

## PERSONNEL COMMITTEE MEETING

TO: Crawford County Quorum Court, Elected Official & News Media

FROM: Roger Atwell, Personnel Chairman

The Crawford County Personnel Committee will meet **Monday, June 17, 2024, at 6:20 PM**, in the **Circuit Courtroom Division I, 300 Main Street, upstairs in the Courthouse, Van Buren, Arkansas.**

### AGENDA

Discussion of adding Certified Jail Deputy Positions – Captain VC Winters

Discussion of Detention LT, Bookkeeper, detention deputy, booking clerk positions – Sheriff Daniel Perry.

## BUDGET COMMITTEE MEETING

TO: Crawford County Quorum Court, Elected Official & News Media

FROM: Mark Shaffer, Budget Chairman

The Crawford County Budget Committee will meet **Monday, June 17, 2024, at 6:45 PM**, in the **Circuit Courtroom Division I, 300 Main Street, upstairs in the Courthouse, Van Buren, Arkansas.**

### AGENDA

#### **2024 Budget Appropriations**

- Request from Crawford County Judge to appropriate funds for Budget Year 2024 into Fund #1000 County General to cover the interest on the Judgement from September of 2023 on the Rural Fire District #6 lawsuit.

Amount: \$34,545.04      Into Line Item: 1000-0100-3005 Special Legal

- Request from Crawford County Judge to appropriate funds for Budget Year 2024, into Fund #2000 County Road Department to purchase and set up 2 computers.

Amount: \$500.00      Into Line Item: 2000-0200-2009 Server/Network/Hardware

- Request from Crawford County Judge to appropriate funds for Budget Year 2024 into Fund #2000 County Road Dept to pay insurance on the new graders purchased this year.

Amount: \$9,000.00      Into Line Item: 2000-0200-3054 Insurance, Other Sundry Insurance

- Request from Crawford County Judge to appropriate funds for Budget Year 2024 into Fund #2000 County Road Dept to pay for the Hazard Mitigation Plan that WAPDD is doing for us.

Amount: \$40,000.00      Into Line Item: 2000-0200-3009 Other Professional Services

- Request from Crawford County Clerk to appropriate funds paid in from Retired Employees for Health Insurance receipted into Fund #1000 County General.

Amount: \$2,664.76      Into Line Item: 1000-0101-1009 Insurance

- Request from Crawford County Clerk to appropriate funds received from Arkansas Association of County Clerks for reimbursement of travel, meal and lodging for County Clerk conference receipted in Fund #1000 County General.

Amount: \$ 54.08      Into Line Item: 1000-0101-3030 Travel

Amount: \$329.28      Into Line Item: 1000-0101-3094 Meals/Lodging

- Request from Crawford County Circuit Clerk to appropriate funds for Budget Year 2024 Fund #3430 Cost Recorder's 75% to pay out half of the comp hours for Carrie Kilgore.

Amount: \$4,400.00      Into Line Item: 3430-0102-1001 Full Time Salaries

Amount: \$ 336.60      Into Line Item: 3430-0102-1006 Social Security Matching

Amount: \$ 674.08      Into Line Item: 3430-0102-1008 Retirement

- Request from Crawford County Circuit Clerk to appropriate additional funds for Budget Year 2024 into Fund #3430 Cost Recorder's 75% to be used for supplies.

Amount: \$1,000.00      Into Line Item: 3430-0102-2001 General Supplies

- Request from Crawford County Sheriff to appropriate additional funds for Budget Year 2024 for Fund #1000 County General – SSA to be used to pay for Taser Certification Bundle for 2024.

Amount: \$15,941.57      Into Line Item: 1000-0400-2002 Small Equipment

- Request from Crawford County Sheriff to appropriate an insurance check received in Fund #3014 Communications from the total loss of a vehicle to purchase a replacement vehicle.

Amount: \$29,787.00      Into Line Item: 3014-0400-4005 Capital Outlays-Vehicles

- Request from Crawford County Sheriff to appropriate an overpayment check received in Fund #3018 Detention to be used for inmate supply expenses.

Amount: \$284.55      Into Line Item: 3018-0418-2013 Prisoner Supplies

- Request from Crawford County Sheriff to appropriate additional funds for Budget Year 2024 for Fund #3427 County Bond ½ Cent Sales Tax to be used to pay for repairs to the HVAC unit in E pod and installation of Boiler Maintenance Kits.

Amount: \$11,113.67      Into Line Item: 3427-0418-2023 Repairs and Parts

- Request from the Crawford County Sheriff to appropriate additional funds for Budget Year 2024 for Fund #3428 ¼ cent Jail and Law Enforcement to be used to purchase gas masks for our SWAT team and pay for the first year of a 4-year subscription for a GPS mapping system for our patrol vehicles.

Amount: \$4,205.28      Into Line Item: 3428-0418-2002 Small Equipment

Amount: \$3,400.00      Into Line Item: 3428-0418-2024 Service Contract

- Request from the Crawford County Sheriff to appropriate restitution checks and Auction Share check received from Sebastian County Prosecuting Attorney office deposited into Fund #3429 Public Safety to be used for vehicle repair expenses.

Amount: \$603.58      Into Line Item: 3429-0400-2023 Repairs & Parts

- Request from the Crawford County Library to appropriate donated funds for Budget Year 2024 into Fund #3008 County Library System to purchase audio books.

Amount: \$100.00      Into Line Item: 3008-0600-3115 Grants In Aid, Alma

- Discussion and vote for Sheriff's office position changes salaries.

**REGULAR MEETING OF THE CRAWFORD COUNTY QUORUM COURT**  
**AGENDA**  
**June 17, 2024**

CALL TO ORDER: 7:00 PM

PLACE: CIRCUIT COURTROOM DIVISION I  
300 MAIN STREET  
VAN BUREN, ARKANSAS 72956

ROLL CALL:

MINUTES: Regular Meeting 5/20/2024

MINUTES FROM COMMITTEE MEETING FOR REVIEW

Personnel Committee Meeting 5/20/2024  
Budget Committee Meeting 5/20/2024

REPORTS: Reappraisal Monthly Report, Treasurer's Report, Southwest EMS Report, Delinquent  
Personal/Real Estate

COMMITTEE REPORTS:

COMMENTS FROM THE PUBLIC:

JUDGES NOTES:

CALL FOR OLD BUSINESS:

CALL FOR NEW BUSINESS:

1. Justice Mark Shaffer to introduce Ordinance No. 2024-14 BE IT ENACTED BY THE QUORUM COURT OF CRAWFORD COUNTY, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED: AN EMERGENCY APPROPRIATION ORDINANCE AMENDING THE BUDGET ORDINANCE NUMBER 2023-38 TO APPROPRIATE ADDITIONAL FUNDS AND APPROVE ADDITIONAL EXPENITURES TO THE CRAWFORD COUNTY 2024 BUDGET FOR VARIOUS DEPARTMENTS: TRANSFERS AND FOR OTHER PURPOSES.

ANNOUNCEMENTS:

ADJOURN:

**CRAWFORD COUNTY, ARKANSAS  
EMERGENCY ORDINANCE 2024-14**

**BE IT ENACTED BY THE QUORUM COURT OF CRAWFORD COUNTY, ARKANSAS, AN ORDINANCE TO BE ENTITLED:**

**AN EMERGENCY APPROPRIATION ORDINANCE AMENDING THE BUDGET ORDINANCE NUMBER 2023-38 TO APPROPRIATE ADDITIONAL FUNDS AND APPROVE ADDITIONAL EXPENDITURES TO THE CRAWFORD COUNTY 2024 BUDGET FOR VARIOUS DEPARTMENTS: TRANSFERS AND FOR OTHER PURPOSES.**

**SECTION 1.** The attached fund appropriations and expenditures are herein approved and adopted as an amendment to the 2024 Budget for Crawford County, Arkansas, as adopted in Ordinance Number 2023-38. The budget for Crawford County, Arkansas, for the year 2024 filed with the County Clerk, shall be amended to increase the attached fund appropriations, and increase the amounts in the expenditure categories attached.

**SECTION 2.** If any provision of this Ordinance is held invalid, such invalidity shall not affect other provisions of the ordinance, which can be given effect without the invalid provision, and to this end the provisions of the Ordinance are declared to be severable.

**SECTION 3.** An emergency is hereby declared to exist, and this Ordinance being necessary for the preservation of public peace, health and safety shall be in full force and effective from and after its passage and approval.

DATE: \_\_\_\_\_ APPROVED: \_\_\_\_\_  
CHRIS KEITH, COUNTY JUDGE

ATTEST: \_\_\_\_\_  
STACEY SHELLY, COUNTY CLERK

SPONSOR: Justice Mark Shaffer  
Ordinance 2024-14  
Date of Passage: \_\_\_\_\_  
Votes for: \_\_\_\_ Votes against: \_\_\_\_  
Abstention: \_\_\_\_ Absent: \_\_\_\_

This publication was paid for by Crawford County, Crawford County Clerk in the amount of \$ \_\_\_\_\_

**CRAWFORD COUNTY ARKANSAS  
EMERGENCY ORDINANCE 2024-14  
ATTACHMENT “A”**

**SECTION 1.** There is hereby a transfer request for Crawford County Judge from Fund #1000 County General to cover interest accrued on lawsuit from September 2023 from the Rural Fire District #6 lawsuit: \$34,545.04 from Line Item #1000-0100-3005 Special Legal into Line Item #1000-0100-3098 Judgements & Damages.

**SECTION 2.** There is hereby a transfer request for Crawford County Clerk Fund #1000 County General to pay for training for employees: \$10,000.00 from Line Item #1000-0101-1004 Contract Labor into Line Item #1000-0101-3101 Training/Education.

**SECTION 3.** There is hereby a transfer request for the Crawford County Sheriff Fund #3429 Public Safety to help pay for 2024 Taser Certification Bundle: \$726.70 from Line Item #3429-0400-2008 Tires and Lubes into Line Item #3429-0400-2002 Small Equipment, \$1,444.00 into Line Item #3429-0400-2003 Janitorial Supplies into Line Item #3429-0400-2002 Small Equipment.

**SECTION 4.** There is hereby a transfer request for Crawford County Sheriff Fund #3429 Public Safety for vehicle repairs for the remainder of the year: \$1,156.00 from Line Item #3429-0400-2003 Janitorial Supplies into Line Item #3429-0400-2023 Repairs and Parts.

**SECTION 5.** There is hereby an appropriation for Crawford County Judge for Fund #1000 County General for Budget Year 2024 to cover accrued interest fees on Judgement in September of 2023 for the Rural Fire District #6 lawsuit: \$34,545.04 into Line Item #1000-0100-3005 Special Legal.

**SECTION 6.** There is hereby an appropriation for Crawford County Judge Fund #2000 County Road Dept for Budget Year 2024 for purchase and set up of 2 computers: \$500.00 into Line Item #2000-0200-2009 Server/Network/Hardware.

**SECTION 7.** There is hereby an appropriation for Crawford County Judge Fund #2000 County Road Dept for Budget Year 2024 to pay insurance on the new graders purchased this year: \$9,000.00 into Line Item #2000-0200-3054 Insurance, Other Sundry Insurance.

**SECTION 8.** There is hereby an appropriation for Crawford County Judge for Fund #2000 County Road Dept for Budget Year 2024 to pay for the Hazard Mitigation Plan that WAPDD is doing for us: \$40,000.00 into Line Item #2000-0200-3009 Other Professional Services

**SECTION 9.** There is hereby an appropriation of Retired Employees health insurance checks receipted into Fund #1000 County General to cover June health insurance: \$2,664.76 into Line Item #1000-0101-1009 Insurance.

**SECTION 10.** There is hereby an appropriation for Crawford County Clerk for reimbursement checks from Arkansas Association of County Clerks receipted into Fund #1000 County General: \$54.08 into Line Item #1000-0101-3030 Travel, \$329.28 into Line Item #1000-0101-3094 Meals/Lodging.

**SECTION 11.** There is hereby an appropriation for Crawford County Circuit Clerk for Budget Year 2024 into Fund #3430 Cost Recorder's 75% to pay half comp time for Carrie Kilgore: \$4,400.00 into Line Item #3430-0102-1001 Full Time Salaries, \$336.60 into Line Item #3430-0102-1006 Social Security Matching, \$674.08 into Line Item #3430-0102-1008 Retirement.

**SECTION 12.** There is hereby an appropriation for Crawford County Circuit Clerk for Budget Year 2024 for Fund #3430 Cost Recorder's 75% for supplies: \$1,000.00 into Line Item #3430-0102-2001 General Supplies.

**SECTION 13.** There is hereby an appropriation for Crawford County Sheriff for Budget Year 2024 for Fund #1000 County General – SSA to pay for Taser Certification Bundle for 2024: \$15,941.57 into Line Item #1000-0400-2002 Small Equipment.

**SECTION 14.** There is hereby an appropriation for Crawford County Sheriff for Fund #3014 Communication an insurance check received in to Fund #3014 Communication to go towards the replacement of a vehicle that was a total loss: \$29,787.00 into Line Item #3014-0400-4005 Capital Outlays-Vehicles.

**SECTION 15.** There is hereby an appropriation for Crawford County Sheriff for Fund #3018 Detention an overpayment check deposited into the Detention fund to be used for inmate supply expenses: \$284.55 into Line Item #3018-0418-2013 Prisoner Supplies.

**SECTION 16.** There is hereby an appropriation for Crawford County Sheriff for Budget Year 2024 for Fund #3427 County Bond ½ cent Sales Tax to pay for repairs to the HVAC unit in E pod and installation of Boiler Maintenance Kits: \$11,113.67 into Line Item #3427-0418-2023 Repairs and Parts.

**SECTION 17.** There is hereby an appropriation for Crawford County Sheriff for Budget Year 2024 for Fund #3428 ¼ cent Jail and Law Enforcement to purchase gas masks for our SWAT team and pay for the first year of 4-year subscription for GPS mapping system for patrol vehicles: \$4,205.28 into Line Item #3428-0418-2002 Small Equipment, \$3,400.00 into Line Item #3428-0418-2024 Service Contract.

**SECTION 18.** There is hereby an appropriate of restitution checks and Auction Sare check received from Sebastian County PA office deposited into Fund #3429 Public Safety to be used for vehicle repair expenses: \$603.58 into Line Item #3429-0400-2023 Repairs and Parts.

**SECTION 19.** There is hereby an appropriation for Crawford County Library System of a donation from Kenith Pope for Fund #3008 County Library System to purchase audio books: \$100.00 into Line Item #3008-0600-3115 Grants In Aid, Alma.

DATE: \_\_\_\_\_ APPROVED: \_\_\_\_\_  
CHRIS KEITH, COUNTY JUDGE

ATTEST: \_\_\_\_\_  
STACEY SHELLY, COUNTY CLERK

SPONSOR: Justice Mark Shaffer  
Attachment "A" for Ordinance 2024-14  
Date of Passage: \_\_\_\_\_  
Votes for: \_\_\_\_\_ Votes against: \_\_\_\_\_  
Abstention: \_\_\_\_\_ Absent: \_\_\_\_\_