

PERSONNEL COMMITTEE MEETING

TO: Crawford County Quorum Court, Elected Officials, and News Media
FROM: Justice Roger Atwell Chairman, Personnel Committee

The Crawford County Personnel Committee will meet May 17, 2021, at 6:00 p.m. at the Circuit Courtroom Division II, 220 South 4th Street, Van Buren, Arkansas.

AGENDA

- Review 911 Director Position
- Review of Handbook with follow up to Justice Cox question regarding mental health assistance

NEW 911 POSITIONS 2021

26 PAY PERIOD PAYROLL

Exhibit A - Remainder of 2021 Budget year - 6/1/2021 - 12/31/2021

	Line Item #1001	Line Item #1006	Line Item #1008	Line Item #1008	LINE ITEM # 1009	LINE ITEM # 1011	
	Salary	Fica 7.65%	Retire15.32%	Retire 15.32%	INSURANCE	UNEMPLOYMENT	TOTAL
911 ADMIN	\$ 23,703.68	\$ 1,813.33	\$ 1,815.70	\$ 1,815.70	\$ 3,503.95	\$ 233.31	\$ 32,885.68



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Job Title:	911 Communications Director	Reports to:	Crawford County Judge
Department/Group:	911 Communications Center		
Location:	Crawford County, AR	Travel Required:	Some Travel Required
Level/Salary Range:	\$40,019.20	Position Type:	Full-time
HR Contact:	Dennis Gilstrap, County Judge		
Will Train Applicant(s):	Training Provided		
Safety Sensitive:	This position is designated as a "safety sensitive position" as defined by Act 593 of 2017 and is subject to pre-employment, reasonable suspicion and random drug and alcohol screening.		
General Description	This position is responsible for the planning, organizing, and directing the overall operations of the 911 Communications Center for Crawford County, AR.		
Essential Duties and Responsibilities	Plans, directs and organizes the work of the 911 Communications Center, which serves all public safety agencies and citizens of Crawford County, AR.		
Applications Accepted By:			
Email: dgilstrap@crawford-county.org Subject Line: 911 Communications Director		Mail: Dennis Gilstrap Crawford County Judge 300 Main St, Rm 4 Van Buren, AR 72956	
Job Description			



ROLE AND RESPONSIBILITIES

- Develops work schedules and determines required amount of personnel to ensure a smooth workflow on every shift.
- Interviews, selects and reviews the performance of communications center staff.
- Assigns, prioritizes, and reviews the work activities of Communications personnel.
- Ensure that all Communications personnel have received required training in accordance with relevant state & federal guidelines and certification requirements.
- Accomplishes staff results by communicating job expectations, planning, monitor and appraise job results.
- Coaches, counsel and disciplines employees as needed.
- Manage and continuously evaluate the Quality Assurance Program.
- Receive complaints related to personnel matters, call taking, and dispatch issues from the public and participating public safety agencies and assure that the complaints are thoroughly investigated, tracked and followed up in an appropriate manner.
- In cooperation with the 911 Communications Board, develop dispatch protocols, center policies and procedures, to assure efficient and effective operations.
- Objectively evaluate the information and data, measuring it against the policies and procedures adopted or defined by the 911 Communications Board.



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- Provide timely, accurate and objective feedback to Communications Telecommunicators and Communications Shift Supervisors, and provide guidance, mentoring, counseling, and additional/remedial training as needed.
- Monitors the performance of radios, telephones, and other system components for proper functioning.
- Maintains FCC licenses for radio equipment.
- Troubleshoots malfunctions, notifies proper personnel for repairs and requests new equipment as needed.
- Working Knowledge of Computer Aided Dispatch (CAD), telephone, FX?, and other equipment in the Center, with the ability to perform basic troubleshooting, contact appropriate personnel to handle more involved repairs, and implement back-up systems as necessary.
- Accomplish financial objectives by forecasting requirements and assisting with the annual departmental budget preparation.
- May fill in as telecommunicator during manpower shortages.
- Act as a liaison to the Crawford County Communications Center and participating public safety agencies and local elected officials for planning and implementing projects and programs, resolving problems, soliciting feedback, and assuring quality service. This may involve attending meetings and special events during the workday and afterhours when necessary.
- Attend Quorum Court meetings and study session as directed by the County Judge
- Promote public safety in communities by meeting with civic, school and media groups to discuss emergency prevention and safety procedures.
- Review and evaluate Communications operations and make recommendations to the Communications Board, as needed, to ensure Communications' compliance with law, accreditation? and other standards.
- Exercise strict confidentiality of information.
- Perform any other related duties as required or assigned.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty mentioned satisfactorily. The requirements listed below are presentative of the knowledge, skill, and/or ability required.

EDUCATION AND EXPERIENCE

Broad knowledge of fields such as basic accounting, business administration, finance, etc. At least five years of related 911 communications experience. Although not a requirement, preference will be given to applicants with applicable degree(s) in higher education.

PREFERRED SKILLS

Ability to write reports, business correspondence, and policy/procedures manuals. Ability to effectively communicate with the 911 Communications Board, department heads from represented public safety agencies, and the general public.

REQUIRED CERTIFICATES, LICENSES, REGISTRATIONS (OR ABILITY TO OBTAIN)

ACIC Advanced Certification

Basic Telecommunicator Course



REQUIRED CERTIFICATES, LICENSES, REGISTRATIONS WITHIN ONE YEAR OF HIRE

Communications Center Supervisor Course
Communications Training Officer
Instructor Development Course
Emergency Medical Dispatch Certification
ICS 300, 400
FEMA 100, 200, 700 and 800 Courses

RESPONSIBILITY FOR WORK OF OTHERS

Carries out supervisory responsibilities in accordance with the county government policies, and applicable laws. Responsibilities may include but not limited to training employees, planning, assigning and directing work; appraising performance, rewarding and disciplining employees (with guidance from County Judge); addressing complaints and resolving problems.

Supervises the following departments: Communications personnel.

USE OF MACHINES, EQUIPMENT AND/OR COMPUTERS

Regular use of highly complex machines and equipment; specialized or advanced software programs.

ENVIRONMENTAL CONDITIONS

The following work environment characteristics described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the functions of this job, the employee is continuously required to talk or hear; regularly required to sit, reach with hands and arms; frequently required to walk, use hands to handle, or feel; and occasionally required to stand, climb, or balance, stoop, kneel, crouch or crawl. The employee must occasionally lift and/or move up to 50 pounds; frequently lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, color vision; and ability to adjust focus.



ADDITIONAL INFORMATION

- Working knowledge of Federal Communications Commission Rules and Regulations regarding operation of two-way radio equipment.
- Ability to communicate tactfully, and effectively.
- Must be able to interpret a variety of county, state, and federal laws, make decisions and act accordingly.
- Experience with mentoring and counseling employees • Ability to speak in a clear, articulate manner.
- Ability to determine priority of calls, procedures, and direct appropriate field units by maps, logs, technical manuals and departmental procedures.
- Ability to write clear and concise narratives.
- Ability to control emotions under stressful situations.

Work hours may be extended in the event of an emergency, disaster, workload or work in progress.

The duties listed above are intended to show the various types of duties that will be performed. The omission of a specific statement of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position. All positions with the Communications Center are assigned by the County Judge and are subject to be changed when deemed in the best interest of the Communications Center operation. This job description does not constitute an employment agreement between Crawford County and the employee and is subject to change by the employer if the need of the employer and requirements of the job change.

To perform this job successfully, an individual must be able to perform each essential job duty satisfactorily. Reasonable accommodations may be made to enable qualified individuals with disabilities to perform essential job functions.

If you require reasonable accommodation in completing this application, interviewing, completing any preemployment testing, or otherwise participating in the employee selection process, please direct your inquiries to the office of Judge Dennis Gilstrap.

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Last Updated By:	Jamie Hammond, Chief of Police Van Buren Police Department	Date:	04/10/2021
Reviewed By	Crawford County 911 Board	Date:	04/14/2021
Approved By:	Crawford County 911 Board	Date/Time:	04/14/2021

NEW 911 POSITIONS 2021

26 PAY PERIOD PAYROLL

Exhibit B - Budget year 2022

	Line Item #1001	Line Item #1006	Line Item #1008	Line Item #1008	LINE ITEM # 1009	LINE ITEM # 1011	
	Salary	Fica 7.65%	Retire15.32%	Retire 15.32%	INSURANCE	UNEMPLOYMENT	TOTAL
911 ADMIN	\$ 40,019.20	\$ 3,061.47	\$ 3,065.47	\$ 3,065.47	\$ 8,509.48	\$ 400.00	\$ 58,121.09

BUDGET COMMITTEE MEETING

TO: Crawford County Quorum Court, Elected Officials, and News Media
FROM: Justice Shaffer, Budget Chairman

The Crawford County Budget Committee will meet **Monday, May 17, 2021, at 6:30 P.M.** in the **Circuit Courtroom #2, 220 South 4th, Van Buren, Arkansas.**

AGENDA

2021 Budget

- Request from the Crawford County Judge to fill position of 911 Director. Attached is the job description and salary. For the remaining budget year and start date of June 1, 2021, a total of \$32,885.68 will be funded from E-911 Fund #3020. Attached is the job description and salary break down (Exhibit A). Also attached is total budget for this position for 2022 Budget (Exhibit B).
- Vacation and Comp Time Pay Out for Chief Deputy James Damante.
- Request from the Crawford County Sheriff to appropriate and additional \$165.00 from Public Safety Fund #3429 to Line Item #3429-0418-3093 Jail Public Safety Miscellaneous Law Enforcement.
- Request from the Crawford County Sheriff to appropriate an additional \$2,550.00 from County General Fund #1000 to Line Item #1000-0418-2002 Small Equipment.
- Request from the Crawford County Circuit Court Division I to appropriate an additional \$4,564.00 from Circuit Court Automation Fund #3002 to Line Item #3002-0401-2002 Small Equipment.
- Request from the Crawford County Circuit Court Division I to appropriate an additional \$10,000.00 total from Drug Court Program Fund #3015 to the following Line Items; \$5,000.00 to Line Item #3015-0401-2001 General Services; \$5,000.00 to Line Item #3015-0401-3006 Med/Dental /Hospital.
- Request from the Crawford County Judge to appropriate an additional \$12,000.00 from E-911 Fund #3020 to Line Item #3020-0501-3103 Grants-In-Aid PSAP Grant.
- Request from the Crawford County Judge to appropriate an additional \$845.00 from County General Fund #1000 to Line Item #1000-0500-2023 Parts & Repairs.

- Request from Crawford County Library System to appropriate an additional \$13,232.56 from County Library Fund #3008 to Line Item #3008-0600-2010 Books.
- Request from the Crawford County Library System to appropriate an additional \$500.00 from County Library Fund #3008 to Line Item #3008-0600-2010 Books
- Request from the Crawford County Circuit Court Division II to appropriate an additional \$1,728.57 from Circuit Court Automation Fund #3002 to Line Item #3002-0402-2002 Small Equipment.

NEW 911 POSITIONS 2021

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Last Updated By:	Jamie Hammond, Chief of Police Van Buren Police Department	Date:	04/10/2021
Reviewed By	Crawford County 911 Board	Date:	04/14/2021
Approved By:	Crawford County 911 Board	Date/Time:	04/14/2021

NEW 911 POSITIONS 2021

26 PAY PERIOD PAYROLL

Exhibit B - Budget year 2022

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FILED JW



Ron Brown
Sheriff

2021 APR 20 AM 10:28
WESTL...
COUNTY CLERK
CRAWFORD COUNTY, AR

Crawford County Sheriff's Department
4235 Alma Highway
Van Buren, Arkansas 72956
TEL. (479) 474-2261 • FAX (479) 471-3264



Jim Damante
Chief Deputy

April 19, 2021

To: Crawford County Quorum Court
From: Ron Brown, Sheriff
Re: Vacation and Comp Time Payout for Chief Deputy James Damante

During the 2020 Audit Auditors found 155 Vacation hours and 1 comp hour on the books for Chief Deputy James Damante and would like us to resolve this matter therefore, I am requesting to payout Chief Damante, for his time that has been on the books since before he became Chief Deputy. I am requesting these funds be taken from Jail and Law Enforcement (1/4 Cent Sales Tax Fund) the Ghost position that is available. 3428-0418.

Fund # 3428-0418 Jail and Law Enforcement (1/4 Cent Sales Tax)

Vacation

1001/Salaries - \$3,245.70
1006/FICA - \$248.30
1008/APERS - \$497.24
Total Vacation - \$3,991.24

Comp Hours

1001/Salaries - \$20.94
1006/FICA - \$1.60
1008/APERS - \$3.21
Total Comp Hours - \$25.75

Vacation and comp hours

1001/Salaries - \$3,991.24
1006/FICA - \$249.90
1008/APERS - \$500.45
Total Vacation and Comp Hours - \$4,016.99

If you have any questions, please feel free to contact our office.

Sincerely,

Ron Brown,
Sheriff

34281418

FUND

LINE ITEM #			# 1001	# 1006	# 1008	
EMPLOYEE	VACATION HOURS	RATE	TOTAL	FICA	APERS	TOTAL
JAMES DAMANTE	155	\$20.94	\$3,245.70	\$248.30	\$497.24	\$3,991.24
	COMP HOURS					
	1	\$20.94	\$20.94	\$1.60	\$3.21	\$25.75

\$3,266.64	\$249.90	\$500.45	\$4,016.99
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TOTAL AMOUNT	\$4,016.99
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**REGULAR MEETING OF THE CRAWFORD COUNTY QUORUM COURT
AGENDA
May 17, 2021**

CALL TO ORDER: 7:00 PM

PLACE: CIRCUIT COURTROOM DIVISION II
 220 SOUTH 4TH STREET
 VAN BUREN, ARKANSAS 72956

ROLL CALL:

MINUTES: Regular Meeting 5/17/2021

MINUTES FROM COMMITTEE MEETING FOR REVIEW:

Personnel Committee Meeting 4/19/2021
Budget Committee Meeting 4/19/2021

REPORTS: Re-appraisal Monthly Report, Comp & Vacation Report, Delinquent Real and Personal Taxes, Treasurer's Report.

COMMITTEE REPORTS:

COMMENTS FROM THE PUBLIC:

- One representative per group
- Presentations must be no longer than five (5) minutes
- Followed by Questions from Justices

JUDGES NOTES:

CALL FOR OLD BUSINESS:

CALL FOR NEW

1. Justice Shaffer to introduce Ordinance No. 2021-15 BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF CRAWFORD, ARKANSAS, AN ORDINANCE TO BE ENTITLED: AN APPROPRIATION ORDINANCE AMENDING THE BUDGET ORDINANCE NUMBER 2020-21 TO APPROPRIATE ADDITIONAL FUNDS AND APPROVE ADDITIONAL EXPENDITURES TO THE CRAWFORD COUNTY 2021 BUDGET FOR VARIOUS DEPARTMENTS; TRANSFERS AND FOR OTHER PURPOSES.

2. Justice Roger Atwell to introduce Ordinance No. 2021-16 BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF CRAWFORD, ARKANSAS, AN ORDINANCE TO BE ENTITLED: AN ORDINANCE CREATING AND FUNDING THE POSITION OF 911 COMMUNICATIONS DIRECTOR.
3. Justice Craig Wahlmeier to introduce Ordinance No. 2021-17 BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF CRAWFORD, ARKANSAS, AN ORDINANCE TO BE ENTITLED: AN EMERGENCY ORDINANCE AMENDING ORDINANCE 2018-28, SETTING DAILY JAIL FEES CHARGED TO MUNICIPALITIES FOR HOUSING PRISONERS IN THE COUNTY JAIL; AND FOR ALL OTHER PURPOSES.
4. Justice Mark Shaffer to introduce Ordinance No. 2021-18 BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF CRAWFORD, ARKANSAS, AN ORDINANCE TO BE ENTITLED: AN ORDINANCE AMENDING ORDINANCE NUMBER 2020-21, SECTION 17 OF ATTACHMENT "A".
5. RESOLUTION NO 2021-2 A RESOLUTION EXPRESSING THE WILLINGNESS OF CRAWFORD COUNTY TO UTILIZE FEDERAL-AID RECREATIONAL TRAILS PROGRAM FUNDS.

ANNOUNCEMENTS:

ADJOURN:

CRAWFORD COUNTY ARKANSAS

QUORUM COURT JOURNAL OF PROCEEDINGS

The Quorum Court of Crawford County, Arkansas met April 19, 2021 for the fourth regular meeting. The meeting was called to order at 7:00 p.m. in the Circuit Courtroom #2, 220 South 4th Street, Van Buren, Arkansas. Crawford County Judge Gilstrap presiding. Jacob Howell, Deputy Prosecuting Attorney, legal counselor was present. Roll was called. Members present were Justices Atwell, Carolan, Cox, DeCroo, Johnson, Morrison, Myers, Peppas, Perry, Shaffer, Wahlmeier, Woodruff with Justice Harvey absent.

The minutes of the last regular meeting and reports were presented. Justice Woodruff moved to approve and second by Justice DeCroo and unanimous voice vote the minutes were approved as written.

The minutes of the Committee meetings:

Technology/Facilities Committee Meeting 3/11/2021 – 1st Justice DeCroo, 2nd Justice Shaffer

Personnel Committee Meeting 3/15/2021 – 1st Justice Atwell, 2nd Justice Morrison

Budget Committee Meeting 3/15/2021 – 1st Justice DeCroo, 2nd Justice Carolan

Unanimous voice vote all were approved as written.

COMMITTEE REPORTS:

COMMENTS FROM THE PUBLIC: None

JUDGES NOTE: (1) Equalization Board member Jim Preston has passed and Blake Rogers stated that he would be honored to finish out Mr. Preston term till 2022. Justice Atwell made the motion to approve, second by Justice Woodruff. (2) We just got approved for a bank stabilization program on Jones Fork Creek in Winfrey Valley. This will be a \$108,000.00 project plus, it worked out to a 53/47% matching grant. The project should be completed by October, 2022. (3) Judge Gilstrap stated he was working with a committee on the consolidation of the 911 system. I will leave this to Justice Atwell to have a personnel meeting concerning hiring a 911 director. Once this consolidation is done we will need a 911 director over the 911 dispatch. Right now there is 24 dispatch positions out there but once this is consolidated there will be 13 slots instead of 24. We want to get a plan by June, 2021 to submit to the Arkansas 911 Board. This person needs to be involved from the ground floor up and I have an office at the EOC building that they could work out of. We need to get applications out and publication started. The state will have a hard plan by January, 2022.

CALL FOR OLD BUSINESS: None

CALL FOR NEW BUSINESS:

1. ORDINANCE NO. 2021-12: BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF CRAWFORD, ARKANSAS, AN ORDINANCE TO BE ENTITLED: AN APPROPRIATION ORDINANCE AMENDING THE BUDGET ORDINANCE NUMBER 2021-21 TO APPROPRIATE ADDITIONAL FUNDS AND APPROVE ADDITIONAL EXPENDITURES TO THE CRAWFOD COUNTY 2021 BUDGET FOR VARIOUS DEPARTMENTS; TRANSFERS AND FOR OTHER PURPOSES. On motion by Justice Shaffer, second by Justice Peppas Ordinance No. 2021-12 was presented. After reading in its entirety, Justice Peppas moved approve, second by Justice Woodruff. There was no discussion by the court, roll call vote 12 yeas and 1 absent.
2. ORDINANCE No. 2021-13: BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF CRAWFORD, ARKANSAS, AN ORDINANCE TO BE ENTITLED: AN ORDINANCE SETTING DEPUTY CORONER PER CALL COMPENSATION. On motion by Justice Shaffer, second by Justice Woodruff Ordinance No. 2021-13 was presented. After reading in its entirety, Justice Woodruff moved to approve, second by Justice Shaffer. There was some discussion by the court, roll call vote 12 yeas and 1 absent.
3. ORDINANCE NO. 2021-14: BE ENACTED BY THE QUORUM COURT OF THE COUNTY OF CRAWFORD, ARKANSAS, AN ORDINANCE TO BE ENTITLED: AN EMERGENCY ORDINANCE AMENDING ORDINANCE 2018-28, SETTING DAILY JAIL FEES CHARGED TO MUNICIPALITIES FOR HOUSING PRISONERS IN THE COUNTY JAIL; AND FOR ALL OTHER PURPOSES. On motion by Justice Shaffer, second by Justice Perry Ordinance No. 2021-14 was presented. After reading in its entirety, Justice Cox moved to approve, second by Justice Myers. There was some discussion, Justice Wahlmeier suggested that Justice Cox withdraw his ordinance because I have written another one that the committee (which is all of the Quorum Court members), possibly the sheriff and all mayors can come to an agreement and do an analyst what it is going to cost the county and have it ready for the next Quorum Court meeting, second by Justice Carolan. Justice Wahlmeier made the motion to table indefinitely, second by Justice Carolan. Voice vote to table indefinitely Ordinance 2021-14, 9 yeas, 3 nays and 1 absent.
4. RESOLUTION NO 2021-1: A RESOLUTION EXPRESSING SUPPORT FOR 100 FAMILIES. On motion by Justice Shaffer, second by Justice Morrison Resolution No. 2021-1 was presented. After reading in its entirety, Justice Woodruff moved to approve, second by Justice Perry. There was some discussion by the court, roll call 11 yeas, 1 nay and 1 absent.

ANNOUNCEMENTS: None

ADJOURNED: On motion by Justice Peppas, seconded by Justice Perry, the meeting was adjourned at 7:45 p.m.

DATE _____ APPROVED _____
DENNIS GILSTRAP, COUNTY JUDGE

ATTEST _____
JO WESTER, COUNTY CLERK

PERSONNEL COMMITTEE MEETING

TO: Crawford County Quorum Court, Elected Officials, and News Media
FROM: Justice Roger Atwell Chairman, Personnel Committee

The Crawford County Personnel Committee will meet April 19, 2021, at 6:00 p.m. at the Circuit Courtroom Division II, 220 South 4th Street, Van Buren, Arkansas.

AGENDA

- **Handbook Review/Q & A**
Review starts with page 23, 5.4 Sick Leave

Justice Atwell requested to skip the remainder of Chapter 5 (5.4 Sick Leave through 5.12) and revisit at another time. There's discussion with Jacob Howell needed prior to moving on through the remainder of Chapter 5.

- **Chapter 6 and 7 reviewed: recommendations documented**
- **Judge Gilstrap discussed immediate need for 911 Director to be hired prior to planning stages. More discussion needed at next Personnel Committee meeting.**

On motion to adjourn by Justice Peppas, second by Justice Wahlmeier, motion passed.

BUDGET COMMITTEE MEETING

TO: Crawford County Quorum Court, Elected Official & News Media

FROM: Mark Shaffer, Budget Chairperson

The Crawford County Budget Committee will meet **Monday, April 19, 2021, at 6:45 PM**, in the **Circuit Courtroom Division II, 220 South 4th Street, Van Buren, Arkansas.**

AGENDA

2021 Budget

- Request from the Crawford County Sheriff to appropriate an additional \$105.00 from Public Safety Fund #3429 to Line Item #3429-0418-3093 Jail Public Safety Miscellaneous Law Enforcement. On motion by Justice Peppas, second by Justice Perry, motion passed.
- Request from the Crawford County Judge to appropriate an additional \$27,000.00 from Public Safety Fund #3429 to Line Item #3429-0500-4004 Machinery & Equipment (not vehicles). On motion by Justice Peppas, second by Justice Atwell, motion passed.
- Request from the Crawford County Judge to appropriate an additional \$10,000.00 from County General Fund #1000 to Line Item #1000-0117-2020 Material & Supplies. On motion by Justice DeCree, second by Justice Wahlmeier, motion passed.
- Request from the Crawford County Judge to appropriate an additional \$182,500.00 from County Bond ½ Cent Sales Tax Fund #3427 to Line Item #3427-0100-4001 County Bond ½ Cent Sales Tax. On motion by Justice Woodruff, second by Justice Atwell, motion passed.
- Request from the Crawford County Circuit Court Division II to appropriate an additional \$10,501.17 from Juvenile Compliance Grant Fund #3701 to Line Item #3701-0414-1005 Overtime. On motion by Justice Peppas, second by Justice DeCree, motion passed.
- Request from the Crawford County Library System to appropriate an additional \$329.24 from County Library Fund #3008 to Line Item #3008-0600-2011 Storytime Expenses. On motion by Justice Perry, second by Justice Atwell, motion passed.

On motion to adjourn by Justice Peppas, second by Justice Atwell, motion passed.

MONTHLY PROGRESS REPORT
CRAWFORD COUNTY April 2021

GEOGRAPHICAL AREA (CITY, SUBDIVISION, S-T-R, ETC.) Note: Please provide as detailed a description as necessary	NUMBER OF PARCELS		OTHER TASKS COMPLETED
	DATA COLLECTION/ REVIEW AND DATA ENTRY	VALUATION	
PHASE 1			
RURAL, RURBAN, CITY (Residential and Commercial)			Project planning and administration
No parcels to report	0		personnel procurement and training.
			taxpayer inquiry
			assessor support
TOTALS FOR THIS PAGE	0	0	
OVERALL TOTALS (LAST PAGE USE ONLY)			

The reappraisal for this county is scheduled to be completed in 2023 4/16/2021
 Appraisal Firm (If Contracted): A.C.T. Appraisal Manager: Daniel K. Berry CAE
 COMMENTS:

PLEASE REMIT BY THE 20TH OF EACH MONTH

**Crawford County Clerks
Monthly Report
County Comp Time Over 40 Hours
County Vacation Time Over 160 Hours
Pay Period Ending 5/7/2021
Comp Time
Over 40 Hrs.**

County Clerk

101-Voter Clerk 53.75

Circuit Court

102-Chief Deputy 70
102-Off. Mgr. 90.25
102-Court Adm. 87.50
102-Deputy 56.75
102-Court Deputy 53
102-File Clerk 44.375
102-Deputy 46
102-Deputy 49.25

Collector

104-Deputy Clerk 85.75

Courthouse Maintenance

108-Maintenance 126.75

Election Comm:

109-Election Coordinator 55

Sheriff

400-Captain 69.75

Vacation Time over 160 Hrs.

<u>County Clerk</u>	
101-Chief Deputy	232.50
<u>Assessor</u>	
105-Deputy Clerk	166
105-Deputy Clerk	216
<u>Maintenance</u>	
108-Maintenance	203
<u>Highway</u>	
200-EQ-3	324
200-EQ-1	277.50
200-EQ-3	186
200-EQ-3	173
200-Super	198
200-EQ-3	175
200-EQ-1	193
200-EQ-3	202.50
200-Spec. Mech.	288.25
<u>Sheriff</u>	
400-Pat Deputy	233
400-Deputy	203
400-Pat Sgt	184
400-Secretary	161
400-Captain	293
400-Deputy	268.25
400-CID Lt	218
<u>Juvenile</u>	
414-Secretary	220
<u>Prosecuting Attorney</u>	
416-Secretary	160
<u>Jail</u>	
418-Det. Lt.	190
418-Det. Lt	226
418-Captain	184
<u>911</u>	
501-Sign Crew	302

Collection Summary - Delinquent Personal Property
 Crawford County, Arkansas

8105531-8106810

District	Name	Year	Tax Paid	Late Pen	Late Fee	Postage	DIq Pen	Pub Cost	DIq Fees	Total	Percent
100	Mulberry Rural	2019	1,180.12	13.28	0.50	0.00	118.01	22.00	0.00	1,333.91	0.80%
101	Mulberry City	2010	32.13	0.00	0.00	0.00	3.21	2.00	0.00	37.34	0.02%
101	Mulberry City	2018	181.36	7.55	1.00	0.00	18.15	8.00	0.00	216.06	0.13%
101	Mulberry City	2019	6,882.65	34.01	2.50	0.00	688.24	52.00	0.00	7,659.40	4.61%
160	Mountainburg Rural	2000	97.51	0.00	0.00	0.00	9.75	2.00	0.00	109.26	0.06%
160	Mountainburg Rural	2007	42.68	0.00	0.00	0.00	4.27	2.00	0.00	48.95	0.02%
160	Mountainburg Rural	2014	186.99	0.00	0.00	0.00	18.70	2.00	0.00	207.69	0.12%
160	Mountainburg Rural	2015	299.28	0.00	0.00	0.00	29.93	2.00	0.00	331.21	0.19%
160	Mountainburg Rural	2016	55.22	0.00	0.00	0.00	5.52	2.00	0.00	62.74	0.03%
160	Mountainburg Rural	2017	47.33	0.00	0.00	0.00	5.66	4.00	0.00	56.99	0.03%
160	Mountainburg Rural	2018	107.18	1.67	0.50	0.00	10.71	10.00	0.00	130.06	0.07%
160	Mountainburg Rural	2019	7,959.22	148.89	7.50	0.00	759.51	140.00	0.00	9,015.12	5.43%
161	MOUNTAINBURG CITY	2017	49.20	4.90	0.50	0.00	4.92	2.00	0.00	61.52	0.03%
161	MOUNTAINBURG CITY	2018	111.47	0.00	0.00	0.00	11.14	4.00	0.00	126.61	0.07%
161	MOUNTAINBURG CITY	2019	531.27	10.20	1.00	0.00	46.13	16.00	0.00	604.60	0.36%
162	Chester City	2019	589.56	14.80	1.00	0.00	59.40	12.00	0.00	676.76	0.40%
300	Alma Rural	2011	39.26	3.93	0.50	0.00	3.93	2.00	0.00	49.62	0.02%
300	Alma Rural	2012	40.05	0.00	0.00	0.00	4.00	2.00	0.00	46.05	0.02%
300	Alma Rural	2013	19.27	0.00	0.00	0.00	1.93	2.00	0.00	23.20	0.01%
300	Alma Rural	2015	109.00	0.00	0.00	0.00	10.90	4.00	0.00	123.90	0.07%
300	Alma Rural	2016	157.17	0.00	0.00	0.00	15.71	4.00	0.00	176.88	0.10%
300	Alma Rural	2017	219.53	0.00	0.00	0.00	21.96	6.00	0.00	247.49	0.14%
300	Alma Rural	2018	524.18	5.01	1.00	0.00	52.42	14.00	0.00	596.61	0.35%
300	Alma Rural	2019	26,898.60	188.42	10.00	0.00	2,641.94	340.00	0.00	30,078.96	18.12%
301	Alma City	2009	90.97	0.00	0.00	0.00	9.10	2.00	0.00	102.07	0.05%
301	Alma City	2010	102.68	0.00	0.00	0.00	10.27	2.00	0.00	114.95	0.06%
301	Alma City	2012	25.47	2.55	0.50	0.00	2.55	2.00	0.00	33.07	0.01%
301	Alma City	2013	88.35	0.00	0.00	0.00	8.84	2.00	0.00	99.19	0.05%
301	Alma City	2016	27.10	2.71	0.50	0.00	2.71	2.00	0.00	35.02	0.02%
301	Alma City	2018	342.54	0.00	0.00	0.00	34.25	12.00	0.00	388.79	0.23%
301	Alma City	2019	14,639.49	58.65	5.00	0.00	1,383.28	190.00	0.00	16,276.42	9.80%
302	Dyer City	2014	192.72	19.27	0.50	0.00	19.27	2.00	0.00	233.76	0.14%
302	Dyer City	2015	163.76	0.00	0.00	0.00	16.38	2.00	0.00	182.14	0.10%
302	Dyer City	2016	20.05	0.00	0.00	0.00	2.00	2.00	0.00	24.05	0.01%
302	Dyer City	2019	2,153.09	8.19	0.50	0.00	215.32	26.00	0.00	2,403.10	1.44%
303	RUDY CITY	2019	498.88	0.00	0.00	0.00	49.89	10.00	0.00	558.77	0.33%
420	Van Buren Rural	2011	37.64	3.58	0.50	0.00	3.76	2.00	0.00	47.48	0.02%

Collection Summary - Delinquent Personal Property
Crawford County, Arkansas

District	Name	Year	Tax Paid	Late Pen	Late Fee	Postage	Dlq Pen	Pub Cost	Dlq Fees	Total	Percent
420	Van Buren Rural	2012	14.54	0.00	0.00	0.00	1.45	2.00	0.00	17.99	0.01%
420	Van Buren Rural	2013	5.63	0.00	0.00	0.00	0.56	2.00	0.00	8.19	0.00%
420	Van Buren Rural	2014	221.36	0.00	0.00	0.00	22.14	6.00	0.00	249.50	0.15%
420	Van Buren Rural	2015	6.57	1.00	0.50	0.00	0.66	2.00	0.00	10.73	0.00%
420	Van Buren Rural	2016	129.74	0.00	0.00	0.00	0.00	2.00	0.00	131.74	0.07%
420	Van Buren Rural	2017	15.97	0.00	0.00	0.00	1.60	4.00	0.00	21.57	0.01%
420	Van Buren Rural	2018	716.07	4.69	0.50	0.00	71.61	18.00	0.00	810.87	0.48%
420	Van Buren Rural	2019	17,096.17	169.40	8.00	0.00	1,624.73	262.00	0.00	19,160.30	11.54%
421	Van Buren City	2003	333.33	0.00	0.00	0.00	33.33	4.00	0.00	370.66	0.22%
421	Van Buren City	2004	108.23	0.00	0.00	0.00	10.82	2.00	0.00	121.05	0.00%
421	Van Buren City	2006	15.39	0.00	0.00	0.00	1.54	2.00	0.00	18.93	0.01%
421	Van Buren City	2007	49.34	0.00	0.00	0.00	4.93	2.00	0.00	56.27	0.03%
421	Van Buren City	2009	194.95	0.00	0.00	0.00	19.50	2.00	0.00	216.45	0.13%
421	Van Buren City	2012	49.88	0.00	0.00	0.00	5.93	2.00	0.00	57.81	0.03%
421	Van Buren City	2013	139.37	0.00	0.00	0.00	14.89	4.00	0.00	158.26	0.09%
421	Van Buren City	2014	312.95	22.59	1.00	0.00	31.30	8.00	0.00	375.84	0.22%
421	Van Buren City	2015	267.48	18.63	1.50	0.00	26.74	10.00	0.00	324.35	0.19%
421	Van Buren City	2016	319.17	14.89	1.50	0.00	29.01	14.00	0.00	378.57	0.22%
421	Van Buren City	2017	1,048.37	18.89	1.50	0.00	100.16	24.00	0.00	1,192.92	0.71%
421	Van Buren City	2018	2,544.24	74.00	3.00	0.00	243.02	48.00	0.00	2,912.26	1.75%
421	Van Buren City	2019	45,636.24	616.40	32.50	0.00	4,419.98	756.00	0.00	51,461.12	31.01%
422	Kibler City	2012	95.50	8.87	0.50	0.00	9.56	4.00	0.00	118.43	0.07%
422	Kibler City	2013	92.90	8.62	0.50	0.00	9.30	4.00	0.00	115.32	0.06%
422	Kibler City	2019	1,883.62	15.32	1.50	0.00	173.97	30.00	0.00	2,104.41	1.26%
440	Cedarville Rural	2016	157.18	0.00	0.00	0.00	15.72	2.00	0.00	174.90	0.00%
440	Cedarville Rural	2017	123.84	0.00	0.00	0.00	12.38	2.00	0.00	138.22	0.08%
440	Cedarville Rural	2018	335.14	20.40	1.50	0.00	33.52	10.00	0.00	400.56	0.24%
440	Cedarville Rural	2019	8,832.62	98.15	3.00	0.00	846.08	110.00	0.00	9,889.85	5.96%
441	Cedarville City	2018	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
441	Cedarville City	2019	2,141.83	15.20	1.50	0.00	215.90	40.00	0.00	2,414.43	1.45%
Ad Valorem Totals			147,630.59	1,634.66	92.00	0.00	14,283.99	2,290.00	0.00	165,931.24	
Grand Total			147,630.59	1,634.66	92.00	0.00	14,283.99	2,290.00	0.00	165,931.24	

Out of period voids of \$ 314.28

Collection Summary - Delinquent Real Estate
Crawford County, Arkansas

District	Name	Year	Tax Paid	DIQ Pen	Interest	Pub Cost	DIQ Fees	Postage	Total	Percent
100	Mulberry Rural	2019	9,540.86	954.07	513.57	25.00	30.00	0.00	11,063.50	5.66%
101	Mulberry City	2018	264.60	26.46	40.82	10.00	10.00	0.00	351.88	0.18%
101	Mulberry City	2019	15,395.12	1,505.63	739.85	40.00	40.00	0.00	17,720.60	9.07%
160	Mountainburg Rural	2019	5,236.72	517.52	256.62	115.00	115.00	0.00	6,240.86	3.19%
161	MOUNTAINBURG CITY	2018	88.07	8.81	13.08	2.50	2.50	0.00	114.96	0.05%
161	MOUNTAINBURG CITY	2019	1,535.69	153.58	77.54	12.50	12.50	0.00	1,791.81	0.91%
162	Chester City	2019	88.41	8.84	4.51	2.50	2.50	0.00	106.76	0.05%
300	Alma Rural	2019	24,621.74	2,103.96	1,012.05	132.50	132.50	0.00	28,002.75	14.33%
301	Alma City	2018	7.18	0.00	0.00	0.00	0.00	0.00	7.18	0.00%
301	Alma City	2019	34,205.09	2,758.14	1,361.59	42.50	42.50	0.00	38,409.82	19.66%
302	Dyer City	2019	1,499.29	149.93	74.38	15.00	15.00	0.00	1,753.60	0.89%
420	Van Buren Rural	2012	38.93	0.00	0.00	2.50	2.50	0.00	43.93	0.02%
420	Van Buren Rural	2013	33.30	0.00	0.00	2.50	2.50	0.00	38.30	0.01%
420	Van Buren Rural	2014	33.30	0.00	0.00	2.50	2.50	0.00	38.30	0.01%
420	Van Buren Rural	2015	33.30	0.00	0.00	2.50	2.50	0.00	38.30	0.01%
420	Van Buren Rural	2016	35.43	0.00	0.00	2.50	2.50	0.00	40.43	0.02%
420	Van Buren Rural	2017	35.43	0.00	0.00	2.50	2.50	0.00	40.43	0.02%
420	Van Buren Rural	2019	15,419.18	1,395.27	701.76	125.00	130.00	0.00	17,771.21	9.09%
421	Van Buren City	2016	3,970.87	0.00	0.00	0.00	0.00	0.00	3,970.87	2.03%
421	Van Buren City	2017	4,241.79	0.00	0.00	0.00	0.00	0.00	4,241.79	2.17%
421	Van Buren City	2018	5,153.22	0.00	0.00	2.50	2.50	0.00	5,158.22	2.64%
421	Van Buren City	2019	41,436.39	3,071.64	1,530.43	167.50	167.50	0.00	46,373.46	23.74%
422	Kibler City	2018	53.69	5.37	8.16	2.50	2.50	0.00	72.22	0.03%
422	Kibler City	2019	858.23	85.81	43.24	15.00	15.00	0.00	1,017.28	0.52%
440	Cedarville Rural	2017	-317.25	-31.72	-56.36	-2.50	-2.50	0.00	-410.33	-0.21%
440	Cedarville Rural	2018	0.43	0.04	0.07	2.50	2.50	0.00	5.54	0.00%
440	Cedarville Rural	2019	4,286.13	376.51	178.37	77.50	77.50	0.00	4,996.01	2.55%
441	Cedarville City	2019	5,442.96	543.10	278.57	22.50	22.50	0.00	6,309.63	3.23%
Ad Valorem Totals			<u>173,238.10</u>	<u>13,632.96</u>	<u>6,778.25</u>	<u>825.00</u>	<u>835.00</u>	<u>0.00</u>	<u>195,309.31</u>	
	Timber Tax	2017	-0.20	0.00	0.00	0.00	0.00	0.00	-0.20	-0.05%
	Timber Tax	2019	349.60	0.00	0.00	0.00	0.00	0.00	349.60	100.05%
Other Tax Totals			<u>349.40</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>349.40</u>	
Grand Total			<u>173,587.50</u>	<u>13,632.96</u>	<u>6,778.25</u>	<u>825.00</u>	<u>835.00</u>	<u>0.00</u>	<u>195,658.71</u>	

Refunds of \$ 410.53

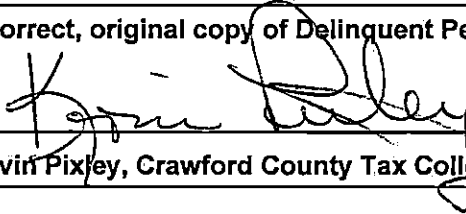
**Distribution of Delinquent Personal Property
Crawford County, Arkansas**

Entity	Name	TaxAmt	Col Penalty	Interest	Pub Cost	Distribution	Percent
801	County General	8,487.75				8,487.75	5.75%
802	County Road (Full)	4,060.50				4,060.50	2.75%
803	County Library	4,109.08				4,109.08	2.78%
807	County Road (Split)	2,372.32				2,372.32	1.61%
051	Van Buren Schools	59,050.95				59,050.95	40.00%
052	Mountainburg Schools	8,407.76				8,407.76	5.70%
053	Alma Schools	38,640.75				38,640.75	26.17%
054	Cedarville Schools	9,636.53				9,636.53	6.53%
055	Mulberry Schools	6,288.33				6,288.33	4.26%
151	Van Buren City General	1,970.04				1,970.04	1.33%
152	Mountainburg City Gen	37.74				37.74	0.03%
153	Alma City General	876.24				876.24	0.59%
154	Cedarville City General	.00					0.00%
155	Mulberry City General	727.50				727.50	0.49%
156	Chester City General	57.35				57.35	0.04%
157	Dyer City General	227.08				227.08	0.15%
158	Rudy City General	.00					0.00%
159	Kibler City General	189.70				189.70	0.13%
251	Van Buren City Streets	1,477.53				1,477.53	1.00%
252	Mountainburg City Street	20.97				20.97	0.01%
253	Alma City Streets	423.99				423.99	0.29%
254	Cedarville City Streets	74.20				74.20	0.05%
255	Mulberry City Streets	218.63				218.63	0.15%
256	Chester City Streets	17.21				17.21	0.01%
257	Dyer City Streets	68.12				68.12	0.05%
258	Rudy City Streets	14.76				14.76	0.01%
259	Kibler City Streets	56.91				56.91	0.04%
352	Mountainburg Fireman	5.59				5.59	0.00%
353	Alma Fireman Pension	113.06				113.06	0.08%
	Ad Valorem	147,630.59				147,630.59	

**Distribution of Delinquent Personal Property
Crawford County, Arkansas**

Entity	Name	TaxAmt	Col Penalty	Interest	Pub Cost	Distribution	Percent
	Late Assess Penalty	1,634.66				1,634.66	8.93%
	Late Assess Fee	92.00				92.00	0.50%
	Collector Penalty		14,283.99			14,283.99	78.05%
	Publication Cost				2,290.00	2,290.00	12.51%
	Other Taxes	<u>1,726.66</u>	<u>14,283.99</u>		<u>2,290.00</u>	<u>18,300.65</u>	
	Grand Totals	<u>149,357.25</u>	<u>14,283.99</u>		<u>2,290.00</u>	<u>165,931.24</u>	

This is to certify the above information is a correct, original copy of Delinquent Personal Property From 04/01/2021 to 04/30/2021



Kevin Pixley, Crawford County Tax Collector

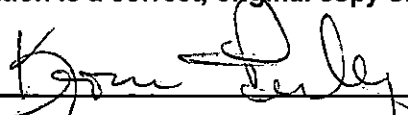
**Distribution of Delinquent Real Estate
Crawford County, Arkansas**

Entity	Name	TaxAmt	Col Penalty	Interest	Pub Cost	Distribution	Percent
801	County General	9,959.55	789.64	392.63	48.76	11,190.58	5.75%
802	County Road (Full)	3,665.62	331.22	162.38	30.83	4,190.05	2.15%
803	County Library	4,808.02	381.20	189.53	23.54	5,402.29	2.78%
807	County Road (Split)	3,318.71	242.81	121.89	9.82	3,693.23	1.90%
051	Van Buren Schools	59,031.01	3,783.12	1,895.19	272.57	64,981.89	33.41%
052	Mountainburg Schools	5,762.70	571.10	291.26	110.65	6,735.71	3.46%
053	Alma Schools	49,639.85	4,126.39	2,014.57	159.14	55,939.95	28.76%
054	Cedarville Schools	7,825.45	738.25	333.10	83.13	8,979.93	4.62%
055	Mulberry Schools	19,651.66	1,939.84	1,011.27	58.18	22,660.95	11.65%
151	Van Buren City General	2,111.84	118.37	58.98	6.55	2,295.74	1.18%
152	Mountainburg City Gen	88.56	8.86	4.94	.82	103.18	0.05%
153	Alma City General	1,956.79	157.75	77.88	2.43	2,194.85	1.13%
154	Cedarville City General	.00					0.00%
155	Mulberry City General	1,607.78	157.30	80.15	5.14	1,850.37	0.95%
156	Chester City General	8.60	.86	.44	.24	10.14	0.01%
157	Dyer City General	134.59	13.46	6.68	1.35	156.08	0.08%
159	Kibler City General	83.05	8.31	4.68	1.60	97.64	0.05%
251	Van Buren City Streets	1,583.89	88.78	44.23	4.91	1,721.81	0.89%
252	Mountainburg City Street	49.21	4.92	2.75	.46	57.34	0.03%
253	Alma City Streets	946.84	76.33	37.68	1.18	1,062.03	0.55%
254	Cedarville City Streets	188.56	18.81	9.65	.78	217.80	0.11%
255	Mulberry City Streets	482.33	47.18	24.05	1.54	555.10	0.29%
256	Chester City Streets	2.58	.26	.13	.07	3.04	0.00%
257	Dyer City Streets	40.38	4.04	2.00	.40	46.82	0.02%
259	Kibler City Streets	24.92	2.49	1.40	.48	29.29	0.02%
352	Mountainburg Fireman	13.12	1.31	.74	.12	15.29	0.01%
353	Alma Fireman Pension	252.49	20.36	10.05	.31	283.21	0.15%
	Ad Valorem	173,238.10	13,632.96	6,778.25	825.00	194,474.31	

**Distribution of Delinquent Real Estate
Crawford County, Arkansas**

Entity	Name	TaxAmt	Col Penalty	Interest	Pub Cost	Distribution	Percent
	Redemption Certificate	835.00				835.00	70.50%
	Timber Tax	349.40				349.40	29.50%
	Other Taxes	<u>1,184.40</u>				<u>1,184.40</u>	
	Grand Totals	<u>174,422.50</u>	<u>13,632.96</u>	<u>6,778.25</u>	<u>825.00</u>	<u>195,658.71</u>	

This is to certify the above information is a correct, original copy of Delinquent Real Estate From 04/01/2021 to 04/30/2021



 Kevin Pixley, Crawford County Tax Collector

Quorum Court Report

Month: 4

	Beginning Balance	Cash Receipts	Void Checks	Transfers In	Tax X In	Commission Earned	Void Receipts	Warrants Paid	Transfers Out	Tax X Out	Commission Charged	Other Checks	Ending Balance
3401 County Library Investment	215,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	215,000.00
3428 Jail and Law Enforcement Sales Tax	1,625,175.90	330,114.49	0.00	0.00	0.00	0.00	0.00	165,524.38	0.00	0.00	6,602.29	0.00	1,783,163.72
3429 Public Safety (Sales Tax) Fund	466,667.42	113,133.03	35.36	209.88	0.00	0.00	0.00	85,487.90	0.00	0.00	2,263.56	0.00	492,294.23
3430 Act768-75% Circuit Clerk Fund	135,579.64	31,373.25	188.38	72.73	0.00	0.00	0.00	36,095.23	0.00	0.00	628.92	0.00	130,489.85
3431 Child Support Collection Cost 20% F	311.93	14.40	0.00	0.16	0.00	0.00	0.00	0.00	0.00	0.00	0.29	0.00	326.20
3432 Circuit Clerk Passport Fund	17,439.65	805.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	16.10	0.00	18,228.55
3433 Circuit Clerk Passport Photo Fund	8,114.23	375.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7.50	0.00	8,496.73
3509 Forest Reserve-Title III	0.07	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.07
3700 Homeland Security Grant Fund	2.65	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2.65
3702 State Disaster Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3703 Courthouse Security Grant Fund	2.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2.50
3800 State Grant GIF Roof EOC Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3802 State GIF Storm Shelter GPS Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
3850 MRC Grant Fund	9.73	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9.73
6000 Treasurer's Commission Fund	110,199.23	0.00	0.00	0.00	0.00	45,310.85	0.00	0.00	4,531.09	0.00	0.00	0.00	150,978.99
6001 Collector's Commission Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6002 Collector's Unapportioned	3,725.20	689,336.27	0.00	2.12	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	693,053.39
6003 Property Tax Relief	167,883.61	485,280.64	0.00	0.00	0.00	0.00	0.00	0.00	0.00	620,402.65	0.04	0.00	72,660.90
6004 Delinquent Personal Property	0.00	243,959.96	0.00	0.00	0.00	0.00	0.00	0.00	0.00	465,869.41	0.00	0.00	187,294.84
6005 Delinquent Land	0.00	246,032.71	0.00	0.00	0.00	0.00	0.00	0.00	0.00	243,959.96	0.00	0.00	0.00
6007 State Land Redemption Deeds	0.00	39,477.33	0.00	0.00	0.00	0.00	0.00	0.00	0.00	246,032.71	0.00	0.00	0.00
6009 Law Library Fund	81,231.46	0.00	0.00	1,375.80	0.00	0.00	0.00	0.00	0.00	39,477.33	0.00	0.00	82,607.26
6011 Interest Fund (Checking)	0.00	7,003.64	0.00	0.00	0.00	0.00	0.00	0.00	7,003.64	0.00	0.84	9,198.15	73,408.27
6016 Fire Equip. & Train Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6401 Collector's Unapp Investment	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Totals For All Funds Listed	\$17,358,672.60	\$3,049,745.08	\$1,166.53	\$108,147.13	\$237,112.30	\$45,310.85	\$0.00	\$1,628,083.51	\$12,717.59	\$1,615,742.06	\$26,457.85	\$9,198.15	\$17,507,955.33

CRAWFORD COUNTY, ARKANSAS

ORDINANCE 2021-15

BE IT ENACTED BY THE QUORUM COURT OF CRAWFORD COUNTY, ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN APPROPRIATION ORDINANCE AMENDING THE BUDGET ORDINANCE NUMBER 2020-25 TO APPROPRIATE ADDITIONAL FUNDS AND APPROVE ADDITIONAL EXPENDITURES TO THE CRAWFORD COUNTY 2021 BUDGET FOR VARIOUS DEPARTMENTS; TRANSFERS AND FOR OTHER PURPOSES.

SECTION 1. The attached fund appropriations and expenditures are herein approved and adopted as an amendment to the 2021 Budget for Crawford County, Arkansas, as adopted in Ordinance Number 2020-25. The budget for Crawford County, Arkansas, for the year 2021 filed with the County Clerk, shall be amended to increase the attached fund appropriations and increase the amounts in the expenditure categories attached.

SECTION 2. If any provision of this Ordinance is held invalid, such invalidity shall not affect other provisions of the ordinance, which can be given effect without the invalid provision, and to this end the provisions of the Ordinance are declared to be severable.

SECTION 3. An emergency is hereby declared to exist, and this Ordinance being necessary for the preservation of public peace, health and safety shall be in full force and effective from and after its passage and approval.

DATE: _____ APPROVED: _____
DENNIS GILSTRAP, COUNTY JUDGE

ATTEST: _____
JO WESTER, COUNTY CLERK

SPONSOR: Justice Mark Shaffer
Ordinance 2021-15
Date of Passage: _____
Votes for: _____ Votes against: _____
Abstention: _____ Absent: _____

CRAWFORD COUNTY ARKANSAS

ORDINANCE 2021-15

ATTACHMENT "A"

SECTION 1. There is hereby appropriated an additional \$165.00 from Public Safety Fund #3429 to Line Item #3429-0418-3093 Jail Public Safety Miscellaneous Law Enforcement.

SECTION 2. There is hereby appropriated an additional \$2,550.00 from County General Fund #1000 to Line Item #1000-0418-2002 Small Equipment.

SECTION 3. There hereby appropriated an additional \$4,564.00 from Circuit Court Automation Fund #3002 to Line Item #3002-0401-2002 Small Equipment.

SECTION 4. There is hereby appropriated an additional \$10,000.00 from Drug Court Program Fund #3015 to the following Line Items; \$5,000.00 to Line Item #3015-0401-2001 General Services; \$5,000.00 to Line Item #3015-0401-3006 Med/Dental/Hospital.

SECTION 5. There is hereby appropriated an additional \$12,000.00 from E-911 Fund #3020 to Line Item #3020-0501-3103 Grants-In-Aid-PSAP Grant.

SECTION 6. There is hereby appropriated an additional \$845.00 from County General Fund #1000 to Line Item #1000-0500-2023 Parts & Repairs.

SECTION 7. There is hereby appropriated an additional \$13,232.56 from County Library Fund #3008 to Line Item #3008-0600-2009 Server/Network/Hardware.

SECTION 8. There is hereby appropriated an additional \$500.00 from County Library Fund #3008 to Line Item #3008-0600-2010 Books.

SECTION 9. There is hereby appropriated an additional \$1,728.57 from Circuit Court Automation Fund #3002 to Line Item #3002-0402-2002 Small Equipment.

SECTION 10. There is hereby a transfer in the Crawford County Tax Collector; \$5,000.00 from Line Item #3001-0104-3011 Book Binding to Line Item #3001-0104-3021 Postage.

DATE: _____ APPROVED: _____
DENNIS GILSTRAP, COUNTY JUDGE

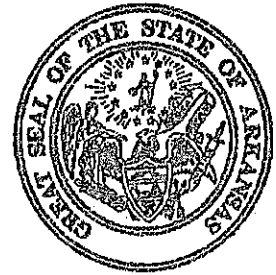
ATTEST: _____
JO WESTER, COUNTY CLERK

SPONSOR: Justice Mark Shaffer
Attachment "A" for Ordinance 2021-15
Date of Passage: _____
Votes for: ___ Votes against: ___
Abstention: ___ Absent: ___



Ron Brown
Sheriff

FILED
Crawford County Sheriff's Department
4235 Alma Highway
Van Buren, Arkansas 72956
TEL. (479) 474-2261 • FAX (479) 471-3264



Jim Damante
Chief Deputy

April 19, 2021

Justice Mark Shaffer, Budget Committee Chairperson
Crawford County Quorum Court

Re: Appropriation

The Crawford County Treasurer has received 3 restitution checks from Crawford County Prosecuting Attorney's Office. One in the amount of \$10.00, one for 60.00 and the other in the amount of \$95.00 for a total of \$165.00. These funds have been placed in Public Safety.

Please accept this request for the May Quorum Court meeting for a transfer and appropriation for our 2021 budget.

From Fund 3429 Jail Public Safety:

\$ 165.00 JD
~~\$195.00~~ to line item 3429-418-3093 Jail Public Safety Miscellaneous Law Enforcement

If you have any questions, please feel free to contact our office.

Sincerely,


Jimmy Damante
Chief Deputy

CRAWFORD COUNTY PROSECUTING ATTORNEY

46348

CHECK NUMBER = 46348

CASE NUMBER	DEFENDANT NAME	REF NO.	TYPE FEE	FEE AMT
08-06568	SALCIDO, ANTHONY STEVEN		REST	95.00

04/15/21 PAYEE# = V011675 CRAWFORD COUNTY JUST TOTAL AMOUNT CHECK = \$ 95.00

DOCUMENT CONTAINS INVISIBLE FLUORESCENT FIBERS AND CHEMICAL REACTIVE PROPERTIES

CRAWFORD COUNTY PROSECUTING ATTORNEY
RESTITUTION / FINE ACCOUNT
206 S. 3RD STREET
VAN BUREN, ARKANSAS 72956

UNCOMPROMISED
CHECK SOLUTIONS
SECURITY * RELIABLE * FAST

 **Citizens**
BANK & TRUST COMPANY
P.O. Box 469 • Van Buren, AR 72957
81-101-829

46348

046348

APRIL 15, 2021 DATE

\$*****95.00 AMOUNT

NINETY FIVE DOLLARS AND 00 CENTS

PAY
TO THE
ORDER
OF

CRAWFORD COUNTY JUSTICE CENTER
P.O. BOX 276
VAN BUREN, AR 72956



AUTHORIZED SIGNATURE



⑈046348⑈ ⑆082901017⑆ 507149769⑈

CRAWFORD COUNTY PROSECUTING ATTORNEY

46352

CHECK NUMBER = 46352

CASE NUMBER	DEFENDANT NAME	REF NO.	TYPE FEE	FEE AMT.
08-06327	THOMPSON, HUFFSTETLER, JAMES		REST	60.00

04/15/21 PAYEE# = V011746 CRAWFORD COUNTY JUST TOTAL AMOUNT CHECK = \$ 60.00

DOCUMENT CONTAINS INVISIBLE FLUORESCENT FIBERS AND CHEMICAL REACTIVE PROPERTIES SECURITY PAPER CONTAINS FOR FINGERPRINT PROTECTION AND A METALLIC HOLOGRAM

CRAWFORD COUNTY PROSECUTING ATTORNEY
RESTITUTION / FINE ACCOUNT
206 S. 3RD STREET
VAN BUREN, ARKANSAS 72956

UNCOMPARABLE
CHECK SOLUTION
SECURITY • DELIVERY • VIA

 **Citizens**
BANK & TRUST COMPANY
P.O. Box 463 • Van Buren, AR 72957
81-101-829

46352

046352

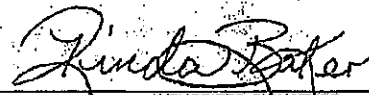
APRIL 15, 2021
DATE

\$*****60.00
AMOUNT

SIXTY DOLLARS AND 00 CENTS

PAY
TO THE
ORDER
OF

CRAWFORD COUNTY JUSTICE CENTER
4235 ALMA HWY
VAN BUREN, AR 72956



AUTHORIZED SIGNATURE



⑈046352⑈ ⑆082901017⑆ 507149769⑈

46105.

CHECK NUMBER = 46105

CASE NUMBER	DEFENDANT NAME	REF NO.	TYPE FEE	FEE AMT
08-02276	TITUS, ISAAC		REST	10.00

03/31/21 PAYEE# = V008588 CRAWFORD COUNTY SHER TOTAL AMOUNT CHECK = \$ 10.00

DOCUMENT CONTAINS INK-BLEED RESISTANT FIBERS AND OTHER CHARACTERISTIC PROPERTIES. SECURE. PAPER CONTAINS TONER ADHESION PROTECTION AND A METALLIC HOLOGRAM.

ARKENFABER HOLDING COMPANY

CRAWFORD COUNTY PROSECUTING ATTORNEY
 RESTITUTION / FINE ACCOUNT
 206 S. 3RD STREET
 VAN BUREN, ARKANSAS 72956

Citizens
 BANK & TRUST COMPANY
 P.O. Box 469 • Van Buren, AR 72957
 81-101-829

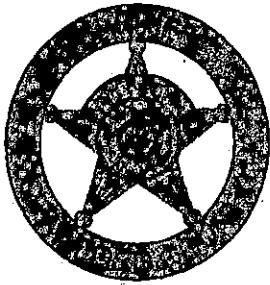
UNCOMPROMISED CHECK SOLUTIONS

46105
 046105

TEN DOLLARS AND 00 CENTS

MARCH 31, 2021 DATE

*****10.00 AMOUNT



Ron Brown
Sheriff

Crawford County Sheriff's Department
4235 Alma Highway
Van Buren, Arkansas 72956
TEL. (479) 474-2261 • FAX (479) 471-3264
COUNTY CLERK
CRAWFORD COUNTY, AR



Jim Damante
Chief Deputy

May TD
~~April~~ 11, 2011

Justice Mark Shaffer, Budget Committee Chairperson
Crawford County Quorum Court

Re: Appropriation for Jag Grant

Please accept this request to appropriate:

From Fund 1000 County General:

\$2,550.00 to line item 1000-418-2002 Small Equipment.

We are requesting these funds to be used to purchase a computer for the Crawford County Detention Center.

Thank you for your consideration. If you have any questions, please feel free to contact me.

Sincerely,

Jimmy Damante
Chief Deputy



FILED

en

2021 APR 29 PM 12:32

JO WESTER
COUNTY CLERK
CRAWFORD COUNTY, AR

Marc McCune
CIRCUIT JUDGE
Twenty-First Judicial District
Crawford County Courthouse
300 Main Street, Room 25
Van Buren, AR 72956
Office: (479) 474-6332
Fax: (479) 471-3212

JANICE GILBRETH
TRIAL COURT ADMINISTRATOR
jgilbreth@crawfordcircuitcourt.org

SHAWNA SHEPHERD
COURT REPORTER
sshepherd@crawfordcircuitcourt.org

April 29, 2021

Justice Mark Shaffer, Budget Chairperson
Crawford County Quorum Court

Re: Appropriation

Please accept this as a formal request for the May Quorum Court meeting for an appropriation for our 2021 budget:

From Fund 3002 Circuit Court Automation Fund

\$4564.00 to line item ^{3002 29} ~~1000~~-0401-2002 Small Equipment

This will be used for software for my Court Reporter. See attached quote. Both Judge Medlock and Judge Settle have approved of this request.

Sincerely,

A handwritten signature in black ink, appearing to be "M. McCune".

Marc McCune
Circuit Judge Division 1

Quantity	Subtotals
<u>1</u> Eclipse Vox Software (\$4,999.00)	<u>\$4999.00</u>

- Anytime Support 24/7 and Upgrades (check one)
 - 1 Year (Included)

- 1 Bettye Keyes Realtime Voice Writing 9th Edition FREE (\$295 value)
\$5 S&H required* \$ N/C

Optional Additional Products

<u> </u> Eclipse Basic Workbook (\$65.00)	<u>\$</u>
---	-----------



“A Partner You Can Count On”

DISCOUNTS AND CREDITS:	<u><\$500.00></u>
SUBTOTAL:	<u>\$4499.00</u>
SHIPPING/HANDLING:	<u>\$5.00</u>
SET UP FEE:	<u>\$60.00</u>
TOTAL:	<u>\$4564.00</u>
Due with order:	<u>\$1005.00</u>
BALANCE TO BE FINANCED:	<u>\$3559.00</u>

PLEASE ANSWER ALL QUESTIONS. HELP US HELP YOU!

Name <u>Shawna Shepherd</u> Shipping Address: <u>300 Main Street</u> City: <u>Van Buren</u> State: <u>AR</u> Zip: <u>72956</u>		Primary Phone: _____ Cell Phone: <u>(479)280-0944</u> E-mail: <u>sshepherd@crawfordcircuitcourt.org</u>	
Name of person eligible for support: _____ Name of your sales rep: <u>Anthony Alvarado</u>	I am a/an <input type="checkbox"/> Official <input type="checkbox"/> Freelancer <input type="checkbox"/> Scopist <input type="checkbox"/> Captioner <input type="checkbox"/> Student <input type="checkbox"/> CART Provider Key Preference? <input type="checkbox"/> USB <input checked="" type="checkbox"/> Keyless	Which CAT systems have you used? <input type="checkbox"/> Xscribe <input type="checkbox"/> DigitalCAT <input type="checkbox"/> Premier Power <input type="checkbox"/> Case CATALyst <input type="checkbox"/> TurboCAT <input type="checkbox"/> StenoCAT <input type="checkbox"/> ProCAT <input type="checkbox"/> Other _____	Which steno writer do you use? <input type="checkbox"/> Passport <input type="checkbox"/> Stentura (model : _____) <input type="checkbox"/> StenoRam (model : _____) <input type="checkbox"/> Cybra <input type="checkbox"/> Mira <input type="checkbox"/> Diamante <input type="checkbox"/> Stylus <input type="checkbox"/> Infinity Traditional <input type="checkbox"/> Other _____
Please rate your overall sales experience: <input type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Bad (Please feel free to express your experience in the Notes section below – HELP US HELP YOU!)			
Notes <u>In-house financing @ 18% - 11 consecutive payment of \$376.93, after initial down payment – No penalty for early payoff</u> <u>*In-house financing for software only. All other items must be paid in full at time of purchase</u>			
Signature: _____		Date: _____	

Returns and Exchanges

Advantage Software, Inc. purchases may not be returned. All sales are final. Customer agrees not to reverse credit card charges. Eclipse will be turned off after 90 days of nonpayment. Shipping charges may be higher outside the continental U.S.A. Prices and specifications subject to change without notice. All shipments F.O.B. Stuart, Florida. Mail your order to Advantage Software, 925 Central Parkway, Stuart, FL 34994.



Marc McCune
CIRCUIT JUDGE
Twenty-First Judicial District
Crawford County Courthouse
300 Main Street, Room 25
Van Buren, AR 72956
Office: (479) 474-6332
Fax: (479) 471-3212

FILED
CM
2021 APR 29 PM 12:34

JO WESTER
COUNTY CLERK
CRAWFORD COUNTY, AR

JANICE GILBRETH
TRIAL COURT ADMINISTRATOR
jgilbreth@crawfordcircuitcourt.org

SHAWNA SHEPHERD
COURT REPORTER
sshpherd@crawfordcircuitcourt.org

April 29, 2021

Justice Mark Shaffer, Budget Chairperson
Crawford County Quorum Court

Re: Appropriation

Please accept this as a formal request for the May Quorum Court meeting for an appropriation for our 2021 budget:

From Fund 3015 Drug Program.

\$5000 to line item 3015-0401-2001 General Services

\$5000 to line item 3015-0401-3006 Med/Dental/Hop

This will be used for the Drug Court Program supplies and drug testing.

Sincerely,

A handwritten signature in black ink, appearing to be "M. McCune".

Marc McCune
Circuit Judge Division 1

Dennis Gilstrap
County Judge
Crawford County Courthouse
300 Main Street, Room 4
Van Buren, AR 72956-5798

FILED
Jm
2021 APR 19 PM 4:08
JO WESTER
COUNTY CLERK
CRAWFORD COUNTY, AR

April 19, 2021

TO: Crawford County Quorum Court

Re: Budget Request for the May meeting.

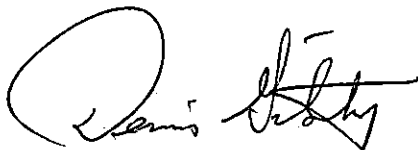
Re: 2021 Budget

I respectfully request to appropriate money in E-911 Fund #3020. This is PSAP Grant money we received for 2021 according to ACT 442 of 2013

Amount: \$12,000.00

To: #3020-0501-3103 Grants-In-Aid - PSAP Grant

Thank you for your attention to this matter.



Dennis Gilstrap
County Judge



CC: County Clerk's office



ASA HUTCHINSON
GOVERNOR

**STATE OF ARKANSAS
DEPARTMENT OF EMERGENCY MANAGEMENT**



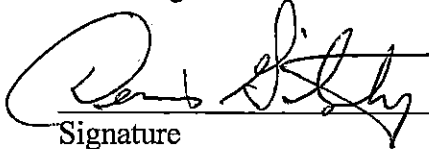
A.J. GARY
DIRECTOR

April 16, 2021

Crawford County Judge
The Honorable Dennis Gilstrap
300 Main St, Rm 4
Van Buren, AR 72956

ACKNOWLEDGMENT OF RECEIPT

I acknowledge receipt of Arkansas Warrant #2110505973 in the amount of \$12,000.00 disbursed according to ACT 442 of 2013.


Signature

4-19-2021
Date

Please sign and return to:

Arkansas Department of Emergency Management
ATTN: Stacy Hunt
Building #9501
Camp Joseph T. Robinson
NLR, AR 72199-9600

Agency Name: AR DEPARTMENT OF EMERGENCY MAN
Address : BLDG 9501 CAMP J T ROBINSON
City, St Zip: NORTH LITTLE ROCK AR 72199-9600

(501-683-6700)

Warrant Num: W 2110505973
Warrant Date: 4/07/2021
Payment Date: 4/07/2021

Vendor Number: 0800000971

68239

Invoice #	Document Text	Net Amount
911 RURAL ENHANC	2010 CENSUS 61,948 - 911 RURAL ENHANCEMENT	12,000.00

Please direct all questions regarding this payment to
AR DEPARTMENT OF EMERGENCY MAN at 501-683-6700

TOTALS THIS WARRANT 12,000.00



THIS WARRANT VOID AFTER JUNE 30, 2022
Auditor of State of Arkansas
To the State Treasurer, Little Rock, Ark

NM W 2110505973
64-1278/611 GA
BANK OF AMERICA

PAY TO THE ORDER OF:

AGENCY	MO	DAY	YEAR
0995	04	07	2021

CRAWFORD COUNTY
OFFICE OF THE TREASURER

- PAY THIS AMOUNT -

*****12000.00

twelve thousand Dollars & 00/100

DO NOT BEND, FOLD OR MUTILATE



Andrea Lea

⑈ 2110505973 ⑈ ⑆ 061112788 ⑆ 003359881060 ⑈

See reverse side for opening instructions.

AR DEPARTMENT OF EMERGENCY MAN
BLDG 9501 CAMP J T ROBINSON
NORTH LITTLE ROCK AR 72199-9600

PRESORTED
FIRST CLASS
US POSTAGE
PAID
LITTLE ROCK AR
PERMIT 2273



W00272

CRAWFORD COUNTY
OFFICE OF THE TREASURER

Dennis Gilstrap
County Judge
Crawford County Courthouse
300 Main Street, Room 4
Van Buren, AR 72956-5798

FILED
CM
2021 APR 19 PM 4:07
JO WESTER
COUNTY CLERK
CRAWFORD COUNTY, AR

April 19, 2021

TO: Crawford County Quorum Court

Re: Budget Request for the May meeting.

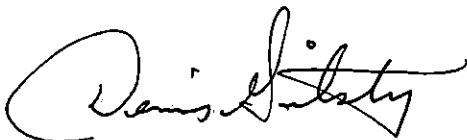
2021 Budget

We respectfully request that the following funds be appropriated in County General Emergency Management Budget 1000-0500. This money was generated from the sale of the old generator at the EOC thru the Faucher Auction.

Amount: \$845.00

To: 1000-0500-2023 Parts & Repairs

Thank you for your attention to this matter.



Dennis Gilstrap
Crawford County Judge

CC: County Clerk's office



Consignor Settlement

Faucher Auction & Realty
5300 McClure Road
Van Buren, AR 72956
Phone: 479-651-7545

CO #:	3160
Date:	4/15/2021
Page:	1

Consignor
 Crawford County Emergency Mgmt.

*OK
 DJ
 4-19-2021*

Auction: CONSIGNMENT AUCTION - APRIL 10,2021

Lot#	Description	Quantity	Unit Price	Ext.Price	Comm/BuyBack	Expenses
5634	NATURAL GAS GENERATOR	1.00	950.00	950.00	-105.00	0.00
Payment to Consignor - Check 7507 (845.00)

Total Quantity:	1.00
Total Invoice Sale Price:	950.00
Total Commission: (105.00)
Total Due to Consignor:	845.00
Total Payments: (845.00)
Balance:	0.00

No inventory remains for this consignment order

COMMISSION SETTINGS

Calculate Commission By: Each
 Commission Structure Type: Incremental

Up to \$100	20%
\$100.01 - \$2,000	10%
over \$2,000	5%

BUY BACK SETTINGS

Calculate Buy Back By: Each
 Buy Back Structure Type: Fixed

Any Amount	\$25
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EXPLANATION OF COMMISSION RATES
 EACH ITEM IS CALCULATED AS FOLLOWS:
 THE 1ST \$100 OF EACH ITEM IS 20%
 THEN FROM \$100.01- \$2,000.00 OF EACH ITEM IS 10%
 THEN FROM \$2,000.01 & ABOVE OF EACH ITEM IS 5%
 EXAMPLE: AN ITEM SELLS FOR \$2,500.00
 COMMISSION IS FIGURED AS FOLLOWS:

\$ AMOUNT	COMMISSION
100.00	20.00
1,900.00	190.00
500.00	25.00
<hr/> 2,500.00	<hr/> 235.00

THIS DOCUMENT HAS A COLORED BACKGROUND AND MICROPRINTING. THE REVERSE SIDE INCLUDES AN ARTIFICIAL WATERMARK.

Faucher Auction & Realty Trust Acct.

5300 McClure Road
Van Buren, AR 72956
479-651-7545

Generations Bank
2925 Alma Hwy. Ste. A
Van Buren, AR 72956
4792622900

7507

DATE 04/16/2021

0/8290 2320

PAY TO THE
ORDER OF

Crawford County Emergency Management

\$ **845.00

EIGHT-HUNDRED-FORTY-FIVE AND 00/100*****

DOLLARS

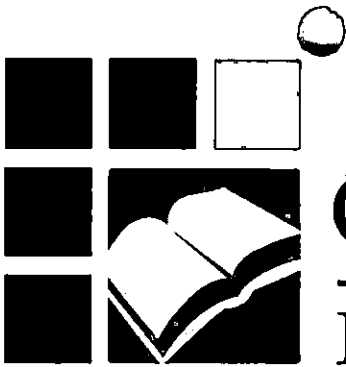
Crawford County Emergency Management

Donna Faucher

MEMO Auction Proceeds

VersaDirectPay.com

⑆082902320⑆ ⑈005 046 5⑈ 7507



FILED JW
2021 MAY 7 AM 10:38
Crawford County

J. WESTER,
COUNTY CLERK
CRAWFORD COUNTY, AR
Library System

1409 Main Street, Van Buren, AR 72956
Phone 479.471.3226 Fax 479.471.3227 - <http://www.crawfordcountylib.org/>

May 7, 2021

Justice Mark Shaffer, Budget Committee Chairperson
Crawford County Quorum Court

RE: Appropriation Request

Please accept this as a formal request for the May Quorum Court meeting, that the following amount be appropriated for our 2021 budget:

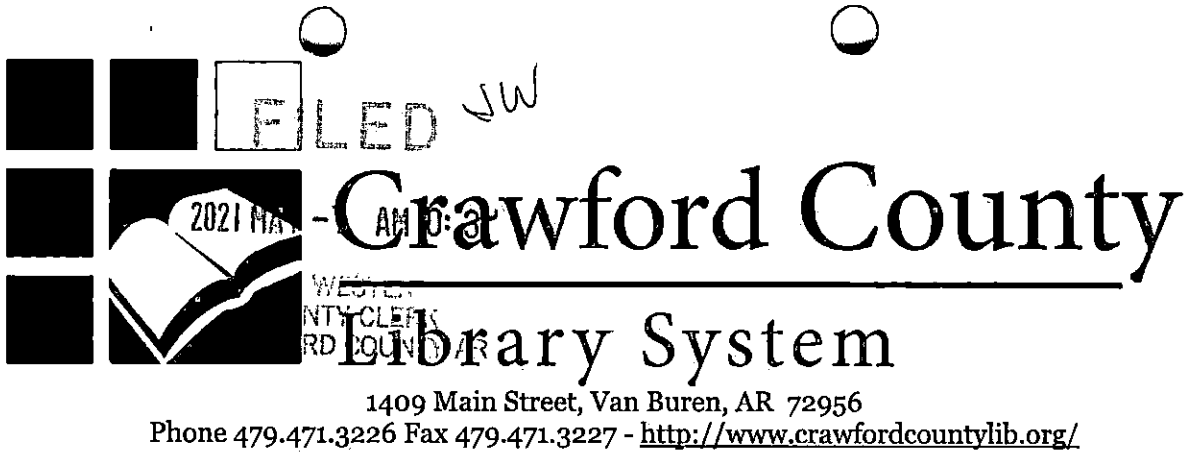
<u>AMOUNT</u>	<u>FROM</u>	<u>TO</u>
\$13,232.56	3008	3008-0600-2009 Server/Network/Hardware

This is to replace the 7-year old server that hosts our email, shared file server, domain controller, and backup service. The server, and associated software (operating systems and exchange server) have exceeded end-of-life support.

Sincerely,

Dr. George J Fowler,
Director

CC: Dennis Gilstrap
Jo Wester



May 7, 2021

Justice Mark Shaffer, Budget Committee Chairperson
Crawford County Quorum Court

RE: Appropriation Request

Please accept this as a formal request for the May Quorum Court meeting, that the following amount be appropriated for our 2021 budget:

<u>AMOUNT</u>	<u>FROM</u>	<u>TO</u>
\$500	3008	3008-0600-2010 Books

A donor gave \$500 to the Alma Library restricted to the purchase of new fiction books. This is to enable the library to respect the intent of the gift.

Sincerely,

Dr. George J Fowler,
Director

CC: Dennis Gilstrap
Jo Wester



FILED

2021 MAY 11 AM 10:59

JO WELSTER
COUNTY CLERK
CRAWFORD COUNTY, AR

MIKE MEDLOCK
CIRCUIT JUDGE

Twenty-First Judicial District
Courthouse Annex, 220 South 4th Street, Suite B
Van Buren, AR 72956
Office 479-471-3290
Fax 479-471-3292

Linda Walker
Certified Court Manager

Andrea Johnson
Certified Court Reporter

May 10, 2021

Mr. Mark Shaffer
Crawford County Justice of the Peace
Budget Committee Chair

Re: Appropriation

Dear Mr. Shaffer:

Please accept this as a formal request for the April 2021 Quorum Court meeting for an appropriation for the 2021 budget:

From Fund 3002 Circuit Court Automation Fund:

\$1,728.57 to line item ^{3002 LW} ~~1000~~-0402-2002 Small Equipment.

This is to be used to pay for replacing a printer.

Sincerely,

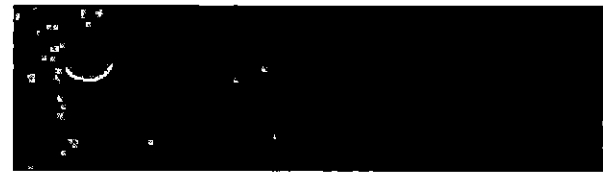
MIKE MEDLOCK
CIRCUIT JUDGE

MJM:lcw



Apprentice

INFORMATION SYSTEMS



Invoice

Bill To
Crawford County Circuit Judge Division 2 220 South 4th Street Van Buren, AR 72956

Date	Invoice #
4/12/2021	38610

Due Date	Quote #	Call #
5/12/2021	11309	IMS0008471

Description	Qty	Rate	Amount
HP LaserJet M507dn First Page Out Speed 5.9 sec 45ppm Print Speed Automatic duplexer for two-sided printing 100-sheet Multipurpose Tray 1 550-sheet Input Tray 2 (1) Standard yield toner cartridge, up to 5,000 pages --Includes 1 year of Apprentice Printer Class III Maintenance (\$375/yr)	1	820.00	820.00T
HP 89Y Extra High Yield Black Toner Cartridge (Up to 20,000 pages) Compatible with HP LaserJet Enterprise M507dn printers & HP LaserJet Enterprise MFP M528f printers	1	315.00	315.00T
Delivery, Installation, & Configuration	1	440.00	440.00T
Did you know that AIS is now offering discounts when you purchase more than one piece of hardware? Call the number below for more information!			
Subtotal			\$1,575.00
Sales Tax (9.75%)			\$153.57
Total			\$1,728.57

W. M. Melton

Payments/Credits	\$0.00
Balance Due	\$1,728.57

----- Please return with payment -----

Date	Invoice #	Call #	Due Date	Quote #
4/12/2021	38610	IMS0008471	5/12/2021	11309
Crawford County Circuit Judge Division 2 220 South 4th Street Van Buren, AR 72956				

Subtotal	\$1,575.00
Sales Tax (9.75%)	\$153.57
Total	\$1,728.57
Payments/Credits	\$0.00
Balance Due	\$1,728.57

Kevin G. Pixley

Crawford County Tax Collector
300 Main Street • Room 2
Van Buren, AR 72956



FILED

2021 MAY 7 AM 10:22

JO WESTER
COUNTY CLERK
CRAWFORD COUNTY, AR

May 7, 2021

Justice Mark Shaffer, Budget Committee Chairperson
Crawford County Quorum Court

RE: Transfer Request

Please accept this as a formal request for the May 2021 Quorum Court meeting, that the following amount be transferred for our 2021 budget:

<u>AMOUNT</u>	<u>FROM</u>	<u>TO</u>
\$5000.00	3001-0104-3011 Book Binding	3001-0104-3021 Postage

This is to be used for Postage to mail out statements.

Sincerely,

A handwritten signature in black ink that reads "Kevin Pixley".

Kevin Pixley
Crawford County Tax Collector

**CRAWFORD COUNTY, ARKANSAS
ORDINANCE 2021-16**

BE IT ENACTED BY THE QUORUM COURT OF CRAWFORD COUNTY,
ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE CREATING AND FUNDING THE POSITION OF 911
COMMUNICATIONS DIRECTOR.

WHEREAS, pursuant to state law, the dispatch centers across Crawford County are to be consolidated;

WHEREAS, as part of said consolidation, it has been determined that a Director would be needed not only for the operation of the consolidated dispatch center but also in advance of the consolidation to ensure an effective transition.

SECTION 1. The position referenced above is hereby created and funded pursuant to the job description and pay schedule FOR REMAINDER OF 2021 BUDGET YEAR attached as "Exhibit A." Pay schedule for 2022 Budget Year attached as "Exhibit B."

SECTION 2. If any provision of this Ordinance is held invalid, such invalidity shall not affect other provisions of the ordinance that can be given effect without the invalid provision, and to this end, the provisions of the Ordinance are declared to be severable.

SECTION 3. An emergency is hereby declared to exist, and this Ordinance being necessary for the preservation of public peace, health, and safety, shall be in full force and effect from and after its passage and approval.

SECTION 4. The attached fund appropriations and expenditures are herein approved and adopted as an amendment to the 2021 Budget for Crawford County, Arkansas, as adopted in Ordinance Number 2020-25. The budget for Crawford County, Arkansas, for the year 2021 filed with the County Clerk, shall be amended to increase the attached fund appropriations and increase the amounts in the expenditure categories attached.

SECTION 5. With an effective hire date of June 1, 2021: There is hereby appropriated an additional \$32,885.68 from E-911 Fund #3020 into the following line items: \$23,703.68 to Line Item #3020-0501-1001 Salaries; \$1,813.33 to Line Item #3020-0501-1006 Social Security Matching; \$3,631.40 to Line Item #3020-0501-1008 Retirement; \$3,503.95 to Line Item #3020-0501-1009 Insurance; \$233.31 to Line Item #3020-0501-1011 Unemployment.

DATE: _____ APPROVED _____
DENNIS GILSTRAP, COUNTY JUDGE

ATTEST: _____
JO WESTER, COUNTY CLERK

SPONSOR: Justice Roger Atwell

Ordinance 2021-16

Date of Passage: _____

Votes for: _____ Votes against: _____

Abstention: _____ Absent: _____

NEW 911 POSITIONS 2021

26 PAY PERIOD PAYROLL

Exhibit A - Remainder of 2021 Budget year - 6/1/2021 - 12/31/2021

	Line Item #1001	Line Item #1006	Line Item #1008	Line Item #1008	LINE ITEM # 1009	LINE ITEM # 1011	
	Salary	Fica 7.65%	Retire15.32%	Retire 15.32%	INSURANCE	UNEMPLOYMENT	TOTAL
911 ADMIN	\$ 23,703.68	\$ 1,813.33	\$ 1,815.70	\$ 1,815.70	\$ 3,503.95	\$ 233.31	\$ 32,885.68



Crawford County, Arkansas - Crawford County Strong!

Job Title:	911 Communications Director	Reports to:	Crawford County Judge
Department/Group:	911 Communications Center		
Location:	Crawford County, AR	Travel Required:	Some Travel Required
Level/Salary Range:	\$40,019.20	Position Type:	Full-time
HR Contact:	Dennis Gilstrap, County Judge		
Will Train Applicant(s):	Training Provided		
Safety Sensitive:	This position is designated as a "safety sensitive position" as defined by Act 593 of 2017 and is subject to pre-employment, reasonable suspicion and random drug and alcohol screening.		
General Description	This position is responsible for the planning, organizing, and directing the overall operations of the 911 Communications Center for Crawford County, AR.		
Essential Duties and Responsibilities	Plans, directs and organizes the work of the 911 Communications Center, which serves all public safety agencies and citizens of Crawford County, AR.		
Applications Accepted By:			
Email: dgilstrap@crawford-county.org Subject Line: 911 Communications Director		Mail: Dennis Gilstrap Crawford County Judge 300 Main St, Rm 4 Van Buren, AR 72956	
Job Description			



Crawford County, Arkansas - *Crawford County Strong!*

ROLE AND RESPONSIBILITIES

- Develops work schedules and determines required amount of personnel to ensure a smooth workflow on every shift.
- Interviews, selects and reviews the performance of communications center staff.
- Assigns, prioritizes, and reviews the work activities of Communications personnel.
- Ensure that all Communications personnel have received required training in accordance with relevant state & federal guidelines and certification requirements.
- Accomplishes staff results by communicating job expectations, planning, monitor and appraise job results.
- Coaches, counsel and disciplines employees as needed.
- Manage and continuously evaluate the Quality Assurance Program.
- Receive complaints related to personnel matters, call taking, and dispatch issues from the public and participating public safety agencies and assure that the complaints are thoroughly investigated, tracked and followed up in an appropriate manner.
- In cooperation with the 911 Communications Board, develop dispatch protocols, center policies and procedures, to assure efficient and effective operations.
- Objectively evaluate the information and data, measuring it against the policies and procedures adopted or defined by the 911 Communications Board.



Crawford County, Arkansas - *Crawford County Strong!*

- Provide timely, accurate and objective feedback to Communications Telecommunicators and Communications Shift Supervisors, and provide guidance, mentoring, counseling, and additional/remedial training as needed.
- Monitors the performance of radios, telephones, and other system components for proper functioning.
- Maintains FCC licenses for radio equipment.
- Troubleshoots malfunctions, notifies proper personnel for repairs and requests new equipment as needed.
- Working Knowledge of Computer Aided Dispatch (CAD), telephone, FX?, and other equipment in the Center, with the ability to perform basic troubleshooting, contact appropriate personnel to handle more involved repairs, and implement back-up systems as necessary.
- Accomplish financial objectives by forecasting requirements and assisting with the annual departmental budget preparation.
- May fill in as telecommunicator during manpower shortages.
- Act as a liaison to the Crawford County Communications Center and participating public safety agencies and local elected officials for planning and implementing projects and programs, resolving problems, soliciting feedback, and assuring quality service. This may involve attending meetings and special events during the workday and afterhours when necessary.
- Attend Quorum Court meetings and study session as directed by the County Judge
- Promote public safety in communities by meeting with civic, school and media groups to discuss emergency prevention and safety procedures.
- Review and evaluate Communications operations and make recommendations to the Communications Board, as needed, to ensure Communications' compliance with law, accreditation? and other standards.
- Exercise strict confidentiality of information.
- Perform any other related duties as required or assigned.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty mentioned satisfactorily. The requirements listed below are presentative of the knowledge, skill, and/or ability required.

EDUCATION AND EXPERIENCE

Broad knowledge of fields such as basic accounting, business administration, finance, etc. At least five years of related 911 communications experience. Although not a requirement, preference will be given to applicants with applicable degree(s) in higher education.

PREFERRED SKILLS

Ability to write reports, business correspondence, and policy/procedures manuals. Ability to effectively communicate with the 911 Communications Board, department heads from represented public safety agencies, and the general public.

REQUIRED CERTIFICATES, LICENSES, REGISTRATIONS (OR ABILITY TO OBTAIN)

ACIC Advanced Certification

Basic Telecommunicator Course



REQUIRED CERTIFICATES, LICENSES, REGISTRATIONS WITHIN ONE YEAR OF HIRE

Communications Center Supervisor Course
Communications Training Officer
Instructor Development Course
Emergency Medical Dispatch Certification
ICS 300, 400
FEMA 100, 200, 700 and 800 Courses

RESPONSIBILITY FOR WORK OF OTHERS

Carries out supervisory responsibilities in accordance with the county government policies, and applicable laws. Responsibilities may include but not limited to training employees, planning, assigning and directing work; appraising performance, rewarding and disciplining employees (with guidance from County Judge); addressing complaints and resolving problems.

Supervises the following departments: Communications personnel.

USE OF MACHINES, EQUIPMENT AND/OR COMPUTERS

Regular use of highly complex machines and equipment; specialized or advanced software programs.

ENVIRONMENTAL CONDITIONS

The following work environment characteristics described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the functions of this job, the employee is continuously required to talk or hear; regularly required to sit, reach with hands and arms; frequently required to walk; use hands to handle, or feel; and occasionally required to stand, climb, or balance, stoop, kneel, crouch or crawl. The employee must occasionally lift and/or move up to 50 pounds; frequently lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, color vision; and ability to adjust focus.



ADDITIONAL INFORMATION

- Working knowledge of Federal Communications Commission Rules and Regulations regarding operation of two-way radio equipment.
- Ability to communicate tactfully, and effectively.
- Must be able to interpret a variety of county, state, and federal laws, make decisions and act accordingly.
- Experience with mentoring and counseling employees • Ability to speak in a clear, articulate manner.
- Ability to determine priority of calls, procedures, and direct appropriate field units by maps, logs, technical manuals and departmental procedures.
- Ability to write clear and concise narratives.
- Ability to control emotions under stressful situations.

Work hours may be extended in the event of an emergency, disaster, workload or work in progress.

The duties listed above are intended to show the various types of duties that will be performed. The omission of a specific statement of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position. All positions with the Communications Center are assigned by the County Judge and are subject to be changed when deemed in the best interest of the Communications Center operation. This job description does not constitute an employment agreement between Crawford County and the employee and is subject to change by the employer if the need of the employer and requirements of the job change.

To perform this job successfully, an individual must be able to perform each essential job duty satisfactorily. Reasonable accommodations may be made to enable qualified individuals with disabilities to perform essential job functions.

If you require reasonable accommodation in completing this application, interviewing, completing any preemployment testing, or otherwise participating in the employee selection process, please direct your inquiries to the office of Judge Dennis Gilstrap.

CRAWFORD COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER

Last Updated By:	Jamie Hammond, Chief of Police Van Buren Police Department	Date:	04/10/2021
Reviewed By	Crawford County 911 Board	Date:	04/14/2021
Approved By:	Crawford County 911 Board	Date/Time:	04/14/2021

NEW 911 POSITIONS 2021

26 PAY PERIOD PAYROLL

Exhibit B - Budget year 2022

	Line Item #1001	Line Item #1005	Line Item #1008	Line Item #1008	LINE ITEM # 1009	LINE ITEM # 1011	
	Salary	Fica 7.65%	Retire15.32%	Retire 15.32%	INSURANCE	UNEMPLOYMENT	TOTAL
911 ADMIN	\$ 40,019.20	\$ 3,061.47	\$ 3,065.47	\$ 3,065.47	\$ 8,509.48	\$ 400.00	\$ 58,121.09

CRAWFORD COUNTY, ARKANSAS

ORDINANCE 2021-17

BE IT ENACTED BY THE QUORUM COURT OF THE COUNTY OF CRAWFORD, STATE OF ARKANSAS, AN ORDINANCE TO BE ENTITLED;

AN EMERGENCY ORDINANCE AMENDING ORDINANCE 2018-28, SETTING DAILY JAIL FEES CHARGED TO MUNICIPALITIES FOR HOUSING PRISONERS IN THE COUNTY JAIL; AND FOR ALL OTHER PURPOSES

ARTICLE 1. The jail shall assess a \$40.00 Initial Holding fee. This fee is applied to the first calendar day a prisoner has been in the custody of the jail.

ARTICLE 2. The jail shall assess a \$40.00 Daily Fee beginning on the second calendar day and every calendar day thereafter that the prisoner is in the custody of the jail.

ARTICLE 3. The jail shall waive the \$40.00 Daily Fee for the calendar day the prisoner is released.

ARTICLE 4. If any provision or section of this ordinance is held invalid, such invalidity shall not affect other provisions or sections of this Ordinance to such end the provisions or section of the Ordinance are declared severable.

ARTICLE 5. An emergency is hereby declared to exist, and this Ordinance being necessary for the preservation of public peace, health and safety, shall be in full force and effect from and after its passage and approval.

DATED: _____

APPROVED: _____

DENNIS GILSTRAP, COUNTY JUDGE

ATTEST: _____

JO WESTER, COUNTY CLERK

SPONSOR: Justice Craig Wahlmeier

Ordinance: 2021-17

Date of Passage: _____

Votes for: ___ Votes against: ___

Abstention: ___ Absent: ___

CRAWFORD COUNTY, ARKANSAS

ORDINANCE 2021-18

BE IT ENACTED BY THE QUORUM COURT OF CRAWFORD COUNTY, ARKANSAS, AN ORDINANCE TO BE ENTITLED:

AN ORDINANCE AMENDING ORDINANCE NUMBER 2020-21, SECTION 17 OF ATTACHMENT "A":

SECTION 17. Amended to add: Corona Virus Grant Fund received in the amount of \$1,072,374.66. Partial funds to be used for County Employees Hazard Pay. Full-time employees will receive \$1,844.55, COUNTY AND EMPLOYEE taxes and benefits will be deducted. Part-time employees will receive \$922.28, COUNTY AND EMPLOYEE taxes and benefits will be deducted. All county employees as of December 28, 2020, will be receiving this hazard pay. Justices declined any amount of hazard pay for themselves and will be exempt from hazard pay.

DATE: _____ APPROVED: _____
DENNIS GILSTRAP, COUNTY JUDGE

ATTEST: _____
JO WESTER, COUNTY CLERK

SPONSOR: Justice Mark Shaffer
Ordinance 2021-18
Date of Passage: _____
Votes for: ____ Votes against: ____
Abstention: ____ Absent: ____

RESOLUTION NO. 2021--2

A RESOLUTION EXPRESSING THE WILLINGNESS OF

CRAWFORD COUNTY

TO UTILIZE FEDERAL-AID RECREATIONAL TRAILS PROGRAM FUNDS

WHEREAS, *Crawford County* understands Federal-aid Recreational Trails Program Funds are available at 80% federal participation and 20% local match/in kind labor to develop or improve Diamond Center Complex Walking Trail, and

WHEREAS, *Crawford County* understands that Federal-aid Funds are available for this project on a reimbursable basis, requiring work to be accomplished and proof of payment prior to actual monetary reimbursement, and

WHEREAS, this project, using federal funding, will be open and available for use by the general public, and maintained by the applicant for the life of the project.

NOW THEREFORE, BE IT RESOLVED BY CRAWFORD COUNTY QUORUM COURT THAT:

SECTION I: *Crawford County* will participate in accordance with its designated responsibility, including maintenance of this project.

SECTION II: *Crawford County Judge* is hereby authorized and directed to execute all appropriate agreements and contracts necessary to expedite the construction of the above stated project.

SECTION III: *Crawford County Quorum Court* pledges its full support and hereby authorizes the Arkansas Department of Transportation to initiate action to implement this project.

THIS RESOLUTION adopted this _____ day of _____, 2021.

Signed: _____
Dennis Gilstrap, County Judge

ATTEST: _____
Jo Wester, County Clerk