

## **BUDGET COMMITTEE MEETING MINUTES**

TO: Crawford County Quorum Court, Elected Official & News Media

FROM: Mark Shaffer, Budget Chairperson

The Crawford County Budget Committee met **Monday, September 19, 2022, at 6:40 PM, in the Circuit Courtroom Division I, 300 Main, upstairs in the Courthouse, Van Buren, Arkansas.**

### **2022 Budget**

- Request from the Crawford County Judge to appropriate an additional \$480.00 from Crawford County E-911 Fund #3020 to Line Item #3020-0501-1013 Car Allowance.
- Request from the Crawford County Judge to appropriate an additional \$30,000.00 from Crawford County E-911 Fund #3020 to Line Item #3020-0501-2024 Service Contracts.
- Request from the Crawford County Judge to appropriate an additional \$1,760.18 from Crawford County Road Fund #2000 to Line Item #2000-0200-2023 Parts & Repairs.
- Request from the Crawford County Judge to appropriate an additional \$11,000.00 from Crawford County E-911 Fund #3020 to Line Item #3020-0501-1004 Contract Labor.
- Request from the Crawford County Judge to appropriate an additional \$2,180.50 from Crawford County E-911 Fund #3020 to the following Line Items; \$1,773.20 to Line Item #3020-0501-1001 Salaries, Full Time; \$135.65 to Line Item #3020-0501-1006 Social Security Matching; \$271.65 to Line Item #3020-0501-1008 Retirement.
- Request from the Crawford County Judge to appropriate an additional \$10,000.00 from Crawford County General Fund #1000 to Line Item #1000-0117-2020 Building Materials & Supplies.
- Request from the Crawford County Sheriff to appropriate an additional \$18,892.31 from Public Safety Fund #3429 to Line Item #3429-0400-2007 Fuel, Oil & Lubricants.
- Request from the Crawford County Sheriff to appropriate an additional \$768.33 from Public Safety Fund #3429 to Line Item #3429-0400-2007 Fuel, Oil & Lubricants.

- Request from the Crawford County Sheriff to appropriate an additional \$20,883.95 from Crawford County Bond ½ Cent Sales Tax Fund #3427 to Line Item #3427-0418-4003 Improvements, Other Than Building.
- Request from the Crawford County Sheriff to appropriate an additional \$45,000.00 from Jail & law Enforcement County Sales Tax Fund #3428 to Line Item #3428-0418-2005 Prisoner Food.
- Request from the Crawford County Tax Collector to appropriate an additional \$6,038.67 from Tax Collector's Automation Fund #3001 to Line Item #3001-0104-2002 Small Equipment.
- Request from the Crawford County Clerk to appropriate an additional \$7,000.00 from County General Fund #1000 to Line Item #1000-0107-3040 Advertising.
- Request from the Crawford County Circuit Clerk to appropriate an additional \$5,200.00 from Crawford County Circuit Clerk ACT 768 - 25% Fund #3006 to the following Line Items: \$4,500.00 to Line Item #3006-0102-2009 Server/Network/Hardware; \$700.00 to Line Item #3006-0102-2002 Small Equipment.
- Request from the Crawford County Circuit Clerk to appropriate an additional \$1,400.00 from Crawford County Circuit Clerk ACT 768 - 25% Fund #3006 to Line Item #3006-0102-2009 Server/Network/Hardware.
- Request from the Crawford County Circuit Clerk to appropriate an additional \$1,500.00 from Crawford County Circuit Clerk Passport Fund #3432 to Line Item #3432-0102-3021 Postage.
- Request from the Crawford County Election Commission to appropriate an additional \$25,000.00 from County General Fund #1000 to Line Item #1000-0109-3009 Other Professional Services.
- Request from the Crawford County Assessor to appropriate an additional \$1,055.35 from Crawford County Assessor's Fee Fund #3009 to Line Item #3009-0105-3009 Other Professional Services.
- Request from the Crawford County Library to appropriate an additional \$18,679.85 from Crawford County Library Fund #3008 to the following Line Items: \$625.50 to Line Item 3008-0600-2011 Storytime Expenses; \$5,306.69 to Line Item #3008-0600-2015 Library Materials & Supplies; \$12,747.66 to Line Item #3008-0600-3009 Other Professional Services.

**REGULAR MEETING OF THE CRAWFORD COUNTY QUORUM COURT**  
**AGENDA**  
**Monday**  
**September 19, 2022**

CALL TO ORDER: 7:00 PM

PLACE: CIRCUIT COURTROOM DIVISION I  
300 MAIN STREET  
VAN BUREN, ARKANSAS 72956

ROLL CALL:

MINUTES: Regular Meeting 8/15/2022  
Special Meeting 8/25/2022

MINUTES FROM COMMITTEE MEETING FOR REVIEW:

Crawford County American Rescue Fund Committee Meeting 8/15/2022  
Personnel Committee Meeting 8/15/2022  
Budget Committee Meeting 8/15/2022

REPORTS: Re-appraisal Monthly Report, Treasurer's Report, Delinquent Personal/Real Estate Report and Southwest EMS Report.

COMMITTEE REPORTS:

COMMENTS FROM THE PUBLIC:

- One representative per group
- Presentations must be no longer than five (5) minutes
- Followed by Questions from Justices

JUDGES NOTES:

CALL FOR OLD BUSINESS:

CALL FOR NEW BUSINESS:

1. Justice Mark Shaffer to introduce Ordinance 2022-49: BE IT ENACTED BY THE QUORUM COURT OF CRAWFORD COUNTY, ARKANSAS, AN ORDINANCE TO BE ENTITLED: AN APPROPRIATION ORDINANCE AMENDING THE BUDGET ORDINANCE NUMBER 2021-52 TO APPROPRIATE ADDITIONAL FUNDS AND APPROVE ADDITIONAL EXPENDITURES TO THE CRAWFORD COUNTY 2022 BUDGET FOR VARIOUS DEPARTMENTS; TRANSFERS AND FOR OTHER PURPOSES.

2. Justice Lonnie Myers and Justice Jayson Peppas to introduce Ordinance 2022-50: BE IT ENACTED BY THE QUORUM COURT OF CRAWFORD COUNTY, ARKANSAS, AN ORDINANCE TO BE ENTITLED: AN APPROPRIATION ORDINANCE AMENDING THE BUDGET ORDINANCE NUMBER 2021-52 TO APPROPRIATE ADDITIONAL FUNDS AND APPROVE ADDITIONAL EXPENDITURES TO THE CRAWFORD COUNTY 2022 BUDGET FOR THE CRAWFORD COUNTY JUVENILE OFFICE.
3. Justice Roger Atwell to introduce Ordinance 2022-51: BE IT ENACTED BY THE QUORUM COURT OF CRAWFORD COUNTY, ARKANSAS, AN ORDINANCE TO BE ENTITLED: AN APPROPRIATION ORDINANCE AMENDING THE BUDGET ORDINANCE NUMBER 2021-52 TO APPROPRIATE ADDITIONAL FUNDS AND APPROVE ADDITIONAL EXPENDITURES TO THE CRAWFORD COUNTY 2022 BUDGET FOR CRAWFORD COUNTY CIRCUIT CLERK'S OFFICE; AN ORDINANCE TO APPROPRIATE \$2,872.46 FROM ACT 768 75% CIRCUIT CLERK FUND #3430 FOR A JOB TITLE CHANGE WITH COMPENSATION. THESE FUNDS WILL BE USED TO FUND THIS PROPOSED CHANGE FOR THE REMAINDER OF 2022.
4. Justice Mark Shaffer to introduce Ordinance 2022-52: BE IT ENACTED BY THE QUORUM COURT OF CRAWFORD COUNTY, ARKANSAS, AN ORDINANCE TO BE ENTITLED: AN ORDINANCE SETTING THE PAY FOR SHERIFF DEPUTIES AND JAILERS; AND FOR OTHER PURPOSES.
5. Justice Daniel Perry to introduce Resolution 2022-3: A RESOLUTION OF THE QUORUM COURT OF CRAWFORD COUNTY, CERTIFYING LOCAL GOVERNMENT ENDORSEMENT OF BUSINESS TO PARTICIPATE IN THE TAX BACK PROGRAM (AS AUTHORIZED BY SECTION 15-4-2706(d) OF THE CONSOLIDATED INCENTIVE ACT OF 2003).

ANNOUNCEMENTS:

ADJOURN:

CRAWFORD COUNTY, ARKANSAS  
QUORUM COURT JOURNAL OF PROCEDURES  
AUGUST 15, 2022

The Quorum Court of Crawford County, Arkansas met August 15, 2022, for the eighth regular meeting of the year. The meeting was held at 7:00 p.m. in the Circuit Courtroom I, 300 Main Street., Van Buren, Arkansas. Judge Gilstrap presiding. Gentry Wahlmeier, Prosecuting Attorney legal counsel was present. Roll was called. Members present were Justice Atwell, Carolan, DeCroy, Harvey, Morrison, Myers, Peppas, Perry, Pinkerton, Shaffer, Wahlmeier and Woodruff. Justice Johnson absent

The minutes of 7/18/2022 Regular meeting was presented. Justice Atwell moved to approve, second by Justice Woodruff and unanimous voice vote to approve as written.

The minutes of the 7/18/2022 Budget meeting was presented. Justice Atwell moved to approve, second by Justice Wahlmeier and unanimous voice vote to approve as written.

The minutes of the 7/26/2022 CCARP Committee was presented. Justice Woodruff moved to approve, second by Justice Pinkerton and unanimous voice vote to approve as written.

REPORTS: Justice Peppas moved to approve, second by Justice Perry and unanimous voice vote to approve all reports as written.

COMMITTEE REPORTS:

COMMENTS FROM THE PUBLIC:

JUDGES NOTES: (1) We have now moved the structures off and mowed the land where the new 911 Call Center is to be built. (2) We received a \$300,000.00 grant for the East Pointer Trail Drainage Program. The project cost \$400,000.00 but \$300,000.00 was thru the grant that we obtained. (3) The Jury room is coming along; the plumbing is now in and the drywall is being done at this time. Maybe next month we can take a tour if it is finished.

CALL FOR OLD BUSINESS: Justice Atwell addressed the Quorum Court members about a Resolution #2021-8 which was passed last October. He would like for the members to look this over and they will discuss this in the upcoming months. It is about possible \$.25 / \$.50 pay raise for employees if the county revenue exceeds certain amounts.

CALL FOR NEW BUSINESS:

1. ORDINANCE NO. 2022-35: AN APPROPRIATION ORDINANCE AMENDING THE BUDGET ORDINANCE NUMBER 2021-52 TO APPROPRIATE ADDITIONAL FUNDS AND APPROVE ADDITIONAL EXPENDITURES TO THE CRAWFORD COUNTY 2022 BUDGET FOR VARIOUS DEPARTMENTS; TRANSFERS AND FOR OTHER PURPOSES: On motion by Justice Shaffer to place Ordinance No. 2022-35 on the floor by title only, Justice Atwell moved to approve, second by Justice Woodruff, Ordinance No. 2022-35 was presented. After reading by title only Justice Peppas moved to approve, seconded by Justice Wahlmeier. There was no discussion by the court, roll call vote, 12 yeas, 1 absent.
2. ORDINANCE NO. 2022-36: AN APPROPRIATION ORDINANCE AMENDING THE BUDGET ORDINANCE NUMBER 2021-52 TO APPROPRIATE ADDITIONAL FUNDS AND APPROVE ADDITIONAL EXPENDITURES TO THE CRAWFORD COUNTY 2022 BUDGET FOR VARIOUS DEPARTMENTS; TRANSFERS AND FOR OTHER PURPOSES (LIBRARY AMERICAN RESCUE PLAN FUND #3047). On motion by Justice Shaffer to place Ordinance No. 2022-36 on the floor by title only, Justice Atwell moved to approve, second by Justice Wahlmeier, Ordinance No. 2022-36 was presented. After reading by title only, Justice Atwell moved to approve, second by Justice Peppas. There was no discussion by the court, roll call vote, 12 yeas, 1 absent.
3. ORDINANCE NO. 2022-37: AN ORDINANCE SETTING A BOND LIMIT FOR HEAVY HAUL PERMITS ON COUNTY ROADS AMENDING SECTION 92.56 OF COUNTY ROAD STANDARDS AND SECTION 92.59 OF COUNTY ROAD STANDARDS. On motion by Justice Shaffer to place Ordinance No. 2022-37 on the floor by title only, Justice Peppas moved to approve, second by Justice Wahlmeier, Ordinance No. 2022-37 was presented. After reading by title only, Justice Perry moved to approve, second by Justice Woodruff. There was some discussion by the court, roll call vote, 12 yeas, 1 absent.
4. ORDINANCE NO. 2022-38: AN ORDINANCE APPROPRIATING \$51,164.88 FROM JAIL & LAW ENFORCEMENT COUNTY SALES TAX FUND #3428 TO THE CRAWFORD COUNTY SHERIFF'S BUDGET TO FUND 3 NEW CIVILIAN POSITIONS FOR 2022. (THREE NEW CIVILIAN EMPLOYEES). On motion by Justice Shaffer to place Ordinance No. 2022-38 on the floor by title only, Justice Peppas moved to approve, second by Justice Atwell, Ordinance No. 2022-38 was presented. After reading by title only, Justice Peppas, second by Justice Myers. There was some discussion by the court, roll call vote 11 yeas, 1 abstain, and 1 absent.

5. ORDINANCE NO. 2022-39: AN ORDINANCE TO MAKE AN APPROPRIATION FOR LAW ENFORCEMENT OFFICER SALARY STIPENDS FOR FULL-TIME LAW ENFORCEMENT OFFICERS IN ACCORDANCE WITH ACT 224 OF THE 2022 FISCAL SESSION OF THE ARKANSAS LEGISLATURE, AND TO AMEND THE ANNUAL OPERATING BUDGET FOR CRAWFORD COUNTY, ARKANSAS FOR CALENDAR YEAR 2022. (STIPENED PAY). On motion by Justice Shaffer to place Ordinance No. 2022-39 on the floor by title only, Justice Pinkerton moved to approve, second by Justice Woodruff, Ordinance No. 2022-39 was presented. After reading by title only, Justice Peppas, second by Justice Atwell. There was no discussion by the court, roll call vote 12 yeas, 1 absent.
  
6. ORDINANCE NO. 2022-40: AN ORDINANCE APPROPRIATING \$26,044.00 FROM JAIL & LAW ENFORCEMENT COUNTY SALES TAX FUND #3428 TO THE CRAWFORD COUNTY SHERIFF'S BUDGET FOR 2022 TO PAY THE COUNTY'S PORTION OF RETIREMENT, FOR FULL-TIME LAW ENFORCEMENT OFFICERS IN ACCORDANCE WITH ACT 224 OF THE 2022 FISCAL SESSION OF THE ARKANSAS LEGISLATURE, AND TO AMEND THE ANNUAL OPERATING BUDGET FOR RAWFORD COUNTY, ARKANSAS FOR CALENDAR YEAR 2022. (COUNTY PART OF THE STIPENED PAY). On motion by Justice Shaffer to place Ordinance No. 2022-40 on the floor by title only, Justice Atwell moved to approve, second by Justice DeCroo, Ordinance No. 2022-40 was presented. After reading by title only, Justice Peppas, second by Justice Carolan. There was some discussion by the court, roll call vote 12 yeas, 1 absent.
  
7. RESOLUTION NO. 2022-2: A RESOLUTION ACCEPTING LOW BID: On motion by Justice Shaffer to place Resolution No. 2022-2 on the floor, Justice Atwell moved to approve, second by Justice Woodruff, Resolution No. 2022-2 was presented. After reading in its entirety, Justice Perry moved to approve, second by Justice Peppas. There was no discussion by the court, roll call vote 12 yeas, 1 absent.
  
8. ORDINANCE NO. 2022-41: AN ORDINANCE APPROPRIATING AN ADDITIONAL \$596,046.00 FROM AMERICAN RESCUE PLAN FUND #3046 TO THE CRAWFORD COUNTY 911 EMERGENCY COMMUNICATION CENTER BUDGET FOR 2022. Justice Shaffer made the motion to amend the agenda and add Ordinance No. 2022-41, Justice Atwell moved to approve, second by Justice Woodruff with unanimous voice vote to amend agenda. Justice Shaffer made the motion to place Ordinance No. 2022-41 on the floor, Justice Atwell moved to approve, second by Justice Carolan, Ordinance No. 2022-41 was presented. After reading in its entirety, Justice Wahlmeier moved to approve, second by Justice Myers. There was no discussion by the court, roll call vote 11 yeas, 1 Nay, 1 absent.

ANNOUNCEMENTS: Elaine Stanfield announced that the Crawford County Fair is coming up in September and we need to get out and support the youth of the county.

ADJOURN: On motion by Justice Peppas and second by Justice Woodruff meeting was adjourned at 7:30 p.m.

DATE \_\_\_\_\_

\_\_\_\_\_  
DENNIS GILSTRAP, COUNTY JUDGE

ATTEST: \_\_\_\_\_  
JO WESTER, COUNTY CLERK



CRAWFORD COUNTY, ARKANSAS  
QUORUM COURT JOURNAL OF PROCEDURES

AUGUST 25, 2022

SPECIAL CCARP FUND #3046 MEETING

The Quorum Court of Crawford County, Arkansas met August 25, 2022, for the first special meeting of the year. The meeting was held at 6:00 p.m. at the Department of Emergency Management Building, 1820 Chestnut Street, Van Buren, Arkansas. Judge Gilstrap presiding. Gentry Wahlmeier, Prosecuting Attorney legal counsel was present. Roll was called. Members present were Justice Atwell, Carolan, DeCuro, Myers, Peppas, Perry, Pinkerton, Shaffer, Wahlmeier. Absent was Justice Harvey, Johnson, Morrison and Woodruff.

CALL FOR NEW BUSINESS:

1. ORDINANCE NO. 2022-42: AN APPROPRIATION ORDINANCE TO AMEND THE CRAWFORD COUNTY BUDGET ORDINANCE 2021-52, APPROPRIATING \$885,000.00 FROM CRAWFORD COUNTY AMERICAN RESCUE PLAN FUND #3046 FOR USE BY THE CEDARVILLE SENIOR INN PROJECT FOR 2022. On motion by Justice Shaffer to place Ordinance No. 2022-42 on the floor by title only, Justice Atwell moved to approve, second by Justice Pinkerton, Ordinance No. 2022-42 was presented. After reading by title only Justice Atwell moved to approve, seconded by Justice Carolan. There was no discussion by the court, roll call vote, 9 yeas, 4 absent.
2. ORDINANCE NO. 2022-43: AN APPROPRIATION ORDINANCE AMENDING THE BUDGET ORDINANCE NUMBER 2021-52 APPROPRIATING \$436,917.00 FROM AMERICAN RESCUE PLAN FUND #3406 TO THE CRAWFORD COUNTY RURAL FIRE BUDGET FOR 2022. On motion by Justice Shaffer to place Ordinance No. 2022-43 on the floor by title only, Justice DeCuro moved to approve, second by Justice Wahlmeier, Ordinance No. 2022-43 was presented. After reading by title only, Justice DeCuro moved to approve, second by Justice Atwell. There was no discussion by the court, roll call vote, 9 yeas, 4 absent.
3. ORDINANCE NO. 2022-44: AN APPROPRIATION ORDINANCE AMENDING THE BUDGET ORDINANCE NUMBER 2021-52 APPROPRIATING \$43,742.00 FROM CRAWFORD COUNTY AMERICAN RESCUE PLAN FUND #3046 FOR USE BY THE MULBERRY FOOD PANTRY PROJECT FOR IMPROVEMENTS AND EXPANSION FOR 2022. On motion by Justice Shaffer to place Ordinance No. 2022-44 on the floor by title only, Justice Wahlmeier moved to approve, second by Justice Carolan, Ordinance No. 2022-44 was presented. After reading by title only, Justice Perry moved to approve, second by Justice Myers. There was no discussion by the court, roll call vote, 9 yeas, 4 absent.

4. ORDINANCE NO. 2022-45: AN APPROPRIATION ORDINANCE AMENDING THE BUDGET ORDINANCE NUMBER 2021-52 APPROPRIATING \$279,200.00 FROM AMERICAN RESCUE PLAN FUND #3046 TO THE CRAWFORD COUNTY COURTHOUSE REPAIR FUND #3046-0199 COUNTY BUDGET FOR 2022. On motion by Justice Shaffer to place Ordinance No. 2022-45 on the floor by title only, Justice Atwell moved to approve, second by Justice DeCroo, Ordinance No. 2022-45 was presented. After reading by title only, Justice Wahlmeier moved to approve, second by Justice Shaffer. There was no discussion by the court, roll call vote 9 yeas, 4 absent.
5. ORDINANCE NO. 2022-46: AN APPROPRIATION ORDINANCE AMENDING THE BUDGET ORDINANCE NUMBER 2021-52 APPROPRIATING \$106,921.48 FROM AMERICAN RESCUE PLAN FUND #3046 TO THE CRAWFORD COUNTY EMERGENCY MANAGEMENT FUND BUDGET FOR 2022. On motion by Justice Shaffer to place Ordinance No. 2022-46 on the floor by title only, Justice Wahlmeier moved to approve, second by Justice Carolan, Ordinance No. 2022-46 was presented. After reading by title only, Justice Atwell moved to approve, second by Justice Perry. There was no discussion by the court, roll call vote 9 yeas, 4 absent.
6. ORDINANCE NO. 2022-47: AN APPROPRIATION ORDINANCE AMENDING THE BUDGET ORDINANCE NUMBER 2021-52 APPROPRIATING \$642,185.92 FROM AMERICAN RESCUE PLAN FUND #3046 TO THE CRAWFORD COUNTY SHERIFF BUDGET FOR 2022, TO MAKE ADDITIONAL APPROPRIATIONS, AND FOR OTHER PURPOSES. On motion by Justice Shaffer to place Ordinance No. 2022-47 on the floor by title only, Justice Wahlmeier moved to approve, second by Justice DeCroo, Ordinance No. 2022-47 was presented. After reading by title only, Justice Pinkerton moved to approve, second by Justice Wahlmeier. There was no discussion by the court, roll call vote 9 yeas, 4 nays.
7. ORDINANCE NO. 2022-48: AN APPROPRIATION ORDINANCE AMENDING THE BUDGET ORDINANCE NUMBER 2021-52 TO ESTABLISH PREMIUM PAY OF \$1,500,000.00 AND TO AMEND THE ANNUAL OPERATING BUDGET FOR THE CALENDAR YEAR 2022, MAKE ADDITIONAL APPROPRIATIONS, AND FOR OTHER PURPOSES, PREMIUM PAY INCENTIVE FOR ALL ELIGIBLE ESSENTIAL EMPLOYEES FULL TIME AND PART TIME ONLY. On motion by Justice Shaffer to place Ordinance No. 2022-48 on the floor by title only, Justice DeCroo moved to approve, second by Justice Myers. Ordinance No. 2022-48 was presented. After reading by title only, Justice DeCroo moved to approve, second by Justice Myers. There was some discussion by the court, roll call vote 9 yeas, 4 absent.

ANNOUNCEMENTS: Elaine Stanfield announced that the Crawford County Fair is coming up in September and we need to get out and support the youth of the county.

ADJOURN: On motion by Justice Peppas and second by Justice Shaffer meeting was adjourned at 6:15 p.m.

DATE \_\_\_\_\_

\_\_\_\_\_  
DENNIS GILSTRAP, COUNTY JUDGE

ATTEST: \_\_\_\_\_  
JO WESTER, COUNTY CLERK

# **CRAWFORD COUNTY AMERICAN RESCUE PLAN COMMITTEE (CCARP) MEETING MINUTES**

TO: Crawford County Quorum Court, Elected Officials, and News Media

FROM: Justice Mark Shaffer, Chairman, CCARP Committee

The Crawford County American Rescue Plan Committee met **Monday, August 15, 2022, at 6:10 PM, in the Circuit Courtroom Division I, 300 Main, upstairs in the Courthouse, Van Buren, Arkansas.**

## **AGENDA**

**Discussion regarding Crawford County American Rescue Fund requests:**

- **Cedarville Senior:** On motion to recommend to Quorum from Justice Atwell, second by Justice Woodruff, motion passed.

**UPDATED QUOTE: \$885,000.00**

**On motion by Justice Woodruff to fund, second by Justice Atwell, Justice Peppas with a No vote, motion passed.**

- **CC Rural Fire:** On motion to recommend to Quorum from Justice Woodruff, second by Justice Carolan, motion passed.

**ORIGINAL QUOTE: \$436,917.00**

**On motion by Justice Atwell to fund, second by Justice Deroo, Justice Peppas with a No vote, motion passed.**

- **Mulberry Food Bank:** On motion to recommend to Quorum from Justice Atwell, second by Justice Wahlmeier, motion passed.  
**ORIGINAL QUOTE: \$43,742.00**  
On motion by Justice Atwell to fund, second by Justice Myers, Justice Peppas with a No vote, motion passed.
- **Courthouse:** On motion to recommend to Quorum from Justice Atwell, second by Justice Wahlmeier, motion passed.  
**ORIGINAL QUOTE: \$279,200.00**  
On motion by Justice Atwell to fund, second by Justice DeCroo, Justice Peppas with a No vote, motion passed.
- **CC Emergency Management:** On motion to recommend to Quorum from Justice Carolan, second by Justice Atwell, motion passed.  
**ORIGINAL QUOTE: \$106,921.48**  
On motion by Justice Carolan to fund, second by Justice Woodruff, Justice Peppas with a No vote, motion passed.
- **CC Sheriff's Office:** On motion to recommend to Quorum from Justice Atwell, second by Justice Woodruff, motion passed.  
**UPDATED QUOTE: \$642,185.92**  
On motion by Justice Atwell to fund, second by Justice DeCroo, Justice Peppas with a No vote, motion passed.

- **Crawford County Employees:** On motion to recommend to Quorum from Justice Atwell, second by Justice Wahlmeier, motion passed.

**ORIGINAL QUOTE: \$1,500,000.00**

**On motion by Justice DeCroo to fund, second by Justice Atwell, Justice Peppas with a No vote, motion passed.**

On motion to adjourn by Justice Atwell, motion withdrawn.

- **Crawford County 911 Center:** Add an **additional amount of \$596,046.00** to the original amount awarded in Ordinance 2022-15 in the amount of \$1,038,929.66, due to an updated quote. On motion to recommend to the Quorum from Justice Atwell, second by Justice Wahlmeier, motion passed.  
**On motion by Justice Atwell to fund, second by Justice Wahlmeier, Justice Peppas with a No vote, motion passed.**

On motion to adjourn by Justice Atwell, second by Justice Woodruff, motion passed.

# PERSONNEL COMMITTEE MEETING MINUTES

TO: Crawford County Quorum Court, Elected Officials, and News Media  
FROM: Justice Roger Atwell Chairman, Personnel Committee

The Crawford County Personnel Committee met Monday, August 15, 2022, at 6:20 PM, in the Circuit Courtroom Division I, 300 Main, upstairs in the Courthouse, Van Buren, Arkansas.

## AGENDA

- **Request from Crawford County Sheriff** to add 3 permanent full-time position, effective August 13, 2022, from Jail & Law Enforcement County Sales Tax Fund #3428. With this effective date, there will be 10 pay periods for the remainder of 2022.

### **Funds needed for the remainder of 2022:**

Line Item #3428-0418-1001 Salaries, Full Time	\$37,800.00
Line Item #3428-0418-1006 Social Sec Matching	\$ 2,891.70
Line Item #3428-0418-1008 Retirement	\$ 5,790.96
Line Item #3428-0418-1009 Health Insurance	\$ 3,662.22
Line Item #3428-0418-1011 Unemployment Comp	\$ 1,020.00
<b>Total:</b>	<b>\$51,164.88</b>

**On motion to pass by Justice Shaffer, second by Justice Woodruff, motion passed.**

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- **Request from Crawford County Circuit Clerk** to change title with compensation, effective August 13, 2022, from Cost Recorder's 75% Fund #3430. With this effective date, there will be 10 pay periods for the remainder of 2022.

### **Funds needed for remainder of 2022:**

Line Item #3430-0102-1001 Salaries, Full Time	\$ 2,335.90
Line Item #3430-0102-1006 Social Sec Matching	\$ 178.70
Line Item #3430-0102-1008 Retirement	\$ 357.86
<b>Total:</b>	<b>\$ 2,872.46</b>

**On motion to pass by Justice Woodruff, second by Justice Myers, motion passed.**

## **BUDGET COMMITTEE MEETING MINUTES**

TO: Crawford County Quorum Court, Elected Official & News Media

FROM: Mark Shaffer, Budget Chairperson

The Crawford County Budget Committee met **Monday, August 15, 2022, at 6:40 PM, in the Circuit Courtroom Division I, 300 Main, upstairs in the Courthouse, Van Buren, Arkansas.**

### **2022 Budget**

- Request from the Crawford County Judge to appropriate an additional \$4,107.20 from Crawford County Road Fund #2000 to Line Item #2000-0200-2027 Sand, Dirt & Gravel. On motion to approve by Justice Peppas, second by Justice Atwell, motion passed.
- Request from the Crawford County Judge to appropriate an additional \$20,000.00 from Crawford County Road Fund #2000 to Line Item #2000-0200-3009 Other Professional Services. On motion to approve by Justice Wahlmeier, second by Justice Woodruff, motion passed.
- Request from the Crawford County Sheriff to appropriate an additional \$18,104.60 from Crawford County General Fund #1000 to Line Item #1000-0400-2006 Clothing & Uniforms. On motion to approve by Justice DeCree, second by Justice Woodruff, motion passed.
- Request from the Crawford County Sheriff to appropriate an additional \$26,044.00 from Jail & Law Enforcement County Sales Tax Fund #3428 to (new stipend grant) Law Enforcement Stipend Grant Fund #3840, to Line Item #3840-0400-1008 Retirement. On motion to approve by Justice Peppas, second by Justice DeCree, motion passed.
- Request from the Crawford County Sheriff to appropriate an additional \$173.93 from Public Safety Fund #3429 to Line Item #3429-0400-2007 Fuel, Oil & Lubricants. On motion to approve by Justice Peppas, second by Justice Myers, motion passed.
- Request from the Crawford County Circuit Clerk to appropriate an additional \$2,279.00 from Crawford County Circuit Clerk Cost Recorder's 25% Fund #3006 to Line Item #3006-0102-2020 Building Materials & Supplies. On motion to approve by Justice Peppas, second by Justice Atwell, motion passed.



- Request from the Crawford County Assessor to appropriate an additional \$5,828.50 from Crawford County General Fund #1000 to Line Item #1000-0105-2002 Small Equipment. On motion to approve by Justice Wahlmeier, second by Justice Woodruff, motion passed.
- Request from the Crawford County Library to appropriate an additional \$14,993.20 from Crawford County Library Fund #3008 to the following Line Items: \$3,084.83 to Line Item #3008-0600-2015 Library Materials & supplies; \$50.00 to Line Item #3008-0600-2010 Books; \$1,058.37 to Line Item #3008-0600-2011 Story Time; \$4,800.00 to Line Item #3008-0600-3009 Other Professional Services; \$6,000.00 to Line Item #3008-0600-2010 Books. On motion to approve by Justice DeCroo, second by Justice Perry, motion passed.
- **REQUEST FROM CRAWFORD COUNTY SHERIFF TO APPROPRIATE \$51,164.88 FROM JAIL AND LAW ENFORCEMENT COUNTY SALES TAX FUND#3428 FOR 3 NEW POSITIONS. THESE FUNDS WILL BE USED TO FUND THESE POSITIONS FOR THE REMAINDER OF 2022.** On motion to approve by Justice Atwell, second by Justice Peppas, motion passed.
- **REQUEST FROM CRAWFORD COUNTY CIRCUIT CLERK TO APPROPRIATE \$2,872.46 FROM COST RECORDER'S 75% FUND #3430 FOR A JOB TITLE CHANGE WITH COMPENSATION. THESE FUNDS WILL BE USED TO FUND THIS PROPOSED CHANGE FOR THE REMAINDER OF 2022.** On motion to approve by Justice DeCroo, second by Justice Morrison, motion passed.
- **REQUEST FROM JUDGE MEDLOCK FOR THE CRAWFORD COUNTY JUVENILE OFFICE PROPOSED SALARY INCREASES FROM CRAWFORD COUNTY GENERAL FUND #1000 IN THE AMOUNT OF \$9,444.10. THESE FUNDS WILL BE USED FOR THE PROPOSED INCREASE FOR THE REMAINDER OF 2022.** On motion to approve by Justice DeCroo, second by Justice Woodruff, motion passed.

**RECOMMENDATIONS FROM THE CRAWFORD COUNTY AMERICAN RESCUE PLAN FUND COMMITTEE AS FOLLOWS:**

- **Cedarville Senior:** On motion to recommend to Quorum from Justice Atwell, second by Justice Woodruff, motion passed.  
**New Quote \$885,000.00**
  - On motion to approve by Justice Woodruff, second by Justice Atwell, Justice Peppas with a no vote, motion passed.

- **CC Rural Fire:** On motion to recommend to Quorum from Justice Woodruff, second by Justice Carolan, motion passed.  
Quote \$436,917.00
  - On motion to approve by Justice DeCroo, second by Justice Carolan, Justice Peppas with a no vote, motion passed.
- **Mulberry Food Bank:** On motion to recommend to Quorum from Justice Atwell, second by Justice Wahlmeier, motion passed.  
Quote \$43,742.00
  - On motion to approve by Justice Perry, second by Justice Woodruff, Justice Peppas with a no vote, motion passed.
- **Courthouse:** On motion to recommend to Quorum from Justice Atwell, second by Justice Wahlmeier, motion passed.  
Quote \$279,200.00
  - On motion to approve by Justice Atwell, second by Justice Harvey, Justice Peppas with a no vote, motion passed.
- **CC Emergency Management:** On motion to recommend to Quorum from Justice Carolan, second by Justice Atwell, motion passed.  
Quote \$106,921.48
  - On motion to approve by Justice Wahlmeier, second by Justice Harvey, Justice Peppas with a no vote, motion passed.
- **CC Sheriff's Office:** On motion to recommend to Quorum from Justice Atwell, second by Justice Woodruff, motion passed.  
**New Quote \$642,185.92**
  - On motion to approve by Justice Atwell, second by Justice Woodruff, Justice Peppas with a no vote, motion passed.
- **Crawford County Employees:** On motion to recommend to Quorum from Justice Atwell, second by Justice Wahlmeier, motion passed.  
Quote \$1,500,000.00
  - On motion to approve by Justice DeCroo, second by Justice Harvey, Justice Peppas with a no vote, motion passed.
- **Crawford County 911 Center:** Add an **additional amount of \$596,046.00** to the original amount awarded in Ordinance 2022-15 in the amount of \$1,038,929.66, due to an updated quote.
  - On motion to approve by Justice Atwell, second by Justice Woodruff, Justice Peppas with a no vote, motion passed.

MONTHLY PROGRESS REPORT  
CRAWFORD COUNTY August 2022

GEOGRAPHICAL AREA (CITY, SUBDIVISION, S-T-R, ETC.) Note: Please provide as detailed a description as necessary	NUMBER OF PARCELS		OTHER TASKS COMPLETED
	DATA COLLECTION/ REVIEW AND DATA ENTRY	VALUATION	
<b>RURAL, RURBAN, CITY (Residential)</b>			Project planning and administration
000240 BEVERLY ADDITION	44		personnel procurement and training.
000250 BEVERLY ADDITION II	32		
000305 BORDELON TRACTS 1 - 4	4		
000762 COWIN TRACTS	5		taxpayer inquiry
000810 CRESENT	27		assessor support
000905 DOLLAR GENERAL ADDITION	1		
001169 GARNER PLACE	3		Preparation and Fieldwork
001236 GREGORY TRACTS 1 & 2	2		Informal and formal
001400 HERTIAGE ESTATES	45		taxpayer appeals
001920 MORRIS ACRES	26		
002139 OAK GROVE ADD LOTS 1 - 2	1		
002150 OAK MEADOWS	280		
002291 PARKS TRACTS 1 & 2	2		
002340 PARKWOOD PLACE	33		
002350 PECAN GROVE ESTATES	11		
002529 REUANGLITH TKS 1-3	3		
002750 ROSE GARDEN PLACE	19		
002790 ROYAL OAKS I	73		
003108 SULLIVAN-CRAWFORD TKS	4		
003130 SUNNY SIDE ESTATES	9		
003131 SUNNY SIDE ESTATES (CITY)	6		
003132 SUNNYSIDE ACRES	3		
003150 SYLVIA HARRIS	15		
003160 SYLVIA HARRIS II	8		
003225 TEMPLETON TRACTS 1 & 2	2		
093124 THRU 093128 RURAL	318		
140042 KIBLER AC 24-09-31	85		
140043 KIBLER AC 25-09-31	92		
TOTALS FOR THIS PAGE	1153	0	
OVERALL TOTALS (LAST PAGE USE ONLY)			

The reappraisal for this county is scheduled to be completed in 2023

8/18/2022

Appraisal Firm (If Contracted): A.C.T.

Appraisal Manager:

Daniel K. Berry CAE

COMMENTS:

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**PLEASE REMIT BY THE 20TH OF EACH MONTH**





MONTHLY PROGRESS REPORT  
CRAWFORD COUNTY August 2022

GEOGRAPHICAL AREA (CITY, SUBDIVISION, S-T-R, ETC.) Note: Please provide as detailed a description as necessary	NUMBER OF PARCELS		OTHER TASKS COMPLETED
	DATA COLLECTION/ REVIEW AND DATA ENTRY	VALUATION	

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PLEASE REMIT BY THE 20TH OF EACH MONTH

	Beginning Balance	Cash Receipts	Void Checks	Transfers In	Tax X In	Commission Earned	Receipts	Void Receipts	Warrants Paid	Transfers Out	Tax X Out	Commission Charged	Other Checks	Ending Balance
000 County General Fund	6,626,615.54	229,632.11	80.00	25,424.82	72,438.17	0.00	0.00	0.00	584,416.17	0.00	4,369.63	5,009.63	0.00	6,360,395.21
003 County General Investment	300,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	300,000.00
802 Hazmat Fund	154,359.46	0.00	0.00	0.00	0.00	0.00	0.00	0.00	82.36	0.00	0.00	0.00	0.00	154,277.10
804 County General Reserve Fund	137,074.13	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	137,074.13
000 County Road Fund	7,089,963.68	408,620.64	95.00	2,336.03	40,722.56	0.00	0.00	0.00	369,287.95	0.00	0.00	8,927.73	0.00	7,163,522.23
001 Road Investment Fund	900,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	900,000.00
003 Additional Motor Fuel Tax Act 416 2	474,148.16	17,026.15	0.00	0.00	30.60	0.00	0.00	0.00	0.00	0.00	0.00	340.52	0.00	490,964.39
000 Treasurer's Automation Fund	311,160.74	0.00	0.00	2,854.70	0.22	0.00	0.00	0.00	10.24	0.00	0.00	2.07	0.00	314,003.35
001 Collector's Automation Fund	422,732.79	0.00	0.00	139.84	22.68	0.00	0.00	0.00	3,001.39	0.00	0.00	2.79	0.00	419,890.93
002 Circuit Court Automation Fund	55,704.17	1,218.75	0.00	18.31	1.61	0.00	0.00	0.00	0.00	0.00	0.00	24.75	0.00	56,918.09
003 District Court Automation Fund	888.40	0.00	0.00	0.85	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.02	0.00	889.23
004 Assessor's Amendment 79 Fund	115,295.21	0.00	0.00	37.99	3.18	0.00	0.00	0.00	0.00	0.00	0.00	0.76	0.00	115,335.62
005 County Clerk's Cost Fund	69,652.75	1,698.00	0.00	22.95	3.44	0.00	0.00	0.00	0.00	0.00	0.00	34.42	0.00	71,342.72
006 Act # 768-25% Recorder Cost Fund	267,819.87	8,445.25	0.00	90.29	19.46	0.00	0.00	0.00	19,623.52	0.00	0.00	170.72	0.00	256,580.63
008 County Library Fund	606,549.59	4,652.10	0.00	213.44	27,638.57	0.00	0.00	0.00	130,292.15	0.00	0.00	554.18	0.00	508,207.37
009 Assessor's Fee Fund	9,340.05	0.00	0.00	3.07	114.11	0.00	0.00	0.00	0.00	0.00	0.00	2.34	0.00	9,454.89
011 Mental Health Circuit Court Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
012 Child Support Cost 80% Fund	2,068.10	69.60	0.00	0.68	0.07	0.00	0.00	0.00	0.00	0.00	0.00	1.40	0.00	2,137.05
014 Communication Facilities & Equip Fu	654,433.75	1,845.63	0.00	167.45	4.02	0.00	0.00	0.00	7,834.43	0.00	0.00	40.27	0.00	648,576.15
015 Drug Program Fund (Circuit Court)	191,020.30	6,990.00	0.00	61.90	4.71	0.00	0.00	0.00	6,549.23	0.00	0.00	141.04	0.00	191,386.64
016 Sheriff Drug Forfeiture Fund	67.54	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	67.54
017 Drug Enforcement Overtime Fund	16,487.30	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	16,487.30
018 Detention Center Fund	64,267.07	13,148.28	0.00	20.39	24.38	0.00	0.00	0.00	10,891.46	0.00	0.00	263.38	0.00	66,305.25
019 Boating Safety Fund	15,477.34	0.00	0.00	5.10	0.60	0.00	0.00	0.00	774.26	0.00	0.00	0.10	0.00	14,708.68
020 Emergency-911 Fund	2,451,044.12	47,975.53	0.00	819.89	147.33	0.00	0.00	0.00	60,571.84	0.00	0.00	88.92	0.00	2,439,326.11
031 Juvenile Probation Fund	64,294.63	714.00	0.00	21.01	2.04	0.00	0.00	0.00	0.00	0.00	0.00	14.70	0.00	65,016.98
038 Voting Systems Grant Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
039 Circuit Clerk Commissioners Fund	9,762.98	179.79	0.00	3.22	0.05	0.00	0.00	0.00	0.00	0.00	0.00	3.66	0.00	9,942.36





# Quorum Court Report

Beginning Balance	Cash Receipts	Void Checks	Transfers In	Tax X In	Commission Earned	Void Receipts	Warrants Paid	Transfers Out	Tax X Out	Commission Charged	Other Checks	Ending Balance
\$36,626,034.15	\$2,301,340.13	\$30,618.94	\$37,887.21	\$146,190.38	\$27,511.67	\$0.00	\$1,649,398.67	\$42,755.15	\$1,024,032.50	\$23,740.83	\$18,957.96	\$36,410,697.37
<b>Totals For All Funds Listed</b>												

**FILED**

AUG 10 2022

**Collection Summary - Delinquent Personal Property  
 Crawford County, Arkansas**

8117105 - 8117509

District	Name	Year	Tax Paid	Late Pen	Late Fee	Postage	DIq Pen	Pub Cost	County Fees	Total	Percent
100	Mulberry Rural	2019	53.31	0.00	0.00	0.00	5.33	4.00	0.00	62.64	0.08%
100	Mulberry Rural	2020	314.72	22.15	1.00	0.00	29.11	10.00	0.00	376.98	0.52%
101	Mulberry City	2017	93.50	9.35	0.50	0.00	9.35	2.00	0.00	114.70	0.16%
101	Mulberry City	2019	78.65	0.00	0.00	0.00	7.86	2.00	0.00	88.51	0.12%
101	Mulberry City	2020	541.83	33.75	1.50	0.00	54.18	10.00	0.00	641.26	0.89%
160	Mountainburg Rural	2020	2,426.01	66.37	3.50	0.00	238.87	34.00	0.00	2,768.75	3.87%
161	MOUNTAINBURG CITY	2020	45.54	2.38	0.50	0.00	4.55	4.00	0.00	56.97	0.07%
162	Chester City	2020	245.69	0.00	0.00	0.00	24.57	2.00	0.00	272.26	0.38%
300	Alma Rural	2006	34.79	0.00	0.00	0.00	3.48	2.00	0.00	40.27	0.05%
300	Alma Rural	2007	31.81	0.00	0.00	0.00	3.18	2.00	0.00	36.99	0.05%
300	Alma Rural	2015	22.82	0.00	0.00	0.00	2.28	2.00	0.00	27.10	0.03%
300	Alma Rural	2016	22.82	0.00	0.00	0.00	2.28	2.00	0.00	27.10	0.03%
300	Alma Rural	2017	101.91	0.00	0.00	0.00	10.19	2.00	0.00	114.10	0.15%
300	Alma Rural	2018	202.34	17.39	0.50	0.00	20.24	4.00	0.00	244.47	0.34%
300	Alma Rural	2019	120.67	0.00	0.00	0.00	12.07	2.00	0.00	134.74	0.18%
300	Alma Rural	2020	8,121.28	114.91	6.50	0.00	742.83	88.00	0.00	9,073.52	12.68%
301	Alma City	2002	6.09	1.00	0.50	0.00	0.61	2.00	0.00	10.20	0.01%
301	Alma City	2014	153.93	0.00	0.00	0.00	15.39	2.00	0.00	171.32	0.23%
301	Alma City	2018	54.20	0.00	0.00	0.00	5.42	2.00	0.00	56.20	0.07%
301	Alma City	2019	737.67	11.92	0.50	0.00	66.40	14.00	0.00	830.49	1.16%
301	Alma City	2020	2,767.02	120.82	4.50	0.00	252.88	48.00	0.00	3,193.22	4.46%
302	Dyer City	2020	422.61	6.89	0.50	0.00	46.17	10.00	0.00	456.17	0.63%
303	Rudy City	2020	6,904.87	22.91	0.50	0.00	690.49	8.00	0.00	7,626.77	10.66%
420	Van Buren Rural	2013	111.15	0.00	0.00	0.00	11.12	2.00	0.00	124.27	0.17%
420	Van Buren Rural	2014	77.85	7.79	0.50	0.00	7.78	2.00	0.00	95.92	0.13%
420	Van Buren Rural	2018	462.08	31.04	0.50	0.00	46.21	4.00	0.00	543.83	0.76%
420	Van Buren Rural	2019	316.37	4.14	0.50	0.00	31.63	8.00	0.00	360.64	0.50%
420	Van Buren Rural	2020	4,314.21	184.73	7.50	0.00	389.08	64.00	0.00	4,959.52	6.93%
421	Van Buren City	2009	8.62	1.00	0.50	0.00	0.86	2.00	0.00	12.98	0.01%
421	Van Buren City	2010	14.13	0.00	0.00	0.00	1.41	2.00	0.00	17.54	0.02%
421	Van Buren City	2012	78.73	0.00	0.00	0.00	7.87	2.00	0.00	88.60	0.12%
421	Van Buren City	2013	16.14	0.00	0.00	0.00	1.61	2.00	0.00	19.75	0.02%
421	Van Buren City	2015	8.31	1.00	0.50	0.00	0.83	2.00	0.00	12.64	0.01%
421	Van Buren City	2016	39.96	1.61	0.50	0.00	4.00	4.00	0.00	50.07	0.07%
421	Van Buren City	2017	67.47	5.71	0.50	0.00	6.75	4.00	0.00	84.43	0.11%
421	Van Buren City	2018	4,809.42	0.00	0.00	0.00	8.09	6.00	0.00	4,823.51	6.74%
421	Van Buren City	2019	5,357.78	40.56	2.50	0.00	104.58	24.00	0.00	5,529.42	7.73%

**Collection Summary - Delinquent Personal Property  
 Crawford County, Arkansas**

District	Name	Year	Tax Paid	Late Pen	Late Fee	Postage	DIQ Pen	Pub Cost	DIQ Fees	Total	Percent
421	Van Buren City	2020	19,137.29	370.90	23.00	0.00	1,787.42	312.00	0.00	21,630.61	30.24%
422	Kibler City	2020	79.88	0.00	0.00	0.00	7.98	4.00	0.00	91.86	0.12%
440	Cedarville Rural	2015	68.41	6.84	0.50	0.00	6.84	2.00	0.00	84.59	0.11%
440	Cedarville Rural	2018	15.15	0.00	0.00	0.00	1.52	2.00	0.00	18.67	0.02%
440	Cedarville Rural	2019	77.07	7.71	0.50	0.00	7.71	2.00	0.00	94.99	0.13%
440	Cedarville Rural	2020	4,038.03	51.40	4.00	0.00	403.37	64.00	0.00	4,560.80	6.37%
441	Cedarville City	2006	93.48	0.00	0.00	0.00	9.35	2.00	0.00	104.83	0.14%
441	Cedarville City	2016	219.96	19.10	0.50	0.00	22.00	2.00	0.00	263.56	0.36%
441	Cedarville City	2017	59.32	0.00	0.00	0.00	5.93	2.00	0.00	67.25	0.09%
441	Cedarville City	2020	1,297.92	15.07	0.50	0.00	129.79	16.00	0.00	1,459.28	2.04%
<b>Ad Valorem Totals</b>			<b>64,272.81</b>	<b>1,178.44</b>	<b>63.00</b>	<b>0.00</b>	<b>5,216.04</b>	<b>794.00</b>	<b>0.00</b>	<b>71,524.29</b>	
<b>Grand Total</b>			<b>64,272.81</b>	<b>1,178.44</b>	<b>63.00</b>	<b>0.00</b>	<b>5,216.04</b>	<b>794.00</b>	<b>0.00</b>	<b>71,524.29</b>	

Out of period voids of \$ 309.93

**Collection Summary - Delinquent Real Estate  
 Crawford County, Arkansas**

District	Name	Year	Tax Paid	Delq Pen	Interest	Pub Cost	Delq Fees	Postage	Total	Percent
100	Mulberry Rural	2020	433.94	0.00	0.00	2.50	2.50	0.00	438.94	0.71%
101	Mulberry City	2020	1,385.97	138.60	105.99	17.50	17.50	0.00	1,665.56	2.70%
160	Mountainburg Rural	2020	809.22	80.68	59.42	27.50	30.00	0.00	1,006.82	1.63%
300	Alma Rural	2020	3,124.55	312.45	231.43	12.50	12.50	0.00	3,693.43	5.99%
301	Alma City	2020	1,919.51	191.95	138.40	5.00	5.00	0.00	2,259.86	3.66%
303	Rudy City	2020	886.15	88.62	64.34	2.50	2.50	0.00	1,044.11	1.69%
420	Van Buren Rural	2018	7,749.32	0.00	0.00	0.00	0.00	0.00	7,749.32	12.58%
420	Van Buren Rural	2019	7,684.60	0.00	0.00	0.00	0.00	0.00	7,684.60	12.47%
420	Van Buren Rural	2020	13,428.22	537.67	412.14	35.00	35.00	0.00	14,448.03	23.46%
421	Van Buren City	2020	16,880.69	1,689.34	1,291.70	27.50	27.50	0.00	19,916.73	32.34%
422	Kibler City	2020	200.28	20.03	14.21	2.50	2.50	0.00	239.52	0.38%
440	Cedarville Rural	2020	1,193.07	119.61	86.98	17.50	17.50	0.00	1,434.66	2.32%
	<b>Ad Valorem Totals</b>		<b>55,695.52</b>	<b>3,178.95</b>	<b>2,404.61</b>	<b>150.00</b>	<b>152.50</b>	<b>0.00</b>	<b>61,581.58</b>	
	Timber Tax	2020	40.20	0.00	0.00	0.00	0.00	0.00	40.20	100.00%
	<b>Other Tax Totals</b>		<b>40.20</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>40.20</b>	
	<b>Grand Total</b>		<b>55,735.72</b>	<b>3,178.95</b>	<b>2,404.61</b>	<b>150.00</b>	<b>152.50</b>	<b>0.00</b>	<b>61,621.78</b>	

Distribution of Delinquent Personal Property  
Crawford County, Arkansas

Delq 07/01/2022 to 07/31/2022

Entity	Name	TaxAmt	Col Penalty	Interest	Pub Cost	Distribution	Percent
801	County General	3,718.83				3,718.83	5.79%
802	County Road (Full)	1,313.36				1,313.36	2.04%
803	County Library	1,797.31				1,797.31	2.80%
807	County Road (Split)	1,268.99				1,268.99	1.97%
051	Van Buren Schools	28,813.17				28,813.17	44.83%
052	Mountainburg Schools	2,267.20				2,267.20	3.53%
053	Alma Schools	16,574.94				16,574.94	25.79%
054	Cedarville Schools	4,881.69				4,881.69	7.60%
055	Mulberry Schools	840.19				840.19	1.31%
151	Van Buren City General	1,138.58				1,138.58	1.77%
152	Mountainburg City Gen	2.48				2.48	0.00%
153	Alma City General	215.76				215.76	0.34%
154	Cedarville City General	.00					0.00%
155	Mulberry City General	73.30				73.30	0.11%
156	Chester City General	23.90				23.90	0.04%
157	Dyer City General	38.63				38.63	0.06%
158	Rudy City General	.00					0.00%
159	Kibler City General	7.28				7.28	0.01%
251	Van Buren City Streets	853.93				853.93	1.33%
252	Mountainburg City Street	1.38				1.38	0.00%
253	Alma City Streets	104.41				104.41	0.16%
254	Cedarville City Streets	57.94				57.94	0.09%
255	Mulberry City Streets	21.99				21.99	0.03%
256	Chester City Streets	7.17				7.17	0.01%
257	Dyer City Streets	11.59				11.59	0.02%
258	Rudy City Streets	208.40				208.40	0.32%
259	Kibler City Streets	2.18				2.18	0.00%
352	Mountainburg Fireman	.37				.37	0.00%
353	Alma Fireman Pension	27.84				27.84	0.04%

64,272.81

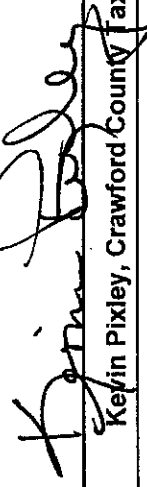
64,272.81

Ad Valorem

Distribution of Delinquent Personal Property  
Crawford County, Arkansas

Entity	Name	Tax Amt	Col Penalty	Interest	Pub Cost	Distribution	Percent
	Late Assess Penalty	1,178.44				1,178.44	16.25%
	Late Assess Fee	63.00				63.00	0.87%
	Collector Penalty		5,216.04			5,216.04	71.93%
	Publication Cost				794.00	794.00	10.95%
	<b>Other Taxes</b>	<u>1,241.44</u>	<u>5,216.04</u>		<u>794.00</u>	<u>7,251.48</u>	
	<b>Grand Totals</b>	<u>65,514.25</u>	<u>5,216.04</u>		<u>794.00</u>	<u>71,524.29</u>	

This is to certify the above information is a correct, original copy of Delinquent Personal Property From 07/01/2022 to 07/31/2022

  
 \_\_\_\_\_  
 Kevin Pixley, Crawford County Tax Collector

**Distribution of Delinquent Real Estate  
Crawford County, Arkansas**

Entity	Name	TaxAmt	Col Penalty	Interest	Pub Cost	Distribution	Percent
801	County General	3,211.66	181.86	137.52	8.95	3,539.99	5.76%
802	County Road (Full)	2,088.57	64.69	48.62	6.01	2,207.89	3.59%
803	County Library	1,550.46	87.79	66.38	4.31	1,708.94	2.78%
807	County Road (Split)	616.90	61.72	46.82	1.62	727.06	1.18%
051	Van Buren Schools	38,651.05	1,861.20	1,423.12	54.41	41,989.78	68.35%
052	Mountainburg Schools	681.90	67.99	50.08	23.17	823.14	1.34%
053	Alma Schools	4,951.46	495.16	362.66	16.78	5,826.06	9.48%
054	Cedarville Schools	991.92	99.44	72.31	14.55	1,178.22	1.92%
055	Mulberry Schools	1,397.37	103.60	79.23	15.16	1,595.36	2.60%
151	Van Buren City General	650.51	65.10	49.78	1.06	766.45	1.25%
153	Alma City General	111.85	11.19	8.06	.29	131.39	0.21%
155	Mulberry City General	142.30	14.23	10.88	1.80	169.21	0.28%
158	Rudy City General	.00					0.00%
159	Kibler City General	18.24	1.82	1.29	.23	21.58	0.04%
251	Van Buren City Streets	487.88	48.82	37.33	.79	574.82	0.94%
253	Alma City Streets	54.12	5.41	3.90	.14	63.57	0.10%
255	Mulberry City Streets	42.69	4.27	3.26	.54	50.76	0.08%
258	Rudy City Streets	26.74	2.67	1.94	.08	31.43	0.05%
259	Kibler City Streets	5.47	.55	.39	.07	6.48	0.01%
353	Alma Fireman Pension	14.43	1.44	1.04	.04	16.95	0.03%
	<b>Ad Valorem</b>	<b>55,695.52</b>	<b>3,178.95</b>	<b>2,404.61</b>	<b>150.00</b>	<b>61,429.08</b>	
	Redemption Certificate	152.50				152.50	79.14%
	Timber Tax	40.20				40.20	20.86%
	<b>Other Taxes</b>	<b>192.70</b>				<b>192.70</b>	
	<b>Grand Totals</b>	<b>55,888.22</b>	<b>3,178.95</b>	<b>2,404.61</b>	<b>150.00</b>	<b>61,621.78</b>	

This is to certify the above information is a correct, original copy of Delinquent Real Estate From 07/01/2022 to 07/31/2022

*Kevin Pixley*  
Kevin Pixley, Crawford County Tax Collector



2401 ALMA HIGHWAY  
VAN BUREN, AR 72956  
July 2022  
Summary of Response

**FILED**  
AUG 15 2022  
JO WELSTER  
County Clerk  
Crawford County, AR

Emergencies: 350

Non-emergencies: 0

Patients Transported: 80

Non-transport: 26

Average response time within Crawford County: 0:13:31

EMERGENCY: 479-471-7400  
ALMA: 479-632-9911  
Non-Emergency: 479-471-7401

Fax: 479-471-1160  
Membership: 1-877-760-5400



**CRAWFORD COUNTY, ARKANSAS  
ORDINANCE 2022-49**

BE IT ENACTED BY THE QUORUM COURT OF CRAWFORD COUNTY,  
ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN APPROPRIATION ORDINANCE AMENDING THE BUDGET  
ORDINANCE NUMBER 2021-52 TO APPROPRIATE ADDITIONAL FUNDS AND  
APPROVE ADDITIONAL EXPENDITURES TO THE CRAWFORD COUNTY 2022  
BUDGET FOR VARIOUS DEPARTMENTS; TRANSFERS AND FOR OTHER  
PURPOSES.

SECTION 1. The attached fund appropriations and expenditures are herein approved and adopted as an amendment to the 2022 Budget for Crawford County, Arkansas, as adopted in Ordinance Number 2021-52. The budget for Crawford County, Arkansas, for the year 2022 filed with the County Clerk, shall be amended to increase the attached fund appropriations and increase the amounts in the expenditure categories attached.

SECTION 2. If any provision of this Ordinance is held invalid, such invalidity shall not affect other provisions of the ordinance, which can be given effect without the invalid provision, and to this end the provisions of the Ordinance are declared to be severable.

SECTION 3. An emergency is hereby declared to exist, and this Ordinance being necessary for the preservation of public peace, health and safety shall be in full force and effective from and after its passage and approval.

DATE: \_\_\_\_\_ APPROVED: \_\_\_\_\_  
DENNIS GILSTRAP, COUNTY JUDGE

ATTEST: \_\_\_\_\_  
JO WESTER, COUNTY CLERK

This publication was paid for by Crawford County, Crawford County Clerk in the amount of \$ \_\_\_\_\_

SPONSOR: Justice Mark Shaffer  
Ordinance 2022-49  
Date of Passage: \_\_\_\_\_  
Votes for: \_\_\_\_\_ Votes against: \_\_\_\_\_  
Abstention: \_\_\_\_\_ Absent: \_\_\_\_\_

**CRAWFORD COUNTY ARKANSAS  
ORDINANCE 2022-49**

**ATTACHMENT "A"**

SECTION 1. There is hereby appropriated an additional \$480.00 from Crawford County E-911 Fund #3020 to Line Item #3020-0501-1013 Car Allowance.

SECTION 2. There is hereby appropriated an additional \$30,000.00 from Crawford County E-911 Fund #3020 to Line Item #3020-0501-2024 Service Contracts.

SECTION 3. There is hereby appropriated an additional \$1,760.18 from Crawford County Road Fund #2000 to Line Item #2000-0200-2023 Parts & Repairs.

SECTION 4. There is hereby a transfer in Crawford County E-911 Fund #3020; \$1,000.00 from Line Item #3020-0501-3062 Water & Sewer to Line Item #3020-0501-2001 Office Supplies.

SECTION 5. There is hereby appropriated an additional \$11,000.00 in Crawford County E-911 Fund #3020 to Line Item #3020-0501-1004 Contract Labor.

SECTION 6. There is hereby appropriated an additional \$2,180.50 in Crawford County E-911 Fund #3020 to the following Line Items: \$1,773.20 to Line Item #3020-0501-1001 Salaries, Full Time; \$135.65 to Line Item #3020-0501-1006 Social Security Matching; \$271.65 to Line Item #3020-0501-1008 Retirement.

SECTION 7. There is hereby appropriated an additional \$10,000.00 from Crawford County General Fund #1000 to Line Item #1000-0117-2020 Building Materials & Supplies.

SECTION 8. There is hereby appropriated an additional \$6,038.67 from Crawford County Tax Collector's Automation Fund #3001 to Line Item #3001-0104-2002 Small Equipment.

SECTION 9. There is hereby a transfer in Crawford County General Fund #1000; \$955.00 from Line Item #1000-0403-3010 Law Library to Line Item #1000-0403-3009 Other Professional Services.

SECTION 10. There is hereby a transfer in Crawford County General Fund #1000; \$750.00 from Line Item #1000-0107-3009 Other Professional Services to Line Item #1000-0107-3040 Advertising.

SECTION 11. There is hereby appropriated an additional \$7,000.00 from County General Fund #1000 to Line Item #1000-0107-3040 Advertising.

SECTION 12. There is hereby appropriated an additional \$5,200.00 from Act 768 - 25% Fund #3006 to the following Line Items: \$4,500.00 to Line Item #3006-0102-2009 Server/Network/Hardware; \$700.00 to Line Item #3006-0102-2002 Small Equipment.

SECTION 13. There is hereby a transfer in Act 768 - 75% Circuit Clerk Fund #3430; \$600.00 from Line Item #3430-0102-3011 Bookbinding to Line Item #3430-0102-3094 Meals & Lodging.

SECTION 14. There is hereby appropriated an additional \$1,400.00 from Act 768 - 25% Fund #3006 to the Line Item #3006-0102-2009 Server/Network/Hardware.

SECTION 15. There is hereby appropriated an additional \$1,500.00 from Crawford County Circuit Clerk Passport Fund #3432 to Line Item #3432-0102-3021 Postage.

SECTION 16. There is hereby a transfer in Act 768 - 75% Circuit Clerk Fund #3430; \$300.00 from Line Item #3430-0102-3101 Training & Education to Line Item #3430-0102-3030 Travel.

SECTION 17. There is hereby a transfer in Crawford County General Fund #1000; \$500.00 from Line Item #1000-0109-3040 Advertising to Line Item #1000-0109-3030 Travel.

SECTION 18. There is hereby appropriated an additional \$25,000.00 from Crawford County General Fund #1000 to Line Item #1000-0109-3009 Other Professional Services.

SECTION 19. There is hereby a transfer from Crawford County General Fund #1000: \$650.00 from Line Item #1000-0414-3101 Training & Education; \$500.00 from Line Item #1000-0414-3090 Dues & Memberships; Total of \$1,150.00 to Line Item 1000-0414-3094 Meals & Lodging.

SECTION 20. There is hereby a transfer in Crawford County Assessor's Fee Fund #3009: \$281.00 from Line Item #3009-0105-3030 Travel; \$600.00 from Line Item #3009-0105-3090 Dues & Memberships; \$2,575.00 from Line Item #3009-0105-3101 Training/Education; Total of \$3,456.00 to Line Item #3009-0105-3009 Other Professional Services.

SECTION 21. There is hereby appropriated an additional \$1,055.35 from Crawford County Assessor's Fee Fund #3009 to Line Item #3009-0105-3009 Other Professional Services.

SECTION 22. There is hereby appropriated an additional an additional \$18,679.85 from Crawford County Library Fund #3008 to the following Line Items: \$625.50 to Line Item 3008-0600-2011 Storytime Expenses; \$5,306.69 to Line Item #3008-0600-2015 Library Materials & Supplies; \$12,747.66 to Line Item #3008-0600-3009 Other Professional Services.

SECTION 23. There is hereby a transfer in Crawford County Library Fund #3008; \$27.34 from Line Item #3008-0600-3106 Petty Cash to Line Item #3008-0600-2011 Storytime; \$1,919.36 from Line Item #3008-0600-3102 Comp/Software Support to Line Item #3008-0600-2015 Library Materials & Supplies; \$4,166.00 from Line Item #3008-0600-3102 Comp/Software Support to Line Item #3008-0600-2020 Building Materials/Supplies.

SECTION 24. There is hereby appropriated an additional \$18,892.31 in Public Safety Fund #3429 to Line Item #3429-0400-2007 Fuel, Oil & Lubricants.

SECTION 25. There is hereby appropriated an additional \$768.33 in Public Safety Fund #3429 to Line Item #3429-0400-2007 Fuel, Oil & Lubricants.

SECTION 26. There is hereby appropriated an additional \$20,883.95 in Crawford County Bond ½ Cent Sales Tax Fund #3427 to Line Item #3427-0418-4003 Improvements, Other Than Building.

SECTION 27. There is hereby appropriated an additional \$45,000.00 from Jail & law Enforcement County Sales Tax Fund #3428 to Line Item #3428-0418-2005 Prisoner Food.

SECTION 28. There is hereby a transfer in Detention Center Fund #3018; \$10,000.00 from Line Item #3018-0418-2013 Prisoner Supplies to Line Item #3018-0418-2007 Fuel, Oil & Lubricants.

SECTION 29. There is hereby a transfer in Public Safety Fund #3429 from the following Line Items: \$4,000.00 from Line Item #3429-0418-2001 Office Supplies; \$5,000.00 from Line Item #3429-0418-2006 Clothing & Uniforms; \$5,000.00 from Line Item #3429-0418-2022 Plumbing & Electrical; \$1,000.00 from Line Item 3429-0418-2002 Small Equipment; Total of \$15,000.00 to Line Item 3429-0418-3062 Water.

DATE: \_\_\_\_\_ APPROVED: \_\_\_\_\_  
DENNIS GILSTRAP, COUNTY JUDGE

ATTEST: \_\_\_\_\_  
JO WESTER, COUNTY CLERK

SPONSOR: Justice Mark Shaffer  
Attachment "A" for Ordinance 2022-49  
Date of Passage: \_\_\_\_\_  
Votes for: \_\_\_ Votes against: \_\_\_  
Abstention: \_\_\_ Absent: \_\_\_

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*JW*  
**FILED**

**Dennis Gilstrap**  
**County Judge**  
2022 AUG 24 PM 3: 37

**Crawford County Courthouse**  
**300 Main Street, Room 4**  
**Van Buren, AR 72956-5798**  
KAWESTER  
COUNTY CLERK  
CRAWFORD COUNTY, AR

August 24, 2022

To: Crawford County Quorum Court

Re: Budget Request for September 2022 meeting

**2022 Budget**

I respectfully request that the following funds be appropriated in E-911 Fund 3020-0501. This is for the E-911 vehicle purchased in May 2022. We did not add car allowance in the 2022 original budget.

Amount: \$480.00

To: 3020-0501-1013 Car Allowance

Thank you for your attention to this matter.



Dennis Gilstrap  
Crawford County Judge

CC: County Clerk's Office

A  
JW

Dennis Gilstrap  
County Judge  
Crawford County Courthouse  
300 Main Street, Room 4  
Van Buren, AR 72956-5798

CLERK OF COURT  
CRAWFORD COUNTY, AR  
COMMUNICATIONS SECTION

2022 AUG 29 PM 3:45

2022 AUG 29 3:45 PM

August 29, 2022

To: Crawford County Quorum Court

Re: Budget Request for September 2022 meeting

**2022 Budget**

I respectfully request to appropriate money from E-911 Fund 3020-0501 to pay for Voice Products invoice of \$60,279.78. We don't have quite enough money in the line to pay the invoice.

Amount: \$30,000.00

To: 3020-0501-2024 Service Contracts

Thank you for your attention to this matter.

Dennis Gilstrap  
Crawford County Judge

CC: County Clerk's Office

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Dennis Gilstrap  
County Judge  
Crawford County Courthouse  
300 Main Street, Room 4  
Van Buren, AR 72956-5798

August 29, 2022

To: Crawford County Quorum Court

Re: Budget Request for September 2022 meeting

2022 AUG 29 PM 3:42  
CRAWFORD COUNTY AR  
PHOTO  
JK

**2022 Budget**

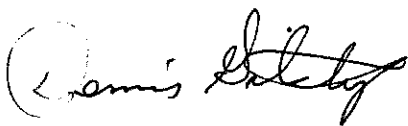
I respectfully request that the following funds be appropriated in Road Fund 2000, department 0200.

This is an insurance check for repairs made to E-911 truck that the road paid for.

Amount: \$1,760.18

To: 2000-0200-2023 Parts & Repair

Thank you for your attention to this matter.



Dennis Gilstrap  
Crawford County Judge

CC: County Clerk's Office



**ASSOCIATION OF ARKANSAS COUNTIES**  
RISK MANAGEMENT FUND/CLAIMS ACCT.  
1415 WEST THIRD STREET  
LITTLE ROCK, ARKANSAS 72201

BANK OZK  
81-727/829

PAY

One Thousand Seven Hundred Sixty and 18/100 dollars

TO THE  
ORDER OF

Crawford County  
C/O Dennis Gilstrap, County Judge  
300 Main St., Room 4  
Van Buren, AR 72956

DATE  
08/23/2022

AMOUNT  
\$1,760.18

VOID AFTER 60 DAYS

AUTHORIZED SIGNATURE

⑈021158⑈ ⑈082907273⑈ 2038017253⑈

Crawford County  
C/O Dennis Gilstrap, County Judge  
300 Main St., Room 4  
Van Buren, AR 72956

*Deposit into Road  
Road paid this repair @  
Auto Flex.  
This is reimburse from  
insurance claim  
Sheryl  
8-29-2022*

**Member**

Crawford County

**Claimant**

911 Crawford County

Check Amt: \$1,760.18  
Check Date: 08/23/2022  
Claimant: 911 Crawford County  
Claim No: AAC-0039603  
Date of Loss: 02/15/2022  
Adjuster: Riley Groover

**Invoice Number:**

Payee Name: Crawford County  
Payment Type: Partial Loss (Collision)  
Service Dates: 2022-08-23 thru 2022-08-23

**Payable Comment**

Reimbursement for Repair 2019 Dodge Ram #8766





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Dennis Gilstrap  
County Judge  
Crawford County Courthouse  
300 Main Street, Room 4  
Van Buren, AR 72956-5798

2022 AUG 30 AM 9:32

CLERK  
COUNTY CLERK  
CRAWFORD COUNTY, AR

August 30, 2022

To: Crawford County Quorum Court

Re: Budget Request for September 2022 meeting

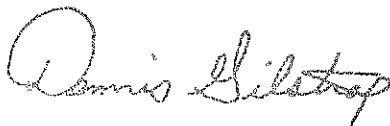
**2022 Budget**

I respectfully request that the following funds be transferred in E-911 Fund 3020-0501. The office supply line is running short to finish out the rest of the year.

Amount: \$1,000.00                      From: 3020-0501-3062 Water & Sewer

To: 3020-0501-2001 Office Supplies

Thank you for your attention to this matter.



Dennis Gilstrap  
Crawford County Judge

CC: County Clerk's Office

Dennis Gilstrap  
County Judge  
Crawford County Courthouse  
300 Main Street, Room 4  
Van Buren, AR 72956-5798

September 6, 2022

To: Crawford County Quorum Court

Re: Budget Request for September 2022 meeting

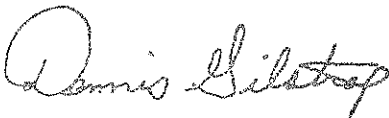
**2022 Budget**

I respectfully request that the following funds be appropriated in E-911 Fund 3020-0501. The E-911 director was able to get some people to help with dispatch on a contract labor basis paying them \$11.00 per hour.

Amount: \$11,000.00

To: 3020-0501-1004 Contract Labor

Thank you for your attention to this matter.



Dennis Gilstrap  
Crawford County Judge

CC: County Clerk's Office

CLERK OF COURT  
CRAWFORD COUNTY, AR  
COURT CLERK'S OFFICE

2022 SEP -6 PM 4:33

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FILED  
2022

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JW

Dennis Gilstrap  
County Judge  
Crawford County Courthouse  
300 Main Street, Room 4  
Van Buren, AR 72956-5798

Handwritten initials: JW  
Stamp: 2022 SEP 12 PM 2:12  
Faint stamp: CRAWFORD COUNTY AR

September 12, 2022

To: Crawford County Quorum Court

Re: Budget Request for September 2022 meeting

**2022 Budget**

I respectfully request that the following funds be appropriated in E-911 Fund 3020. This is to pay out the E-911 Communications Director slot, Joanie Best, as of September 16, 2022. Hunter Wiley will move from Calltaker Supervisor slot to E-911 Communications Director slot beginning September 17, 2022.

Amount: \$2,180.50

- 3020-0501-1001 – Full Time Salaries - \$1773.20
- 3020-0501-1006 – Social Security Matching - \$135.65
- 3020-0501-1008 – Retirement - \$271.65

Thank you for your attention to this matter.

Dennis Gilstrap  
Crawford County Judge

CC: County Clerk's Office





**MIKE MEDLOCK**  
**CIRCUIT JUDGE**

Twenty-First Judicial District  
Courthouse Annex, 220 South 4th Street, Suite B  
Van Buren, AR 72956  
Office 479-471-3290  
Fax 479-471-3292

Linda Walker  
Certified Court Manager

Andrea Johnson  
Certified Court Reporter

September 9, 2022

Dennis Gilstrap  
Crawford County Judge  
Crawford County Courthouse  
Van Buren, AR 72956

**Re: Bond Forfeiture**

Dear Judge Gilstrap:

On August 8, 2022, a cash bond forfeiture was paid to the Crawford County Circuit Clerk from AR Bail Bond Licensing Board. This being on behalf of Defendant, Steven Thomas, in the amount of \$10,000.00 as ordered by Crawford County Circuit Court Division II. A copy of the receipt is attached. The Court is making the request that this bond forfeiture in the amount of \$10,000.00 be transferred from County General Funds to the Courthouse Annex Fund line item #1000-0117-2020. This money is not to be included in anticipated revenues. The money will be used for improvements to the Crawford County Judicial facilities.

Thank you for your consideration with this request.

Sincerely,

A handwritten signature in cursive script that reads "Mike Medlock".

MICHAEL J. MEDLOCK  
CIRCUIT JUDGE – DIVISION II

MJM:lew



Aug. 8. 2022 4:07PM

No. 4574—P. 1—  
**ELECTRONICALLY FILED**  
 Crawford County Circuit Court  
 Sharon Blount-Baker, Circuit Clerk  
 2022-Aug-08 15:52:56  
 17CR-20-253  
 C21D02 : 1 Page

\*\*\*\* Official Receipt \*\*\*\*  
 SHARON BLOUNT BAKER  
 CIRCUIT CLERK  
 Crawford County, AR  
 by CHERILYN, DEPUTY CIRCUIT CLERK  
 Payment Receipt 288942

08/08/2022

8000080295	08:41:59 PM
BOND FORFEITURES	\$10000.00

Total \$10000.00

Check 2310036367	\$10000.00
------------------	------------

Received From:  
~~STEVEN THOMAS~~

AR Bail Bond Licensing Board  
17CR-20-253

A  
JW

**Kevin G. Pixley**  
Crawford County Tax Collector  
300 Main Street • Room 2  
Van Buren, AR 72956



AUGUST 9, 2022

Justice Mark Shaffer, Budget Committee Chairperson  
Crawford County Quorum Court

RE: Appropriation

Please accept this as a formal request for the September 2022 Quorum Court Meeting, for an appropriation for our 2022 budget:

From Fund 3001 Automation Fund:

\$6038.67 to line item #3001-0104-2002 Small Equipment.

For payment to Laptop for Collector's office.

Sincerely,

Kevin Pixley

Crawford County Tax Collector

PAID TO THE  
CRAWFORD COUNTY  
CLERK'S OFFICE

2022 AUG -9 PM 2:28



**Candice A. Settle**  
**CIRCUIT JUDGE**  
Twenty-First Judicial District

CRAWFORD COUNTY COURTHOUSE ANNEX  
220 SOUTH 4th STREET, SUITE C  
VAN BUREN, AR 72956  
OFFICE: (479) 922-5408  
FAX: (479) 922-2075  
EMAIL: mbaker@ crawfordcircuitcourt.org

AUG 11 2022  
JO WESTER  
County Clerk  
Crawford County, AR

COURT REPORTER

MARIESA BAKER  
TRIAL COURT ADMINISTRATOR

August 10, 2022

Jo Wester  
Crawford County Clerk

Re: Line Item Transfer of Funds Request

Dear Jo:

I am writing to ask that Division III be put on the September Crawford County Quorum Court Meeting to request a transfer in County General Fund 1000. Please transfer \$955.00 from 1000-0403-3010 Law Library to 1000-0403-3009 Other Professional Services. This is to pay for the movers to move our office out so the reconstruction of Division III can begin.

If you need anything further from me regarding this request, please let me know.

Thank you for your time and assistance as always.

Sincerely,

A handwritten signature in black ink, appearing to be "C.A. Settle".

Candice A. Settle  
Circuit Judge

CAS/mb



*Jo Wester*

COUNTY CLERK  
OF CRAWFORD COUNTY  
300 MAIN STREET • ROOM 7  
VAN BUREN, AR 72956  
PHONE: (479) 474-1312  
FAX: (479) 471-3236  
E-mail: jwester@crawford-county.org



T  
/  
JW

August 15, 2022

Justice Mark Shaffer, Budget Committee Chairperson  
Crawford County Quorum Court

RE: Transfer Request

*JS*  
2022 AUG 15 AM 11:33  
CRAWFORD COUNTY CLERK  
CRAWFORD COUNTY, AR

Please accept this as a formal request for the September Quorum Court meeting, that the following amount be transferred for our 2022 budget:

<u>AMOUNT</u>	<u>FROM</u>	<u>TO</u>
\$750	1000-0107-3009 Other Pro. Services	1000-0107-3040 Advertising

Due to publication cost increasing, this will be used for ordinance publications.

Sincerely,

Jo Wester  
Crawford County Clerk

*Jo Wester*

COUNTY CLERK  
OF CRAWFORD COUNTY  
300 MAIN STREET • ROOM 7  
VAN BUREN, AR 72956  
PHONE: (479) 474-1312  
FAX: (479) 471-3236  
E-mail: [jwester@crawford-county.org](mailto:jwester@crawford-county.org)



A  
—  
JW

August 19, 2022

Justice Mark Shaffer, Budget Committee Chairperson  
Crawford County Quorum Court

RE: Appropriation

*JK*  
2022 AUG 19 PM 1:30  
CRAWFORD COUNTY CLERK  
VAN BUREN, AR 72956

Please accept this request for the September Quorum Court meeting for an appropriation for our 2022 budget:

From Fund 1000 County General:

\$7,000.00 to line item 1000-0107-3040 Advertising

This is to cover the required publications of ordinances for the remaining of this year.

Sincerely,

Jo Wester  
Crawford County Clerk

A  
—  
JW

# Sharon L Blount-Baker

CRAWFORD COUNTY CIRCUIT CLERK

PO BOX 608  
317 MAIN STREET  
VAN BUREN, ARKANSAS 72957-5799  
(479) 474-1821 Office • (479) 471-0622 Fax

*SLB*  
*gr*

2022 AUG 29 AM 8:41  
CRAWFORD COUNTY ARKANSAS

August 25, 2022

Mark Shaffer-Chairman  
Crawford County Quorum Court

Re: Circuit Clerk-Appropriation

Dear Justice Mark Shaffer and All Members of the Quorum Court,

Please accept this request for the September 2022 Quorum Court meeting for an appropriation for our 2022 budget:

From **Fund 3006 (Cost Recorder's 25% Fund)**

\$5,200.00 to the following line items:

\$4,500.00 to line item 3006-0102-2009 (Server/Network/Hardware)

\$ 700.00 to line item 3006-0102-2002 (Small Equipment)

This will be used to install network drops and cameras.

Thank you for your consideration with this request.

Respectfully Submitted,

*Sharon Blount Baker*

Sharon L. Blount-Baker  
Crawford County Circuit Clerk



T  
-  
JW

# Sharon Blount-Baker

CRAWFORD COUNTY CIRCUIT CLERK

PO Box 608  
317 MAIN STREET  
VAN BUREN, ARKANSAS 72957  
(479) 474-1821 Office • (479) 471-0622 Fax

SLS  
2022 AUG 23 PM 1:21  
CRAWFORD COUNTY ARKANSAS

August 23, 2022

Justice Mark Shaffer-Chairman  
Crawford County Quorum Court

RE: Transfer Request Fund 3430- Cost Recorders 75%

Please accept this as a formal request for the September Quorum Court meeting, that the following amount be transferred for our 2022 budget:

<u>AMOUNT</u>	<u>FROM</u>	<u>TO</u>
\$600.00	3430-0102-3011 Bookbinding	3430-0102-3094 Meals & Lodging

This will be used for to offset a shortage in the line item for Court Management Training.

Thank you for your consideration with this request.

Respectfully Submitted,

*Sharon Blount-Baker*  
Sharon L. Blount-Baker  
Crawford County Circuit Clerk



*Sharon L Blount-Baker*

CRAWFORD COUNTY CIRCUIT CLERK

PO BOX 608  
317 MAIN STREET  
VAN BUREN, ARKANSAS 72957-5799  
(479) 474-1821 Office • (479) 471-0622 Fax

A  
JW  
gh  
FILED  
SEP 8 2022  
JO WESTER  
County Clerk  
Crawford County, AR  
JK

September 8, 2022

Mark Shaffer-Chairman  
Crawford County Quorum Court

Re: Circuit Clerk-Appropriation

Dear Justice Mark Shaffer and All Members of the Quorum Court,

Please accept this request for the September 2022 Quorum Court meeting for an appropriation for our 2022 budget:

From Fund 3006 (Cost Recorder's 25% Fund)

\$1,400.00 to the following line items:

\$1,400.00 to line item 3006-0102-2009 (Server, Network and Hardware)

This will be used to install network drops.

Thank you for your consideration with this request.

Respectfully Submitted,

*Sharon Blount Baker*

Sharon L. Blount-Baker  
Crawford County Circuit Clerk



A  
JW

# Sharon L Blount-Baker

CRAWFORD COUNTY CIRCUIT CLERK  
PO BOX 608  
317 MAIN STREET  
VAN BUREN, ARKANSAS 72957-5799  
(479) 474-1821 Office • (479) 471-0622 Fax

2022 SEP 12 AM 10:51  
JW

September 12, 2022

Mark Shaffer Damante-Chairman  
Crawford County Quorum Court

Re: Circuit Clerk-Appropriation

Dear Justice Mark Shaffer and All Members of the Quorum Court,

Please accept this request for the September 2022 Quorum Court meeting for an appropriation for our 2022 budget:

From **Fund 3432 (Passport 35 Fund)**

\$1,500.00 to the following line items for postage.

\$1,500.00 3432-0102-3021 Postage

Thank you for your consideration with this request.

Respectfully Submitted,

*Sharon Blount Baker*

Sharon L. Blount-Baker  
Crawford County Circuit Clerk



# Sharon Blount-Baker

CRAWFORD COUNTY CIRCUIT CLERK

PO Box 608  
317 MAIN STREET  
VAN BUREN, ARKANSAS 72957  
(479) 474-1821 Office • (479) 471-0622 Fax

September 12, 2022

Justice Mark Shaffer-Chairman  
Crawford County Quorum Court

RE: Transfer Request Fund 3430- Cost Recorders 75%

2022 SEP 12 PM 2:33  
CRAWFORD COUNTY CLERK  
SHARON BLOUNT-BAKER  
12

Please accept this as a formal request for the September Quorum Court meeting, that the following amount be transferred for our 2022 budget:

<u>AMOUNT</u>	<u>FROM</u>	<u>TO</u>
\$300.00	3430-0102-3101 Training & Education	3430-0102-3030 Travel

This will be used for to offset a shortage in the line item for PRIA Conference.

Thank you for your consideration with this request.

Respectfully Submitted,

*Sharon Blount-Baker*

Sharon L. Blount-Baker  
Crawford County Circuit Clerk



T  
/

gc JS

2022 AUG 26 AM 9:45  
CRAWFORD COUNTY

August 11, 2022

Justice Mark Shaffer, Budget Committee Chairperson  
Crawford County Quorum Court

RE: transfer Request Fund 1000- County General

Please accept this as a formal request for the September Quorum Court meeting, that the following amount be transferred in our 2022 budget.

Amount

500.00 From 1000-0109-3040 advertising TO 1000-0109-3030 Travel

This will be used to pay travel expenses for the remainder of the year to include the general election in November.

Sincerely,



Bill Coleman  
Crawford County Election Commission



A  
JW

2022 SEP -1 AM 10:12  
CRAWFORD COUNTY ELECTION COMMISSION

August 16, 2022

Justice Mark Shaffer, Budget Committee Chairperson  
Crawford County Quorum Court

RE: Appropriation

Justice Shaffer,

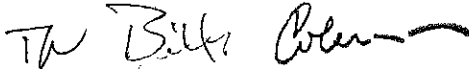
Please accept this as a formal request for the September 19, 2022, Budget & Quorum Court meeting for an appropriation to our 2022 budget. The Crawford County Election Commission met today and decided that we need another \$25,000 in other professional services due to expenses that occurred we did not know to budget for. Money from other professional services was used for the installation of the internet fiber, painting of the building, and are paying monthly reoccurring cost for Internet connection, security monitoring and WAPDD redistricting map monthly maintenance.

From Fund 1000

\$25,000.00 to line item 1000-0109-3009 other professional services

Thank you for consideration in this matter.

Bill Coleman, Chairman



Crawford County Election Commission

# CRAWFORD COUNTY JUVENILE OFFICE

21st Judicial District  
220 South 4th Street, Suite A  
Van Buren, Arkansas 72956-5713

Probation Officers:  
Eric R. Flute  
Marlena Mainzer  
Lacy McCain  
Mollie Winters

Intake Officer:  
Erin A. Mata  
Department Supervisor  
Office: (479) 474-5049  
Fax: (479) 471-3241

September 1, 2022

Mr. Mark Shaffer  
Quorum Court Budget Committee Chairperson  
Van Buren, AR 72956

RE: Juvenile Probation Funds - Transfer Request

Dear Mr. Shaffer:

2022 SEP -1 PM 3:16  
Erin A. Mata

Please accept this as a formal request to the Quorum Court, that the following amounts be transferred for our 2022 budget.

<u>AMOUNT</u>	<u>FROM</u>	<u>TO</u>
\$650.00	1000-0414-3101 Training and Education	1000-0414-3094 Meals and Lodging
\$500.00	1000-0414-3090 Dues and Memberships	1000-0414-3094 Meals and Lodging

These transfers will be used to help pay for attending required training hours needed to remain certified as juvenile officers through the Arkansas Supreme Court/Administrative Office of the Courts.

If you should have any questions, feel free to contact me at 479-474-5049. Thank you for your attention in this matter, as well as all others.

Sincerely,



Erin A. Mata  
Juvenile Intake Officer  
Department Supervisor

cc: Hon. Mike Medlock  
Circuit Judge

T  
JW

**Sandra Heiner**  
Crawford County Assessor  
300 Main Street, Ste. 8  
Van Buren, AR 72956  
Phone: 479-471-3245 Fax: 479-471-3225

---

2022 SEP -9 PM 3:58  
15h

September 9, 2022

To: Mark Shaffer, Budget Committee Chairperson,  
Crawford County Quorum Court

RE: ~~2021~~ – Transfer Crawford County Assessor Budget

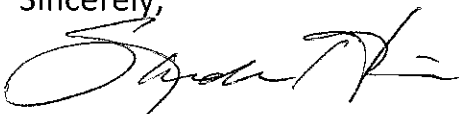
2022

From: 3009-0105-3030 Travel	\$281.00
3009-0105-3090 Dues & Memberships	\$600.00
3009-0105-3101 Training/education	\$2,575.00

To: 3009-0105-3009 Other Professional Services \$3,456.00

For: Completion of remodel in Personal Property Office.

Sincerely,



Sandra Heiner  
Crawford County Assessor

A  
JW

**Sandra Heiner**  
Crawford County Assessor  
300 Main Street, Ste. 8  
Van Buren, AR 72956  
Phone: 479-471-3245 Fax: 479-471-3225

---

2022 SEP -9 PM 3:58  
JW  
18W

September 9, 2022

Justice Mark Shaffer, Budget Committee Chairperson  
Crawford County Quorum Court

RE: Appropriation

Please accept this request for an appropriation for our 2022 budget:

From Fund 3009 Assessor's Fee Fund.

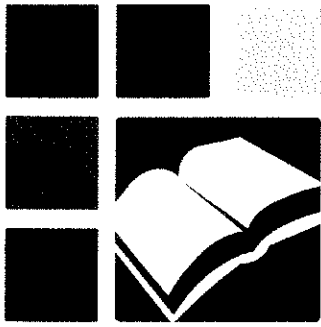
\$1,055.35 to line item 3009-0105-3009 Other Professional Services

This will be used to pay for completion of the remodel in Personal Property Office,  
(glass & countertops).

Sincerely,



Sandra Heiner  
Crawford County Assessor



# Crawford County

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## Library System

-d1409 Main Street, Van Buren, AR 72956  
Phone 479.471.3226 Fax 479.471.3227 - <http://www.crawfordcountylib.org/>

A  
—  
JW

September 9, 2022

Justice Mark Shaffer, Budget Committee Chairperson  
Crawford County Quorum Court

2022 SEP -9 AM 11:49  
JO WESTER  
COUNTY CLERK  
CRAWFORD COUNTY, AR

FILED  
m

RE: Appropriation Request

Please accept this as a formal request for the September Quorum Court meeting, that the following amounts be appropriated for our 2022 budget:

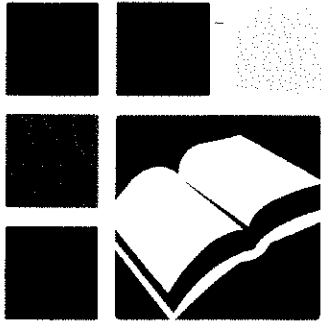
<u>AMOUNT</u>	<u>FROM</u>	<u>TO</u>
\$625.50	3008	3008-0600-2011 Storytime Expenses
\$5306.69	3008	3008-0600-2015 Library Materials & Supplies
\$12,747.66	3008	3008-0600-3009 Other Professional Services

The \$625.50 is split between two expenses: \$250.50 is for Amazon expenses from the Alma Realtor Fund, and \$375 for Alma Storytime/Programming Expenses. The \$5,306.69 is to purchase a new Outdoor Book Drop for the Mountainburg Public Library. The \$12,747.66 is split between three purchases: \$3,634.60 is to pay for the painting of the children's room at the Alma Public Library, \$6,151.50 is to reseal and re-stripe the parking lot at the Van Buren Library, and \$2,961.56 is to pay for the installation of panic buttons at 4 branches.

Sincerely,

Deidre Fears,  
Director

CC: Dennis Gilstrap  
Jo Wester



# Crawford County

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## Library System

1409 Main Street, Van Buren, AR 72956  
Phone 479.471.3226 Fax 479.471.3227 - <http://www.crawfordcountylib.org/>

2022 SEP -9 AM 11:49  
FILED  
JO WESTER  
COUNTY CLERK  
CRAWFORD COUNTY, AR  
32

September 9, 2022

Justice Mark Shaffer, Budget Committee Chairperson  
Crawford County Quorum Court

RE: Transfer Request

Please accept this as a formal request for the September Quorum Court meeting, that the following amounts be transferred for our 2022 budget:

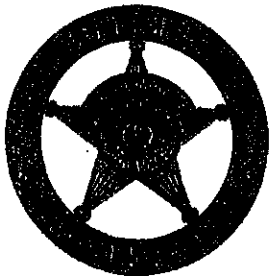
<u>AMOUNT</u>	<u>FROM</u>	<u>TO</u>
\$27.34	3008-0600-3106 Petty Cash	3008-0600-2011 Storytime
\$1919.36	3008-0600-3102 Comp. Software	3008-0600-2015 Library Materials/Supp.
\$4166.00	3008-0600-3102 Comp. Software	3008-0600-2020 Building Material/Supp.

This is to cover shifting expenditures for September. The \$4,166 is to replace the Mulberry Library Carpet. The \$1919.36 is for a new book display. The \$27.34 is for Mulberry ST expenses.

Sincerely,

Deidre Fears,  
Director

CC: Dennis Gilstrap  
Jo Wester



**Jim Damante**  
Sheriff

**Crawford County Sheriff's Department**  
4235 Alma Highway  
Van Buren, Arkansas 72956  
TEL. (479) 474-2261 • FAX (479) 471-3264



**James Mirus**  
Chief Deputy

A  
JW

September 1, 2022

Justice Mark Shaffer, Budget Committee Chairperson  
Justice Roger Atwell, Personnel Committee  
Crawford County Quorum Court

RE: Appropriation

During the month of August, the Sheriff's office received restitution checks and reimbursement checks totaling \$18,892.31.

Please accept this as a formal request for the September 2022 Quorum Court meeting that the funds be appropriated as follows:

Amount:

\$17,429.00	Reimbursement
692.79	Reimbursement
500.00	Reimbursement
25.63	Reimbursement
95.00	Restitution
72.20	Reimbursement
70.00	Restitution
7.69	Reimbursement
Total <del>\$18,829.31</del>	\$18,892.31 <i>JW</i>

From:	To:
3429 Sheriff Public Safety	3429-400-2007 Fuel Oil and Lubricants

These funds will be used for fuel purchases for the remainder of the year.

Sincerely,

*Jim Damante*  
Jim Damante  
Crawford County Sheriff

JO WESTER,  
COUNTY CLERK  
CRAWFORD COUNTY, AR  
2022 SEP -6 AM 8:00  
FILED *JW*



CRAWFORD COUNTY SHERIFF  
4235 ALMA HWY  
VAN BUREN, AR 72956-7026

*Put in  
Public  
Safety  
Please*

**SGC Network**

P.O. BOX 182827  
COLUMBUS, OH 43218-2827

305266680

INVOICE NO	VOUCHER NO	INVOICE DATE	GROSS	DISCOUNT	NET
SSI0000586795	NETWORK NORMAL	2022-07-19	692.79	0.00	692.79
Comments: IN8: CRAWFORD COUNTY SHERIFF DOL: 05/26/21 DUPLICATE PAYMENT INV 00564461885 235 IF YOU HAVE ANY QUESTIONS PLEASE CALL CLIENT SERVICES AT (800) 836-209 2 OPT 1 OPT 2 Deliver To: Location ID: Overnight:					
TOTALS ---->			692.79	0.00	692.79

VENDOR: 5323033

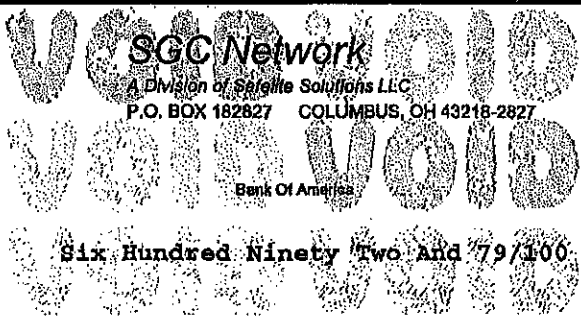
DISB. NO. 305266680

DATE 07/25/2022

For questions or inquiries, please call: (614) 602- 2120

DETACH BEFORE DEPOSITING

FOR SECURITY PURPOSES, THE BACK OF THIS DOCUMENT CONTAINS AN ARTIFICIAL WATERMARK



**SGC Network**  
A Division of Sargite Solutions LLC  
P.O. BOX 182827 COLUMBUS, OH 43218-2827

Bank Of America

DISBURSMENT NO.  
305266680

VENDOR:  
5323033

07/25/2022

70-2328  
719 IL

3141-09

**305266680**

\$\*\*\*\*\*692.79

Six Hundred Ninety Two And 79/100 Dollars

PAY  
TO THE  
ORDER OF .

CRAWFORD COUNTY SHERIFF  
4235 ALMA HWY  
VAN BUREN, AR 72956-7026

680

**SGC Network**

*[Signature]*  
AUTHORIZED SIGNATURE  
VOID AFTER 90 DAYS

SIGNATURE HAS A BLUE-GREEN BACKGROUND - BORDER CONTAINS MICROPRINTING MP





DAR PRO Bakery Feeds

Darling Ingredients Inc.  
5601 N MacArthur Blvd  
Irving, TX 75038  
918-422-4790

Remittance Advice			
Customer	Bill Through Date	Check Number	Page
387519 - CRAWFORD COUNTY SHERIFF'S OFFICE	01/29/22	40062180	1 / 1

Cust. No.	Store No.	Customer	Quantity	UOM	Unit Price	Extended Amount
387519		CRAWFORD COUNTY JUSTICE 4235 ALMA HWY VAN BUREN, AR 72956	280.00	LB	0.02867	7.89
		OUTDOOR GREASE	1.00	EA	0.00000	0.00
		SERVICE FEE COR				
Site Total:						7.89

Please Post  
in Public  
Safety

Darling Ingredients Inc.  
5601 N MacArthur Blvd, Irving, TX 75038

DOCUMENT HAS A COLORED BACKGROUND SECURITY FEATURES LISTED ON BACK



Darling Ingredients Inc.  
5601 N MacArthur Blvd  
Irving, TX 75038

Comerica Bank & Trust, N.A  
Ann Arbor, MI

CHECK NUMBER  
40062180

74-478  
724

DATE 07/25/2022  
VOID AFTER 180 DAYS

PAY Seven and 69/100 Dollars Only\*\*\*\*\*

AMOUNT \*\*\*\*\*\$7.69

DARLING INGREDIENTS INC.

*[Signature]*  
AUTHORIZED SIGNATURE

AUTHORIZED SIGNATURE

TWO SIGNATURES REQUIRED FOR AMOUNTS OF \$25,000.00 OR GREATER

TO THE CRAWFORD COUNTY SHERIFF'S OFFICE  
ORDER 4235 ALMA HWY  
OF VAN BUREN, AR 72956



⑈40062180⑈ ⑆072404786⑆ 2176990287⑈



DAR PRO Bakery Feeds

Darling Ingredients Inc.  
6601 N MacArthur Blvd  
Irving, TX 75038  
918-422-4790

Remittance Advice			
Customer	Bill Through Date	Check Number	Page
387519 - CRAWFORD COUNTY SHERIFF'S OFFICE	07/30/22	50626157	1 / 1

Cust. No.	Store No.	Customer	Quantity	UOM	Unit Price	Extended Amount
387519		CRAWFORD COUNTY JUSTICE 4235 ALMA HWY VAN BUREN, AR 72956				
		OUTDOOR GREASE	233.00	LB	0.11002	25.83
		SERVICE FEE COR	1.00	EA	0.00000	0.00
Site Total:						25.83

*Please Put  
in Public  
Safety*

Darling Ingredients Inc.  
5601 N MacArthur Blvd, Irving, TX 75038

DOCUMENT HAS A COLORED BACKGROUND. SECURITY FEATURES LISTED ON BACK.



DAR PRO Bakery Feeds

Darling Ingredients Inc.  
5601 N MacArthur Blvd  
Irving, TX 75038

Comerica Bank & Trust, N.A  
Ann Arbor, MI

CHECK NUMBER  
50626157

74-478  
724

DATE 09/04/2022  
VOID AFTER 180 DAYS

PAY Twenty-Five and 63/100 Dollars Only\*\*\*\*\*

AMOUNT \*\*\*\*\*\$25.63

DARLING INGREDIENTS INC.

*[Signature]*  
AUTHORIZED SIGNATURE

AUTHORIZED SIGNATURE

TWO SIGNATURES REQUIRED FOR AMOUNTS OF \$25,000.00 OR GREATER

TO THE CRAWFORD COUNTY SHERIFF'S OFFICE  
ORDER 4235 ALMA HWY  
OF VAN BUREN, AR 72956



⑈ 506 26 15 7⑈ ⑆ 07 24 06 78 6⑆ 2 1 76 99 0 28 7⑈

# Crawford County Treasurer's Receipt

Receipt Number: 000685      Bank: 7000 Cash On Hand

Date: 08/17/2022

Rcvd From: Association Of Arkansas Counties

The Amount Of: \*\*\*FiveHundred and 00/100\*\*\*

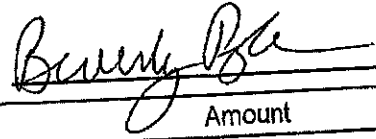
For: Total Loss Collision

Beverly Pyle  
Crawford County Treasurer

Receipt Total: \$500.00

Check: \$500.00  
Cash: \$0.00  
Direct Deposit: \$0.00  
Com: \$0.00

dwatson



Fund Description	Code Description	Amount	Com
1 3429 Public Safety (Sales Tax) Fund	8755 Reimbursement-Miscellaneous	\$500.00	\$0.00
1 Account(s) Total		\$500.00	\$0.00

Invoice Number:  
Payee Name: Crawford County  
Payment Type: Total Loss (Collision)  
Service Dates: 2022-08-03 thru 2022-08-03

Payable Comment  
\$500 Deductible Reimbursement

881004/04-18

8435248100  
D5LQOZ CHKDK04 03/25/2022 14:27 -421- PO

**Crawford County Treasurer's Receipt**

Receipt Number: 000672      Bank: 7000 Cash On Hand      Date: 8/12/2022

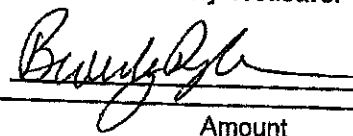
Rcvd From: Association Of Arkansas Counties

The Amount Of: \*\*\*SeventeenThousand,FourHundredTwentyNine and 00/100\*\*\*

For: Total Loss Settlement 2018 Ford Explorer #0957      Beverly Pyle  
Crawford County Treasurer

Receipt Total: \$17,429.00

Check: \$17,429.00  
Cash: \$0.00  
Direct Deposit: \$0.00  
Com: \$0.00

dwatson 

Fund Description	Code Description	Amount	Com
3429 Public Safety (Sales Tax) Fund	8755 Reimbursement-Miscellaneous	\$17,429.00	\$0.00
<b>Account(s) Total</b>		<b>\$17,429.00</b>	<b>\$0.00</b>

Payment Type: Total Loss (Collision)  
Service Dates: 2022-08-08 thru 2022-08-08

**Payable Comment**  
Total Loss Settlement 2018 Ford Explorer #0957 (less \$500 deductible)

**Crawford County Treasurer's Receipt**

Receipt Number: 000712

Bank: 7000 Cash On Hand

Date: 8/26/2022

Rcvd From: Auditor Of State - Arkansas Department Of Corrections

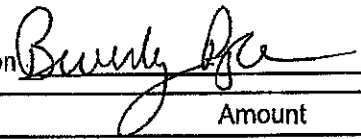
The Amount Of: \*\*\*SeventyTwo and 20/100\*\*\*

For: July 2022 PATE 1036287 Simon Dentistry 22 Aug. 53

Beverly Pyle  
Crawford County Treasurer

Receipt Total: \$72.20

Check: \$72.20  
Cash: \$0.00  
Direct Deposit: \$0.00  
Com: \$0.00

dwatson 

Fund Description	Code Description	Amount	Com
1 3429 Public Safety (Sales Tax) Fund	8755 Reimbursement-Miscellaneous	\$72.20	\$0.00
1 Account(s) Total		\$72.20	\$0.00

For more information regarding this payment to  
**ARKANSAS DEPARTMENT OF CORRECT at 870-850-8517**

TOTALS THIS WARRANT

72.20

**Crawford County Treasurer's Receipt**

Receipt Number: 000687

Bank: 7000 Cash On Hand

Date: 8/18/2022

Rcvd From: Crawford County Prosecuting Attorney

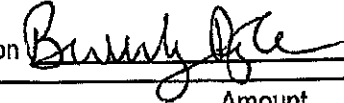
The Amount Of: \*\*\*Seventy and 00/100\*\*\*

For: Restitution Isaac Titus

Beverly Pyle  
Crawford County Treasurer

Receipt Total: \$70.00

Check: \$70.00  
Cash: \$0.00  
Direct Deposit: \$0.00  
Com: \$0.00

dwatson 

Fund Description	Code Description	Amount	Com
1 3429 Public Safety (Sales Tax) Fund	8706 Miscellaneous	\$70.00	\$0.00
1 Account(s) Total		\$70.00	\$0.00

**Crawford County Treasurer's Receipt**

Receipt Number: 000688      Bank: 7000 Cash On Hand

Date: 8/18/2022

Rcvd From:      Crawford County Prosecuting Attorney

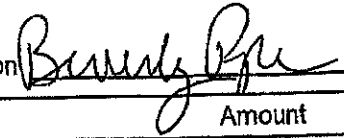
The Amount Of:    \*\*\*NinetyFive and 00/100\*\*\*

For:      Restitution Anthony Steven Salcido

**Beverly Pyle**  
**Crawford County Treasurer**

Receipt Total:    \$95.00

Check:            \$95.00  
Cash:             \$0.00  
Direct Deposit:   \$0.00  
Com:              \$0.00

dwatson 

Fund Description	Code Description	Amount	Com
1 3429 Public Safety (Sales Tax) Fund	8706 Miscellaneous	\$95.00	\$0.00
1 Account(s) Total		\$95.00	\$0.00



**Jim Damante**  
Sheriff

**Crawford County Sheriff's Department**  
4235 Alma Highway  
Van Buren, Arkansas 72956  
TEL. (479) 474-2261 • FAX (479) 471-3264



**James Mirus**  
Chief Deputy

September 9, 2022

Justice Mark Shaffer, Budget Committee Chairperson  
Justice Roger Atwell, Personnel Committee  
Crawford County Quorum Court


RE: Appropriation

On September 7<sup>th</sup>, the Sheriff's office received a reimbursement check totaling \$768.33 that was deposited into Public Safety.

Please accept this as a formal request for the September 2022 Quorum Court meeting that the funds be appropriated as follows:

Amount:	From:	To:
\$768.33	3429 Sheriff Public Safety	3429-400-2007 Fuel Oil and Lubricants

These funds will be used for fuel purchases for the remainder of the year.

Sincerely,  
  
Jim Damante  
Crawford County Sheriff

*Handwritten initials*  
2022 SEP 12 PM 3:20  
FILED  
18h

A  
JW



## Crawford County Treasurer's Receipt

Receipt Number: 000734

Bank: 7000 Cash On Hand

Date: 9/7/2022

Rcvd From: Home Depot

The Amount Of: \*\*\*SevenHundredSixtyEight and 33/100\*\*\*

For: Account Refund - Sheriff's Office

**Beverly Pyle**  
Crawford County Treasurer

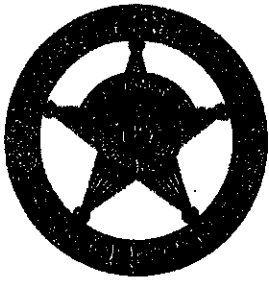
Receipt Total: \$768.33

Check: \$768.33  
Cash: \$0.00  
Direct Deposit: \$0.00  
Com: \$0.00

dwatson 

Fund Description	Code Description	Amount	Com
1 .3429 Public Safety (Sales Tax) Fund	8755 Reimbursement-Miscellaneous	\$768.33	\$0.00
<b>1 Account(s) Total</b>		<b>\$768.33</b>	<b>\$0.00</b>

		\$768.33	\$0.00
		\$768.33	\$0.00



**Jim Damante**  
Sheriff

**Crawford County Sheriff's Department**  
4235 Alma Highway  
Van Buren, Arkansas 72956  
TEL. (479) 474-2261 • FAX (479) 471-3264



**James Mirus**  
Chief Deputy

A  
JW

September 9, 2022

Justice Mark Shaffer, Budget Committee Chairperson  
Justice Roger Atwell, Personnel Committee  
Crawford County Quorum Court

RE: Appropriation

Justice Shaffer,

2022 SEP 12 PM 3:35  
JH  
vsh

Please accept this as a formal request for the September Quorum Court meeting for an appropriation to the Sheriff's Office 2022 budget as follows:

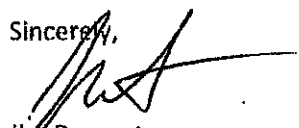
Amount:  
\$20,883.95

From:  
3427 County Bond ½ cent Sales Tax Fund

To: 3427-418-4003 County Bond ½ cent Sale Tax Fund Improvements other than Building

Theses funds will be used to install a bulletproof shield/enclosure around the booking area in the detention center and to repair the door from the Sally Port into the booking area. These things are needed for the safety of the deputies and the civillian jail clerks that will be working in the booking desk area.

Sincerely,

  
Jim Damante  
Crawford County Sheriff



Precision Metal Works, Inc.  
6808 Alma Hwy  
Van Buren, AR 72956  
PH: 479-471-5334  
FAX: 479-471-1798

# Estimate

DATE	ESTIMATE #
9/9/2022	9391

<b>NAME/ADDRESS:</b>
CRAWFORD CO. SHERIFF'S DEPT.

**PMW POLICIES:**  
**\*\* CUSTOM ORDER PARTS INVOICES ARE PAYABLE NET 0**  
**\*\* PARTS ARE NON-RETURNABLE AFTER 30 DAYS**  
**\*\* ELECTRONIC PARTS ARE NON-RETURNABLE**  
**\*\* INVOICES THAT ARE 30 DAYS OR MORE PAST DUE ARE SUBJECT TO A 5% LATE FEE, ASSESSED EVERY 30 DAYS, UNTIL PAYMENT IS RECEIVED.**  
**\*\* ANY COLLECTION FEES OBTAINED IN THE PROCESS OF ACQUIRING REIMBURSEMENT FOR UN-PAID INVOICES WILL BE ADDED TO THE CUSTOMERS OUTSTANDING BALANCE.**  
**\*\* BY ACCEPTING OUR BID OR BY REQUESTING OUR SERVICES, YOU (THE CUSTOMER) AGREES TO OBIDE BY ALL OF PRECISION METAL WORKS, INC. TERMS, AS STATED.**

P.O. No.	REQUESTER
	J. Testerman

Description	Qty	Cost	Total
MATERIAL AND LABOR TO RE-ANCHOR DOOR FRAME AND BACK-FILL DOOR FRAME WITH CONCRETE	1	1,475.00	1,475.00T
Sales Tax		136.45	136.45

<b>TERMS</b>	<b>NET 0</b>	<b>ESTIMATES ARE VALID FOR 10 DAYS</b>	<b>TOTAL</b>	<b>\$1,611.45</b>
--------------	--------------	--	--------------	-------------------

**DISCLOSURE:**  
 By accepting PMW's estimate, the customer is acknowledging & accepting PMW's payment terms. The customer also accepts PMW's late fee/no pay policies as a legally binding contract. Late fees will assessed every 30 days past the invoice due date. The customer also accepts and understands they are legally liable for any late fees assessed & any collection fees that may occur. Terms listed on PMW's estimate must be listed verbatim on the customers PO/WO before work will begin.



Precision Metal Works, Inc.  
 6808 Alma Hwy  
 Van Buren, AR 72956  
 PH: 479-471-5334  
 FAX: 479-471-1798

# Estimate

DATE	ESTIMATE #
8/12/2022	9349

NAME/ADDRESS:  
 CRAWFORD CO. SHERIFF'S DEPT.

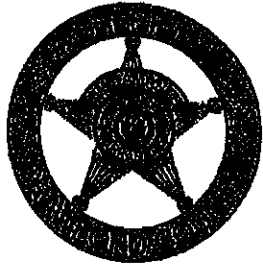
**PMW POLICIES:**  
 \*\* CUSTOM ORDER PARTS INVOICES ARE PAYABLE NET 0  
 \*\* PARTS ARE NON-RETURNABLE AFTER 30 DAYS  
 \*\* ELECTRONIC PARTS ARE NON-RETURNABLE  
 \*\* INVOICES THAT ARE 30 DAYS OR MORE PAST DUE ARE SUBJECT TO A 6% LATE FEE, ASSESSED EVERY 30 DAYS, UNTIL PAYMENT IS RECEIVED.  
 \*\* ANY COLLECTION FEES OBTAINED IN THE PROCESS OF ACQUIRING REIMBURSEMENT FOR UN-PAID INVOICES WILL BE ADDED TO THE CUSTOMERS OUTSTANDING BALANCE.  
 \*\* BY ACCEPTING OUR BID OR BY REQUESTING OUR SERVICES, YOU (THE CUSTOMER) AGREES TO OBDIE BY ALL OF PRECISION METAL WORKS, INC. TERMS, AS STATED.

P.O. No.	REQUESTER
	Mr. Dawa

Description	Qty	Cost	Total
MATERIAL & LABOR TO FABRICATE & INSTALL LEXAN SHIELD AROUND DESK IN BOOKING ROOM. PRICE INCLUDES: - POWDER COATED FRAME - FRAME: 9FT TALL WITH A 3FT x 7FT DOOR - LEXAN FROM TOP OF COUNTER TO TOP OF FRAME  PRICE WITH 1/2" LEXAN - (NOT BULLETPROOF)		0.00	0.00
BULLET PROOF OPTION: - PRICE WITH BULLETPROOF LEXAN (IN A 46" x 105" FRAME) \$17,700.00 + sales tax of \$1,572.50 = \$19,272.50	1	\$17,700	\$17,700
PAYMENT TERMS: - 40% materials deposit due NET 0 upon receipt of PO. - materials will be ordered once payment is received - remaining 60% due NET 0 upon completion - due to extreme pricing fluctuations on materials; estimate prices are valid for 10 days from the estimate date. Sales Tax		1,572.50	1,572.50

TERMS	Due on receipt	<b>TOTAL</b>	\$19,272.50
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**DISCLOSURE:**  
 By accepting PMW's estimate, the customer is acknowledging & accepting PMW's payment terms. The customer also accepts PMW's late fee/no pay policies as a legally binding contract. Late fees will assessed every 30 days past the invoice due date. The customer also accepts and understands they are legally liable for any late fees assessed & any collection fees that may occur. Terms listed on PMW's estimate must be listed verbatim on the customers POWO before work will begin.



**Jim Damante**  
Sheriff

**Crawford County Sheriff's Department**  
4235 Alma Highway  
Van Buren, Arkansas 72956  
TEL. (479) 474-2261 • FAX (479) 471-3264



**James Mirus**  
Chief Deputy

September 12, 2022

Justice Mark Shaffer, Budget Committee Chairperson  
Justice Roger Atwell, Personnel Committee  
Crawford County Quorum Court

RE: Appropriation

Justice Shaffer,

Please accept this as a formal request for the September Quorum Court meeting for an appropriation to the Sheriff's Office 2022 budget as follows:

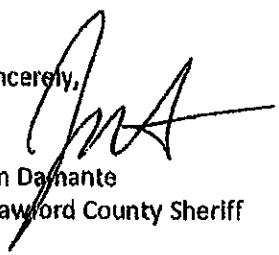
Amount:  
\$45,000

From:  
3428 Jail and Law Enforcement ¼ cent Fund

To: 3428-418-2005 Prisoner Food

These funds will be used to provide food for inmates for the remainder of the year.

Sincerely,

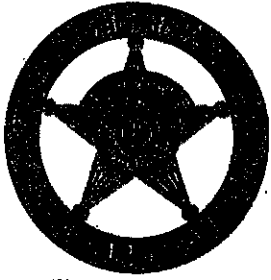
  
Jim Damante  
Crawford County Sheriff

JD WESTER  
COUNTY CLERK  
CRAWFORD COUNTY, AR

2022 SEP 12 PM 3:27

FILED

A



**Jim Damante**  
Sheriff

**Crawford County Sheriff's Department**  
4235 Alma Highway  
Van Buren, Arkansas 72956  
TEL. (479) 474-2261 • FAX (479) 471-3264



**James Mirus**  
Chief Deputy

September 8, 2022

Justice Mark Shaffer, Budget Committee Chairperson  
Crawford County Quorum Court

RE: Transfer Request

Please accept this as a formal request for the September Quorum Court meeting that the following amounts be transferred for our 2022 budget:

<u>AMOUNT</u>	<u>FROM</u>	<u>TO</u>
\$10,000	3018-418-2013 Prisoner Supplies	3018-418-2007 Fuel, Oil and Lubricants

These funds will be used for fuel purchases for the remainder of the year.

Sincerely,

  
Jim Damante  
Crawford County Sheriff

*JM*  
2022 SEP 12 PM 3:13  
COMMUNICATIONS SECTION



**Jim Damante**  
Sheriff

**Crawford County Sheriff's Department**  
4235 Alma Highway  
Van Buren, Arkansas 72956  
TEL. (479) 474-2261 • FAX (479) 471-3264



**James Mirus**  
Chief Deputy

September 8, 2022

Justice Mark Shaffer, Budget Committee Chairperson  
Crawford County Quorum Court

RE: Transfer Request

*JM*  
2022 SEP 12 PM 3:13  
FILED  
18h

Please accept this as a formal request for the September Quorum Court meeting that the following amounts be transferred for our 2022 budget:

<u>AMOUNT</u>	<u>FROM</u>
\$4000	3429-418-2001 Office Supplies
\$5000	3429-418-2006 Clothing & Uniforms
\$5000	3429-418-2022 Plumbing & Electrical
\$1000	3429-418-2002 Small Equipment
Total	To:
\$15,000	3429-418-3062 Water

These funds will be used to pay Water Service Invoices for the remainder of the year.

Sincerely,

**Jim Damante**  
Crawford County Sheriff

**CRAWFORD COUNTY, ARKANSAS  
ORDINANCE 2022-50**

**BE IT ENACTED BY THE QUORUM COURT OF CRAWFORD COUNTY, ARKANSAS, AN ORDINANCE TO BE ENTITLED:**

**AN APPROPRIATION ORDINANCE AMENDING THE BUDGET ORDINANCE NUMBER 2021-52 TO APPROPRIATE ADDITIONAL FUNDS AND APPROVE ADDITIONAL EXPENDITURES TO THE CRAWFORD COUNTY 2022 BUDGET FOR THE CRAWFORD COUNTY JUVENILE OFFICE.**

**WHEREAS**, the Crawford County Juvenile Office coordinates all affairs related to juveniles within the Courts system of Crawford County, Arkansas; and

**WHEREAS**, the Crawford County Juvenile Office have a great deal of responsibility in their duties and job function and from time to time pay increases are necessary for the preservation or recruitment of trained and talented individuals within a workforce; and

**WHEREAS**, this Office requests pay increases for four positions within its office for necessary retention or recruitment purposes, and those positions are intake officer, and three juvenile probation officers.

**NOW, THEREFORE, BE IT ORDAINED BY THE QUORUM COURT OF CRAWFORD COUNTY, ARKANSAS:**

**SECTION 1.** The attached fund appropriations and expenditures are herein approved and adopted as an amendment to the 2022 Budget for Crawford County, Arkansas, as adopted in Ordinance Number 2021-52. The budget for Crawford County, Arkansas, for the year 2022 filed with the County Clerk, shall be amended to increase the fund appropriations and increase the amounts in the expenditure categories for the remainder of time, retroactively from August 13 through December 31, 2022, as follows:

- \$7,680.00 to Line Item #1000-0414-1001 Salaries, Full Time
- \$ 587.52 to Line Item #1000-0414-1006 Social Sec Matching
- \$1,176.58 to Line Item #1000-0414-1008 Retirement
- **\$9,444.10 TOTAL**

**SECTION 2.** If any provision of this Ordinance is held invalid, such invalidity shall not affect other provisions of the ordinance, which can be given effect without the invalid provision, and to this end the provisions of the Ordinance are declared to be severable.



**SECTION 3.** An emergency is hereby declared to exist, and this Ordinance being necessary for the preservation of public peace, health and safety shall be in full force and effective from and after its passage and approval.

**SECTION 4.** The Quorum Court finds that those statements set out herein are found to be true and correct.

DATE: \_\_\_\_\_ APPROVED: \_\_\_\_\_  
DENNIS GILSTRAP, COUNTY JUDGE

ATTEST: \_\_\_\_\_  
JO WESTER, COUNTY CLERK

This publication was paid for by Crawford County, Crawford County Clerk in the amount of \$ \_\_\_\_\_

SPONSOR: Justice Lonnie Myers; CO-SPONSOR: Justice Jayson Peppas  
Ordinance 2022-50

Date of Passage: \_\_\_\_\_

Votes for: \_\_\_\_\_ Votes against: \_\_\_\_\_

Abstention: \_\_\_\_\_ Absent: \_\_\_\_\_

Passage of Emergency Clause:

Votes for: \_\_\_\_\_ Votes against: \_\_\_\_\_

Abstention: \_\_\_\_\_ Absent: \_\_\_\_\_



FILED

JW

2022 AUG 10 PM 1:19

JO WESTER  
COUNTY CLERK  
CRAWFORD COUNTY, AR

**MIKE MEDLOCK**  
**CIRCUIT JUDGE**

Twenty-First Judicial District  
Courthouse Annex, 220 South 4th Street, Suite B  
Van Buren, AR 72956  
Office 479-471-3290  
Fax 479-471-3292

Linda Walker  
Certified Court Manager

Andrea Johnson  
Certified Court Reporter

August 10, 2022

Mr. Mark Shaffer  
Crawford County Justice of the Peace  
Budget Committee Chair

Re: Appropriation of Funds

Dear Mr. Shaffer:

Please let this letter serve as my formal request for the August, 2022 Quorum Court meeting, that the following amount be appropriated from County General Fund #1000 for our 2022 budget.

Line Item #1000-0414-1001 - Full Time Salaries	\$7,780.00
Line Item #1000-0414-1006 - Social Security Matching	\$ 587.52
Line Item #1000-0414-1008 - Retirement	<u>\$1,176.58</u>
Total	\$9,444.10

If you need further information, please contact my office.

Sincerely,

MIKE MEDLOCK  
CIRCUIT JUDGE

MJM:lcw  
Copy: County Clerk

**CRAWFORD COUNTY, ARKANSAS  
ORDINANCE 2022-51**

BE IT ENACTED BY THE QUORUM COURT OF CRAWFORD COUNTY, ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN APPROPRIATION ORDINANCE AMENDING THE BUDGET ORDINANCE NUMBER 2021-52 TO APPROPRIATE ADDITIONAL FUNDS AND APPROVE ADDITIONAL EXPENDITURES TO THE CRAWFORD COUNTY 2022 BUDGET FOR CRAWFORD COUNTY CIRCUIT CLERK'S OFFICE; AN ORDINANCE TO APPROPRIATE \$2,872.46 FROM ACT 768 75% CIRCUIT CLERK FUND #3430 FOR A JOB TITLE CHANGE WITH COMPENSATION. THESE FUNDS WILL BE USED TO FUND THIS PROPOSED CHANGE FOR THE REMAINDER OF 2022.

SECTION 1. The attached fund appropriations and expenditures are herein approved and adopted as an amendment to the 2022 Budget for Crawford County, Arkansas, as adopted in Ordinance Number 2021-52. The budget for Crawford County, Arkansas, for the year 2022 filed with the County Clerk, shall be amended to increase the fund appropriations and increase the amounts in the expenditure categories for the remainder of time, retroactively from August 13 through December 31, 2022, as follows:

**Funds needed for remainder of 2022:**

Line Item #3430-0102-1001 Salaries, Full Time	\$ 2,335.90
Line Item #3430-0102-1006 Social Sec Matching	\$ 178.70
Line Item #3430-0102-1008 Retirement	\$ 357.86
<b>Total:</b>	<b>\$ 2,872.46</b>

SECTION 2. If any provision of this Ordinance is held invalid, such invalidity shall not affect other provisions of the ordinance, which can be given effect without the invalid provision, and to this end the provisions of the Ordinance are declared to be severable.

SECTION 3. An emergency is hereby declared to exist, and this Ordinance being necessary for the preservation of public peace, health and safety shall be in full force and effective from and after its passage and approval.

DATE: \_\_\_\_\_ APPROVED: \_\_\_\_\_  
DENNIS GILSTRAP, COUNTY JUDGE

ATTEST: \_\_\_\_\_  
JO WESTER, COUNTY CLERK

This publication was paid for by Crawford County, Crawford County Clerk in the amount of \$ \_\_\_\_\_

SPONSOR: Justice Roger Atwell

Ordinance 2022-51

Date of Passage: \_\_\_\_\_

Votes for: \_\_\_\_\_ Votes against: \_\_\_\_\_

Abstention: \_\_\_\_\_ Absent: \_\_\_\_\_

# CRAWFORD COUNTY

**JOB TITLE:** Business and Financial Administrator

**DEPARTMENT:** Circuit Clerk

**REPORTS TO:** Circuit Clerk

**GENERAL INFORMATION:** The incumbent supervises personnel and performs all required duties of the Circuit Clerk in her absence. The incumbent performs support activities within the Department. The incumbent must be able to perform tasks in highly stressful, fast-paced and high-volume conditions requiring a high degree of concentration with constant interruption and must have the ability to refocus and perform tasks at a high level of efficiency and extreme accuracy.

**ESSENTIAL JOB FUNCTIONS:** Essential functions are fundamental job duties. They do not include marginal tasks, which are also performed but are incidental to the primary functions. The omission of specific statements of duties do not exclude them from the position if the work is similar, related or a logical assignment to the position, nor does every position allocated to the job necessarily perform every duty listed. Personal characteristics required of all employees such as honesty, integrity, sobriety and the ability to get along with others are presumed qualities and may not be listed specifically. The essential job functions identified for this job are:

- Develop, establish, and implement policy and systems procedures within the Department and performs supervisory and managerial functions over all deputy clerks for the operation of the entire department;
- Supervises all deputies including developing and implementing policy and system procedures, overseeing that all procedures are being followed and correct as needed, supervising and managing personnel, answering questions regarding procedures to follow, and reprimanding employees when required;
- Assists the Circuit Clerk to Develop, establish, and implement policy and systems procedures within the Department and perform supervisory and managerial functions over all deputy clerks for the operation of the entire department in the absence of the Circuit Clerk;
- Assists with Chief Deputy to manage the day-to-day operation of the office, to include, but not limited to, reviewing/revising work assignments, assessing the need for (and scheduling) personnel between workstations, and implementing training and cross-training of personnel. Includes performing end of day closeout procedures including balancing the cash register and preparing daily deposits, printing end of day reports;
- Performs an extensive number of duties, including, but not limited to, preparing statistical and financial reports for the Circuit Clerk and other agencies utilizing all software programs as each individual report may require. Includes having signature authority on all bank accounts and trust deposits into Court registry; receiving and receipting funds as ordered by Courts and maintaining interest-bearing accounts and ledgers; closing and transferring monies from individual to

Sheriff's Office, Public Defender's Office and Administrative Office of the Courts;

- Attend seminars, conferences and training to be educated regarding upcoming legislation that may affect the Department and to learn about updates to software applications and new procedures. Incumbent must from time to time travel out of the County and/or the State to attend training classes, conferences, or seminars.

## **SKILLS AND KNOWLEDGES**

**Equipment:** The incumbent uses a variety of office and computer equipment and related software, including the following: cash register, scanner, shredder, postal machine, telephone, copier, fax, adding machine and specialized equipment used in court management. The incumbent uses 14 software programs.

**Critical Skills/Expertise:** All employees must possess a knowledge of general written standards and procedures utilized and have the ability to read, interpret, and follow procedural and policy manuals related to the job performed by the employee and demonstrate this knowledge in completing job tasks. The abilities expected of all employees include being able to respond to supervision, guidance and direction of superiors in a positive, receptive manner and in accordance with County policies; being appropriately groomed and attired so as to present a professional image in accordance with the County mission, goals, and policies; reporting for work promptly and properly prepared at the time and place required by the assignment or orders; notifying the appropriate supervisor of intended absences in accordance with County rules; conforming to County standards and rules regarding the use of accrued time; demonstrating a polite, helpful, courteous, and professional image when engaged in any activity with the public; operating and caring for equipment to manufacturers' specifications and/or within the specified parameters and in accordance with County policies; and demonstrating an understanding, consideration, and respect of cultural, religious, and gender differences when interacting with the public and colleagues. Critical skills/expertise identified for this job include:

- Knowledge of laws governing and dealing with court and recording functions and activities and the ability to ensure daily compliance and application;
- Knowledge of court management and recording administrative procedures and standards and the ability to apply this knowledge in performing job responsibilities, supervising subordinate staff, and developing and implementing new procedures;
- Knowledge of Departmental operational areas to train staff and provide support as required and serve as back up to Circuit Clerk;
- Knowledge of legal documents and the ability to interpret and understand them in the application of daily work procedures;
- Ability to supervise personnel, including understanding their job functions and providing them with guidance and assistance, delegating work assignments, ensuring compliance with work standards, and providing training;
- Knowledge of Departmental policies and procedures and the ability to follow and explain such knowledge to improve Departmental operations;

**SELECTION GUIDELINES:**

Formal application, rating of education and experience; oral interview and reference check; job related tests might be required. The job description does not constitute an employment agreement between the employer and the employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

Approval: \_\_\_\_\_  
Employee

Approval: \_\_\_\_\_  
Supervisor

**CRAWFORD COUNTY, ARKANSAS  
ORDINANCE NO. 2022-52**

BE IT ENACTED BY THE QUORUM COURT OF CRAWFORD COUNTY,  
ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE SETTING THE PAY FOR SHERIFF DEPUTIES AND  
JAILERS; AND FOR OTHER PURPOSES

Whereas, pursuant to Federal Fair Labor Standards Act, certain law enforcement officers or employees are not required to be compensated monetarily for time worked beyond 160 hours in a 28-day period.

Whereas, though not required, it is permissible to compensate monetarily for said time.

SECTION 1. Sheriff Deputies and Jailers shall be paid that employee's hourly wage for hours worked between 160-171 hours in any 28 day pay period. This shall apply only to those Deputies and Jailers that meet the qualifications set out in the Fair Labor Standards Act

SECTION 2. Sheriff Deputies and Jailers, after 40 hours of work per week, shall be eligible for special assignment after approval by the Sheriff or one of his designees, at a rate of pay equal to time and a half pay, or 1 ½ times their regular rate of pay. This shall apply only to those Deputies and Jailers that meet the qualifications set out in the Fair Labor Standards Act.

SECTION 2. If any provisions of this Ordinance is held invalid, such invalidity shall not affect the other provisions of the ordinance that can be given effect without the invalid provision, and to this end, the provisions of the ordinance are declared to be severable.

SECTION 3. This Ordinance shall be retroactive and apply an effective date to August 13, 2022.

SECTION 4. The Quorum Court hereby finds and declares these facts are true and correct as set forth herein.



DATE: \_\_\_\_\_

APPROVED: \_\_\_\_\_  
DENNIS GILSTRAP, COUNTY JUDGE

ATTEST: \_\_\_\_\_  
JO WESTER, COUNTY CLERK

This publication was paid for by Crawford County, Crawford County Clerk in the amount of \$\_\_\_\_\_

SPONSOR: Justice Roger Atwell

ORDINANCE 2022-52

Date of Passage: \_\_\_\_\_

Votes for: \_\_\_\_\_ Votes Against: \_\_\_\_\_

Abstention: \_\_\_\_\_ Absent: \_\_\_\_\_

**Crawford County Quorum Court**

**Resolution: 2022-3**

**A RESOLUTION OF THE QUORUM COURT OF CRAWFORD COUNTY, CERTIFYING LOCAL GOVERNMENT ENDORSEMENT OF BUSINESS TO PARTICIPATE IN THE TAX BACK PROGRAM (AS AUTHORIZED BY SECTION 15-4-2706(d) OF THE CONSOLIDATED INCENTIVE ACT OF 2003),**

WHEREAS, in order to be considered for participation in the Tax Back Program, the local government must endorse a business to participate in the Tax Back Program; and

WHEREAS, the local government must authorize the refund of local sales and use tax as provided in the Consolidated Incentive Act of 2003; and

WHEREAS, said endorsement must be made on specific form available from the Arkansas Department of Economic Development; and

WHEREAS, **Simmons Prepared Foods, Inc.**, located at 2101 Twin Circle Drive, has sought to participate in the program and more specifically has requested benefits accruing from construction and equipping of the specific facility; and

WHEREAS, **Simmons Prepared Foods, Inc.**, has agreed to furnish the local government all necessary information for compliance.

**NOW THEREFORE BE IT RESOLVED BY THE QUORUM COURT OF CRAWFORD COUNTY THAT:**

Section 1: **Simmons Prepared Foods, Inc.**, is endorsed by the Quorum Court of Crawford County for benefits from the Sales & Use tax refunds as provided by Section 15-4-2706(d) of the Consolidated Incentive Act of 2003.

Section 2: The Department of Finance and Administration is authorized to refund local Sales and Use taxes to **Simmons Prepared Foods, Inc.**

Section 3: This resolution shall take effect immediately.

APPROVED: \_\_\_\_\_

DENNIS GILSTRAP, COUNTY JUDGE

ATTEST: \_\_\_\_\_

JO WESTER, COUNTY CLERK

PAID FOR BY CRAWFORD COUNTY, CRAWFORD COUNTY CLERK \$000.00

SPONSOR: Justice Daniel Perry

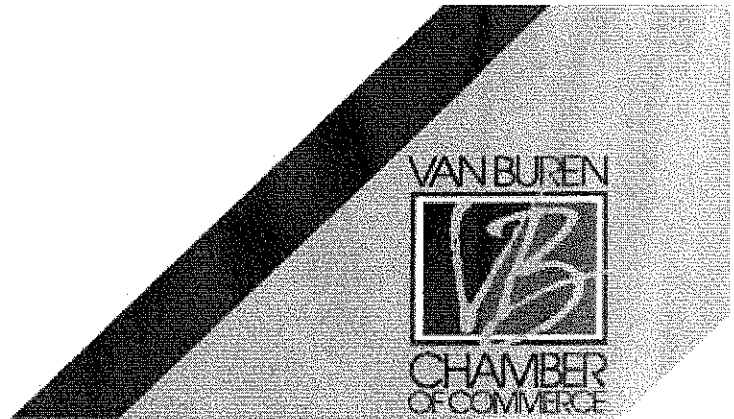
Resolution 2022-3

Date of Passage: \_\_\_\_\_

Votes for: \_\_\_\_ Votes against: \_\_\_\_

Abstention: \_\_\_\_ Absent: \_\_\_\_

vanbureenchamber.org  
510 Main St.  
Van Buren, AR 72956  
(479) 474-2761



August 17, 2022

Judge Dennis Gilstrap  
Crawford County Quorum Court  
300 Main Street  
Van Buren, AR 72956

Dear Judge Gilstrap and Crawford County Quorum Court Members,

I am pleased to inform you that Simmons Prepared Foods, Inc. is expanding their existing facility by 65,000 square feet to make way for two new highly automated production and packaging lines. This expansion will include 50,000 new square feet with an estimated cost of \$153 million. This will enable Simmons Prepared Foods, Inc. to add 180 to 240 new employees with an annual payroll of \$7 to \$9 million. Construction began in January 2022 with an estimated completion date of September 2023.

The Arkansas Economic Development Commission has qualified this project for the Tax Back incentive, which provides sales and use tax refunds on the purchase of building materials, machinery, and equipment to qualifying businesses that create new jobs as a result of construction, expansion, or facility modernization projects in Arkansas.

To qualify for the Tax Back program, a business must:

- Invest in excess of one hundred thousand dollars (\$100,000);
- Obtain an endorsement resolution from the local governing authority (city, county, or both) in which the project is located that authorizes the refund of local taxes;
- Within twenty-four (24) months of signing the Tax Back agreement, sign a job creation agreement under the Advantage Arkansas program (§ 15-4-2705) or the Create Rebate program (§ 15-4-2707) unless the eligible business has met the requirements of a job creation financial incentive agreement under § 15-4-2705 or § 15-4-2707 within the previous forty-eight (48) months;
- Submit an application for Tax Back on forms provided by the Arkansas Economic Development Commission and;
- Receive Commission approval prior to incurring expenditures

This incentive program is available to any eligible business that meets the qualifications for investment and payroll thresholds for the tier in which it locates or expands and is approved for benefits by the Commission. The Commission's approval is contingent upon receipt of a completed application and a local endorsement resolution from the city, county or both which authorizes the refund of its local taxes to the eligible business.

The purpose of the resolution is to: A) approve the business's participation in the program; and B) specify that the municipality or county authorizes the DFA to refund all or part of any sales and use tax levied at the local level. The municipality or county in which the eligible business is located may authorize the refund of any sales or use tax levied by it but may not authorize the refund of any sales and use tax not levied by it.

For projects approved on or after July 1, 2005, the refund of state sales and use taxes shall not include the refund of taxes dedicated to the Educational Adequacy Fund (.875%) provided in § 19-5-1227 or the taxes dedicated to the Conservation Tax Fund (.125%) provided in § 19-6-484.

I have attached the complete description of the Tax Back Program for your convenience.

Two key points to keep mind are 1) These are not sales tax dollars that are in the current city budget. The amount of sales tax funds on these expansions are a fraction of the resulting annual payrolls that will be created. 2) If approved by the local and state level, the administration of the incentive is the responsibility of the AEDC and the Arkansas Department of Finance and Administration (ADFA).

If you have any questions or require additional information, please do not hesitate to call me.

Sincerely,

A handwritten signature in cursive script that reads "Julie Murray".

Julie Murray  
President & CEO

## **TAX BACK**

### **Program Summary**

The Tax Back program provides sales and use tax refunds on the purchase of building materials, machinery, and equipment to qualifying businesses that create new jobs as a result of construction, expansion, or facility modernization projects in Arkansas.

To qualify for the Tax Back program, a business must:

- Invest in excess of one hundred thousand dollars (\$100,000);
- Obtain an endorsement resolution from the local governing authority (city, county, or both) in which the project is located that authorizes the refund of local taxes;
- Within twenty-four (24) months of signing the Tax Back agreement, sign a job creation agreement under the Advantage Arkansas program (§ 15-4-2705) or the Create Rebate program (§ 15-4-2707) unless the eligible business has met the requirements of a job creation financial incentive agreement under § 15-4-2705 or § 15-4-2707 within the previous forty-eight (48) months;
- Submit an application for Tax Back on forms provided by the Arkansas Economic Development Commission (Commission); and
- Receive Commission approval prior to incurring expenditures.

For convenience, the section of the Final Rules that contains the major requirements of the program is reproduced below. **For all the requirements of this and other incentive programs, see the entire Final Rules, particularly the “Definitions” section on pages 2 – 10 and the “Administration” section on pages 12 – 15.**

#### **D. Sales and Use Tax Refund for New and Expanding Eligible Businesses (Tax Back) – Act 182 of 2003, as amended, § 15-4-2706(d).**

This incentive program is available to any eligible business that meets the qualifications for investment and payroll thresholds for the tier in which it locates or expands and is approved for benefits by the Commission. The Commission’s approval is contingent upon receipt of a completed application and a local endorsement resolution from the city, county or both which authorizes the refund of its local taxes to the eligible business.

To qualify, the eligible business must invest in excess of one hundred thousand dollars (\$100,000) and meet the eligibility criteria of the Advantage Arkansas (§ 15-4-2705) or Create Rebate (§ 15-4-2707) job creation incentive programs.

The financial incentive agreement for the job creation tax credit (Advantage Arkansas) or payroll rebate (Create Rebate) must be signed within twenty-four (24) months of signing a financial incentive agreement for a sales and use tax refund unless the eligible business has met the requirements of a job creation financial incentive agreement under § 15-4-2705 or § 15-4-2707 within the previous forty-eight (48) months.

In the event an eligible business has an existing Tax Back agreement, the business may apply for additional Tax Back if it has signed a job creation financial incentive agreement under § 15-4-2705 or § 15-4-2707 within the previous forty-eight (48) months.

In the event the business does not have an existing Tax Back agreement, the business may apply for Tax Back benefits if it has signed a job creation financial incentive agreement under § 15-4-2705 or § 15-4-2707 within the previous forty-eight (48) months.

An application, accompanied by local endorsement resolution(s), must be filed with the Commission. The application should clearly identify the intent of the project, the expenditures planned, the start and end date of the project and an estimate of total project costs. The local endorsement resolution(s) from the governing authority (city council, quorum court or both) in which the project is located must authorize the refund of its local sales and use taxes.

The purpose of the resolution is to: A) approve the business's participation in the program; and B) specify that the municipality or county authorizes the DFA to refund all or part of any sales and use tax levied at the local level. The municipality or county in which the eligible business is located may authorize the refund of any sales or use tax levied by it but may not authorize the refund of any sales and use tax not levied by it.

This incentive program grants a refund of state and local sales and use taxes paid on the purchases of the material used in the construction of a building or buildings or any addition, modernization, or improvement to a new or expanding eligible business. A sales and use tax refund is also allowed for the purchases of taxable machinery or equipment associated with the building or project.

A refund shall not be authorized for:

- Routine operating expenditures;
- The purchase of replacements of items previously purchased as part of a project unless the items previously purchased will not enable the project to function as originally intended;
- Licensed motor vehicles; or
- Expenditures for routine repair and maintenance that do not result in new construction or expansion.

**For projects approved on or after July 1, 2005, the refund of state sales and use taxes shall not include the refund of taxes dedicated to the Educational Adequacy Fund (.875%) provided in § 19-5-1227 or the taxes dedicated to the Conservation Tax Fund (.125%) provided in § 19-6-484.**

All project costs must be incurred within four (4) years from the date the project is approved by the Commission. The project plan may be revised by written amendment filed with the Commission. The Commission's approval of an amendment will not extend the time period in which project costs may be incurred. Amendments that exceed twenty-five percent (25%) of the original project plan's estimated cost will not be considered and shall be submitted as a new project.

## Eligible Businesses Tax Back Refunds

For an eligible business to receive a refund, the business must file an *Annual Sales and Use Tax Refund Request Form (Form Tax Back 1000)* and schedule (*Schedule A*) listing the qualified purchases at the end of each calendar year.

An approved eligible business may receive a sales and use tax refund on eligible purchases made by a contractor or developer performing work, or building a structure for lease or sale to the approved eligible business provided the eligible business submits to the DFA Tax Credits/Special Refunds Section a notarized *Contractor's/Developer's Waiver of Refund Form (Form Tax Back 1100)* completed by the contractor or developer waiving any and all rights to claim a refund of sales and use taxes.

An approved business is prohibited from claiming a refund for the same amount of local tax that:

- The approved business has received, or will be receiving, for a local tax cap rebate on qualifying Tax Back purchases, either on the approved business's Sales and Use Tax Report or as a refund from the Sales and Use Tax Section; or
- The contractor or developer has received, or will be receiving, a local tax cap rebate on qualifying Tax Back purchases, either on the contractor's or developer's Sales and Use Tax Report or as a refund from the Sales and Use Tax Section.

**Example:** An eligible business approved for the Tax Back program makes a purchase of eligible items on an invoice totaling ten thousand dollars (\$10,000). Assuming a local tax rate of one percent (1%), the total local tax due is one hundred dollars (\$100). The local tax cap for business purposes is limited to the tax due on two thousand five hundred dollars (\$2,500). If the business claims a local tax cap rebate for the seventy-five dollars (\$75) (the tax paid in excess of the tax due on two thousand five hundred dollars (\$2,500)) on its Sales and Use Tax Report or as a refund from the Sales and Use Tax Section; the business's Tax Back refund is limited to twenty-five dollars (**\$25**) for this invoice. If the business has not claimed, or does not plan to claim, the local tax cap rebate, it may claim the full amount of local tax paid on its Tax Back Sales and Use Tax Refund Request.

## Refunds to Developers/Contractors

Developers building a structure for lease to an approved eligible business and contractors performing work for an approved eligible business may be permitted to receive a sales and use tax refund on eligible purchases directly from the state only when the approved eligible business requests the DFA Tax Credits/Special Refunds Section, in writing, that this be permitted and states the basis for this request. This request must be approved by the DFA prior to the signing of the financial incentive agreement.

The DFA Revenue Division will authorize this procedure only when it is satisfied that:

- The written request sufficiently states the basis for this request and provides a satisfactory



- explanation why this arrangement is crucial to the success of the project;
- All requirements of the Consolidated Incentive Act of 2003, as amended, and Commission rules will be adhered to;
  - The requisite affidavit indicating to whom the benefit accrues is submitted to the DFA.
    - If the business receives the benefit, a *notarized affidavit (Form Tax Back 1400)* is presented to the DFA Revenue Division from the contractor or developer stating the eligible business will receive the benefit of the sales and use tax refunds by having the cost of construction or lease payments reduced by the amount of the tax refund; or
    - If the contractor receives the benefit, a *notarized affidavit (Form Tax Back 1300)* is presented to the DFA Revenue Division from the approved eligible business waiving the right to claim a refund of sales and use taxes, and passing on the right to claim refunds to the contractor or developer. The affidavit must state that the eligible business acknowledges that if the eligible business fails to comply with the conditions contained in the Act or this rule, that the business will be liable for the payment of all sales and use taxes which were refunded to the contractors and developers under this Act, plus interest; and
  - The eligible business's incentive agreement with the Commission must include a provision for recapture of the sales and use tax refunds from the contractor or developer if the eligible business closes and ceases operations within a short period.

If a developer or contractor has been authorized by the DFA to receive the refund, the developer or contractor must file an *Annual Sales and Use Tax Refund Request by Developer Form (Form Tax Back 1200)* and schedule (*Schedule A*) listing the qualified purchases.

A developer or contractor is prohibited from claiming the same amount of local tax that it has received, or will be receiving, for a local tax cap rebate on qualifying Tax Back purchases, either on its Sales and Use Tax Report or as a refund from the Sales and Use Tax Section.

**Example:** A developer or contractor makes a purchase of eligible items on an invoice totaling ten thousand dollars (\$10,000). Assuming a local tax rate of one percent (1%), the total local tax due is one hundred dollars (\$100). The local tax cap for business purposes is limited to the tax due on two thousand five hundred dollars (\$2,500). If the developer or contractor claims a local tax cap rebate for the seventy-five dollars (\$75) (the tax paid in excess of the tax due on two thousand five hundred dollars (\$2,500)) on its Sales and Use Tax Report or as a refund from the Sales and Use Tax Section; its Tax Back refund is limited to twenty-five dollars (\$25) for this invoice. If the contractor or developer has not claimed, or does not plan to claim, the local tax cap rebate, it may claim the full amount of local tax paid on its Tax Back Sales and Use Tax Refund Request.

### **Filing Requirements**

It is the responsibility of the eligible business to file an *Annual Sales and Use Tax Refund Request Form (Tax Back 1000)* and supporting schedule (*Schedule A*) with the DFA at the end of each calendar year.

Upon determining the amount of eligible refund, the DFA shall issue a refund to the eligible business. All claims for sales and use tax refunds under this incentive program must be filed within three (3) years from the date of the qualified purchase or purchases or those claims will be denied.

**Example:** An eligible business is planning to expand its operations in a Tier 3 county and has signed an Advantage Arkansas agreement with the Commission. The business plans to hire seven (7) new full-time permanent employees at twelve dollars (\$12) per hour (\$12/hour X 2080 hours = \$24,960 average annual wage X seven (7) new employees = \$174,720 annual payroll). The business would meet the seventy-five thousand dollar (\$75,000) payroll threshold for a Tier 3 county. The business will renovate an existing building in the community and will spend approximately one hundred and twenty-five thousand dollars (\$125,000) in renovation costs. This investment is above the one hundred thousand dollar (\$100,000) threshold required. The sales tax paid on all renovation costs subject to the sales tax is eligible to be refunded at the sales or use tax rate in effect at the time of the purchase, excluding the taxes dedicated to the Educational Adequacy Fund and the Conservation Tax Fund. The eligible business must file for the sales or use tax refund within three (3) years of purchase or the claim will be denied. This example assumes all new full-time permanent employees are hired at the beginning of the first year and work forty (40) hours per week.

**Notes:** The refund of sales and use tax for eligible businesses is dependent upon the following:

- The refund is made contingent upon the signing of a financial incentive agreement for a jobs creation incentive (Advantage Arkansas or Create Rebate) within twenty-four (24) months of signing a financial incentive agreement for a sales and use tax refund for new and expanding eligible businesses;
- The items purchased being subject to the sales or use tax;
- The payroll threshold under the Advantage Arkansas or Create Rebate job creation financial incentive agreements being met within twenty-four (24) months of the signing of the financial incentive agreement unless the eligible business has met the requirements of a job creation financial incentive agreement under § 15-4-2705 or § 15-4-2707 within the previous forty-eight (48) months; and
- The documentation of the minimum investment of one hundred thousand dollars (\$100,000) needed to qualify for the sales and use tax refund.

**Combination with other incentives:** The sales and use tax refund for new and expanding eligible businesses, authorized by § 15-4-2706(d), may be combined with:

- Advantage Arkansas as authorized by § 15-4-2705 or Create Rebate as authorized by § 15-4-2707, if approved by the Executive Director; and
- The research and development income tax credit for university-based research authorized by § 15-4-2708(a); and
- The research and development income tax incentive for in-house research authorized by § 15-4-2708(b).