

BUDGET COMMITTEE MEETING

TO: Crawford County Quorum Court, Elected Official & News Media

FROM: Mark Shaffer, Budget Chairman

The Crawford County Budget Committee will meet **Monday, July 15, 2024, at 6:45 PM**, in the **Circuit Courtroom Division I, 300 Main Street, upstairs in the Courthouse, Van Buren, Arkansas.**

AGENDA

2024 Budget Appropriations

- Request from Crawford County Judge to appropriate additional funds for Budget Year 2024 into Fund #2000 County Road Dept to cover the increase of monthly lease payments on the 9 new road graders to finish out the year.

Amount: \$242,000.00 Into Line Item: 2000-0200-3073 Rent-Machinery & Equipment

- Request from Crawford County Clerk to appropriate funds paid in from Retired Employees for Health Insurance receipted into Fund #1000 County General.

Amount: \$2,557.82 Into Line Item: 1000-0101-1009 Insurance

- Request from Crawford County Circuit Clerk to appropriate additional funds for Budget Year 2024, into Fund #3006 Cost Recorders 25% for a new network drop for a workstation.

Amount: \$750.00 Into Line Item: 3006-0102-2009 Server/Network/Hardware

- Request from Crawford County Tax Collector to appropriate additional funds for Budget Year 2024 into Fund #3001 Automation Fund to pay for various bills.

Amount: \$5,000.00 Into Line Item: 1000-0104-2001 General Office Supplies

- Request from Crawford County Health Unit to appropriate additional funds for Budget Year 2024 into Fund #1000 County General to cover parts and installation for repairs of one of the HVAC units.

Amount: \$5,100.00 Into Line Item: 1000-0300-3009 Professional Services

- Request from Crawford County Health Unit to appropriate additional funds for Budget Year 2024 Fund #1000 County General to cover parts and installation needed for the upgrade on the security/fire monitoring system by Guard Tronic.

Amount: \$5,000.00 Into Line Item: 1000-0300-3009 Professional Services

- Request from Crawford County Sheriff to appropriate additional funds for Budget Year 2024 Fund #3427 County Bond ½ cent sales tax to cover repairs to the mini split unit in the back storage building and repairs of a water leak in one of the boilers.

Amount: \$7,173.74 Into Line Item: 3427-0418-2023 Repairs and Parts

- Request from the Crawford County Sheriff to appropriate restitution and reimbursement checks receipted into Fund #3429 Public Safety to be used for vehicle repair expenses.

Amount: \$189.17 Into Line Item: 3429-0400-2023 Repairs & Parts

- Request from the Crawford County Library to appropriate donated funds for Budget Year 2024 into Fund #3008 County Library System to purchase additional books for the Alma Library.

Amount: \$1,125.00 Into Line Item: 3008-0600-3115 Grants In Aid, Alma

Adjourn.

**REGULAR MEETING OF THE CRAWFORD COUNTY QUORUM COURT
AGENDA
July 15, 2024**

CALL TO ORDER: 7:00 PM

PLACE: CIRCUIT COURTROOM DIVISION I
300 MAIN STREET
VAN BUREN, ARKANSAS 72956

ROLL CALL:

MINUTES: Regular Meeting 6/17/2024

MINUTES FROM COMMITTEE MEETING FOR REVIEW

Personnel Committee Meeting 6/17/2024
Budget Committee Meeting 6/17/2024

REPORTS: Reappraisal Monthly Report, Treasurer's Report, Southwest EMS Report, Delinquent
Personal/Real Estate

COMMITTEE REPORTS:

COMMENTS FROM THE PUBLIC:

JUDGES NOTES:

CALL FOR OLD BUSINESS:

CALL FOR NEW BUSINESS:

1. Justice Mark Shaffer to introduce Ordinance No. 2024-15 BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF CRAWFORD, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED: AN EMERGENCY ORDINANCE CHANGING A DETENTION LT POSITION TO A BOOKKEEPER POSITION AND CHANGING ONE CIVILIAN BOOKING CLERK POSITION TO A DETENTION DEPUTY POSITION WITHIN THE SHERIFF'S OFFICE.

2. Justice Mark Shaffer to introduce Ordinance No. 2024-16 BE IT ENACTED BY THE QUORUM COURT OF CRAWFORD COUNTY, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED: AN EMERGENCY APPROPRIATION ORDINANCE AMENDING THE BUDGET ORDINANCE NUMBER 2023-38 TO APPROPRIATE ADDITIONAL FUNDS AND APPROVE ADDITIONAL EXPENITURES TO THE CRAWFORD COUNTY 2024 BUDGET FOR VARIOUS DEPARTMENTS: TRANSFERS AND FOR OTHER PURPOSES.

ANNOUNCEMENTS:

ADJOURN:

**CRAWFORD COUNTY, ARKANSAS
ORDINANCE NO. 2024-15**

**BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF CRAWFORD, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED:
AN EMERGENCY ORDINANCE CHANGING A DETENTION LT POSITION TO A BOOKKEEPER POSITION AND CHANGING ONE CIVILIAN BOOKING CLERK POSITION TO A DETENTION DEPUTY POSITION WITHIN THE SHERIFF'S OFFICE**

WHEREAS, one Detention Lt position has remained vacant; and

WHEREAS, one Civilian Booking Clerk position has become vacant; and

NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF CRAWFORD COUNTY, ARKANSAS:

SECTION 1. The Detention Lt position would be better suited for a Bookkeeper position with the job description duties being transferred from the Detention Lt to the Bookkeeper taking over the billing for the jail. The salary for the Detention Lt of \$41,475.20 would now decrease to \$39,894.40 for the Bookkeeper position.

SECTION 2. The Civilian Booking Clerk position would be better suited for a Detention Deputy position to add an extra employee for the detention center. The salary of the Civilian Booking Clerk of \$36,920.00 will increase to \$38,500.80 for the Detention Deputy position.

SECTION 3. There is no increase to the Budget Year 2024 for the Sheriff's office salaries. Just a transfer of funds according to the position stated in Section 1 and Section 2.

SECTION 4. The positions will begin immediately upon approval of this ordinance.

SECTION 5. The Quorum Court hereby finds and declares that the facts set out herein are true and correct.

SECTION 6. The various paragraphs hereof and portions hereof being severable, should any part thereof be declared invalid, for any reason, the remainder hereof shall continue in full force and effect.

SECTION 7. EMERGENCY CLAUSE: the above is essential to the public health, safety, and welfare of Crawford County, and the goal can be met by enactment of this ordinance; an emergency is therefore, declared to exist, and this ordinance shall be in full force and effect from and after the date of its passage.

Date: _____

APPROVED: _____
CHRIS KEITH, COUNTY JUDGE

ATTEST: _____
STACEY SHELLY, COUNTY CLERK

SPONSOR: Mark Shaffer

ORDINANCE 2024-15

Date of Passage: _____

Votes for: _____ Votes Against: _____

Abstention: _____ Absent: _____

This publication was paid for by Crawford County, Crawford County Clerk in the amount of \$_____.

**CRAWFORD COUNTY, ARKANSAS
EMERGENCY ORDINANCE 2024-16**

BE IT ENACTED BY THE QUORUM COURT OF CRAWFORD COUNTY, ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN EMERGENCY APPROPRIATION ORDINANCE AMENDING THE BUDGET ORDINANCE NUMBER 2023-38 TO APPROPRIATE ADDITIONAL FUNDS AND APPROVE ADDITIONAL EXPENDITURES TO THE CRAWFORD COUNTY 2024 BUDGET FOR VARIOUS DEPARTMENTS: TRANSFERS AND FOR OTHER PURPOSES.

SECTION 1. The attached fund appropriations and expenditures are herein approved and adopted as an amendment to the 2024 Budget for Crawford County, Arkansas, as adopted in Ordinance Number 2023-38. The budget for Crawford County, Arkansas, for the year 2024 filed with the County Clerk, shall be amended to increase the attached fund appropriations, and increase the amounts in the expenditure categories attached.

SECTION 2. If any provision of this Ordinance is held invalid, such invalidity shall not affect other provisions of the ordinance, which can be given effect without the invalid provision, and to this end the provisions of the Ordinance are declared to be severable.

SECTION 3. An emergency is hereby declared to exist, and this Ordinance being necessary for the preservation of public peace, health and safety shall be in full force and effective from and after its passage and approval.

DATE: _____ APPROVED: _____
CHRIS KEITH, COUNTY JUDGE

ATTEST: _____
STACEY SHELLY, COUNTY CLERK

SPONSOR: Justice Mark Shaffer
Ordinance 2024-16
Date of Passage: _____
Votes for: ____ Votes against: ____
Abstention: ____ Absent: ____

This publication was paid for by Crawford County, Crawford County Clerk in the amount of \$ _____

**CRAWFORD COUNTY ARKANSAS
EMERGENCY ORDINANCE 2024-16
ATTACHMENT "A"**

SECTION 1. There is hereby a transfer request for Crawford County Sheriff from Fund #3429 Public Safety to purchase prisoner supplies for the remainder of the year: \$5,000.00 from Line Item #3429-0418-2001 Office Supplies into Line Item #3429-0418-2013 Prisoner Supplies, \$6,773.67 from Line Item #3429-0418-2006 Clothing/Uniforms into Line Item #3429-0418-2013 Prisoner Supplies.

SECTION 2. There is hereby a transfer request for Crawford Library System Fund #3008 Crawford County Library to cover cost for conference and lodging fees for the Library Director for the conference in Hot Springs: \$1,000.00 from Line Item #3008-0600-2015 Library Material & Supplies into Line Item #3008-0600-3090 Dues and Memberships.

SECTION 3. There is hereby an appropriation for Crawford County Judge for Fund #2000 County Road Dept for Budget Year 2024 additional funds to cover the increase in monthly lease payments on the 9 new road graders to finish out the year: \$242,000.00 into Line Item #2000-0200-3073 Rent-Machinery & Equipment.

SECTION 4. There is hereby an appropriation for the Crawford County Clerk of Retired Employees health insurance checks received into Fund #1000 County General to cover July health insurance: \$2,557.82 into Line Item #1000-0101-1009 Insurance.

SECTION 5. There is hereby an appropriation for Crawford County Circuit Clerk Fund #3006 Cost Recorders 25% for Budget Year 2024 additional funds to be used for new network drop for a workstation: \$750.00 into Line Item #3006-0102-2009 Server/Network/Hardware.

SECTION 6. There is hereby an appropriation for Crawford County Tax Collector for Fund #3001 Automation Fund for Budget Year 2024 additional funds to pay for various bills: \$5,000.00 into Line Item #3001-0104-2001 General Office Supplies.

SECTION 7. There is hereby an appropriation for Crawford County Health Unit for Budget Year 2024 for Fund #1000 County General additional funds to cover cost of parts and installation for HVAC unit: \$5,100.00 into Line Item #1000-0300-3009 Professional Services.

SECTION 8. There is hereby an appropriation for Crawford County Health Unit for Budget Year 2024 for Fund #1000 County General additional funds to cover cost of parts and installation for security/fire monitoring upgrade from Guard Tronic: \$5,000.00 into Line Item #1000-0300-3009 Professional Services.

SECTION 9. There is hereby an appropriation for Crawford County Sheriff for Budget Year 2024 into Fund #3427 County Bond ½ cent sales tax additional funds to cover costs for repairs to the mini split unit in the back storage building and the repair of a water leak in one of the boilers: \$7,173.74 into Line Item #3427-0418-2023 Repairs and Parts.

SECTION 10. There is hereby an appropriation of restitution check and reimbursement check received into Fund #3429 Public Safety for the Crawford County Sheriff totaling \$189.17 into Line Item #3429-0400-2023 Repairs & Parts to be used for vehicle repair expenses throughout the year.

SECTION 11. There is hereby an appropriation for Crawford County Library System of a donation from patrons for Fund #3008 County Library System to purchase additional books for the Alma Library: \$1,125.00 into Line Item #3008-0600-3115 Grants In Aid, Alma.

DATE: _____

APPROVED: _____
CHRIS KEITH, COUNTY JUDGE

ATTEST: _____
STACEY SHELLY, COUNTY CLERK

SPONSOR: Justice Mark Shaffer
Attachment "A" for Ordinance 2024-16
Date of Passage: _____
Votes for: _____ Votes against: _____
Abstention: _____ Absent: _____