) 474-1821 Office • (479) 471-0622 Fax

STACEY SHELLY
COUNTY CLERK
CRAWFORD COUNTY, AR

2024 JUL 17 AM 10:26

FILED

July 16, 2024

Justice Mark Shaffer-Chairman
Crawford County Quorum Court

RE: Transfer Request Fund 3430 Cost Recorders 75%

Please accept this as a formal request for the August Quorum Court meeting, that the following amount be transferred for our 2024 budget:

<u>AMOUNT</u>	<u>FROM</u>	<u>TO</u>
\$500.00	3430-0102-3011 Bookbinding	3430-0102-3090 Dues & Memberships

To be used to offset a shortage in the line item.

Thank you for your consideration with this request.

Respectfully Submitted,

Sharon Blount-Baker

Sharon L. Blount-Baker
Crawford County Circuit Clerk



Sharon Blount-Baker

CRAWFORD COUNTY CIRCUIT CLERK

PO Box 608
317 MAIN STREET
VAN BUREN, ARKANSAS 72957
(479) 474-1821 Office • (479) 471-0622 Fax

JB
2024 AUG 12 PM 1:28
STACEY SHELLY
COUNTY CLERK
CRAWFORD COUNTY, AR
FILED

August 12, 2024

Justice Mark Shaffer-Chairman
Crawford County Quorum Court

RE: Transfer Request Fund 3430 Cost Recorders 75%

Please accept this as a formal request for the August Quorum Court meeting, that the following amount be transferred for our 2024 budget:

<u>AMOUNT</u>	<u>FROM</u>	<u>TO</u>
\$750.00	3430-0102-3011 Bookbinding	3430-0102-3101 Training

To be used to offset a shortage in the line item.

Thank you for your consideration with this request.

Respectfully Submitted,

Sharon Blount-Baker

Sharon L. Blount-Baker
Crawford County Circuit Clerk





Daniel Perry
Sheriff

Crawford County Sheriff's Office
4235 Alma Highway
Van Buren, Arkansas 72956
Tel: (479) 474-2261 • Fax: (479) 471-3264



Brad Wilely
Chief Deputy

STACEY SHELLY
COUNTY CLERK
CRAWFORD COUNTY, AR

2024 AUG -9 AM 11: 18

FILED

August 8, 2024

Mark Shaffer, Budget Committee Chairman
Crawford County Quorum Court

RE: Transfer

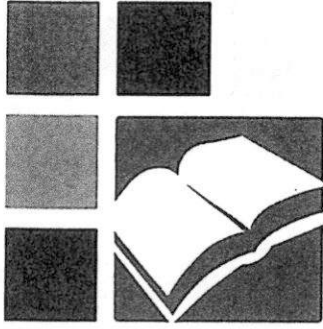
Please accept this as a formal request for our 2024 Budget that the following transfers be made in the Public Safety Fund:

From:	To:	Amt:
3429-418-3020 Telephones	3429-418-3021 Postage	\$2000

These funds will be used to for indigent inmate postage expenses for the remainder of the year.

Sincerely,

Daniel Perry
Sheriff



Crawford County

Library System

1409 Main Street, Van Buren, AR 72956

Phone 479.471.3226 Fax 479.471.3227 Website www.crawfordcountylib.org

August 12, 2024

Justice Mark Shaffer
Budget Committee Chairman
Crawford County Court
300 Main Street
Van Buren, AR 72956

STACEY SHELLY
COUNTY CLERK
CRAWFORD COUNTY, AR

2024 AUG -9 AM 8:49

FILED

SK

RE: Transfer Request

Please accept this as a formal request for the August 2024 Quorum Court meeting, that the following amounts be transferred in our 2024 budget:

<u>AMOUNT</u>	<u>FROM</u>	<u>TO</u>
\$4,000.00	3008-0600-2012 Audio/Video Material	3008-0600-2011 Storytime Expenses

The \$4,000 transfer is to supplement the Storytime Expenses for the Alma, Cedarville, Mountainburg and Mulberry Libraries (\$1,000 each). This transfer is to cover expenses for the remainder of the year.

Sincerely,

Charlene McDonnough, Director